

WALL PARISH COUNCIL

Minutes of the Annual Meeting of Wall Parish Council held on Wednesday 16 May 2018 at 7:50 pm at Wall Village Hall

Present: Cllrs M J Crowe (Chairman) and Cllrs R Barker, J Linney, P Sampson, R Saxton and C Rubisch.

In Attendance: Peter Young (Clerk), District Cllr D Salter (Shenstone), PCSO Andrea Horsnall and one member of the public.

Apologies: Cllr A Ryman.

1. Election of Chairman for the ensuing year

Cllr M J Crowe was elected as Chairman for the ensuing year and made and signed his declaration of acceptance of office as Chairman.

2. Appointment of Vice Chairman for the ensuing year

Cllr P Sampson was appointed Vice Chairman for the ensuing year.

3. Declarations of Interest

Cllrs M J Crowe, R Barker, J Linney, P Sampson, R Saxton and C Rubisch applied for and were granted a dispensation permitting them to speak and vote on any matters concerning the Wall Conservation Area and Appraisal, on which they would otherwise have a Disclosable Interest under the Council's Code of Conduct. The Dispensation to apply until the Annual Meeting of Council in May 2019.

4. Minutes

Minutes of the Council meeting held on 21 March 2018 as circulated with the agenda were approved and signed as a correct record.

5. Matters Arising on the Minutes: No items were raised.

6. Policing Matters

PCSO Andrea Horsnall was in attendance. Matters raised included:

- a. Abandoned car in the Wall car park. The PCSO had spoken to local residents and contact had been made with the vehicle owner, but the car park was private land, so the Police had no powers to remove the vehicle. The Clerk reported that this matter had been reported to LDC who dealt with abandoned vehicles.
- b. Ongoing problems of fly-tipping in Market Lane, Raikes Lane and Wall Lane.
- c. McDonalds litter picks seemed to have stopped. PCSO would speak to the manager.
- d. Parking by the Trooper and outside the Village Hall was improved, following the PCSO speaking to those involved who had been very co-operative.

The PCSO was thanked for her attendance and left the meeting at this point.

7. Public Session

The meeting adjourned.

A member of the public raised concerns regarding the increase in traffic on Claypit Lane once the large housing development at Deanslade was built. The Chairman reported that these issues were of great concern to the Council, and a detailed response had been submitted on the Planning Application regarding the need for traffic calming, or potential closure, of Claypit Lane to prevent it becoming a 'rat-run', and that major improvements to the Wall Island would also be required. District Cllr D Salter reported that dependent on budget the white-lining and signing at the island would be dealt with this year.

The Meeting reconvened.

8. District and County Councillors' Reports: No reports, as local members were not present.

9. Appointments

- a. Internal Auditor: Alan Toplis Associates
- b. Representatives on LDC Parish Forum: Cllr M J Crowe
- c. Representative on Wall Village Hall Management Committee: Cllr P Sampson

10. Annual Review of Council Policies

- a. Standing Orders, as circulated, were revised to reflect changes based upon NALC's updated Model Standing Orders of April 2018.
- b. Risk Register, Financial Regulations and Asset Register: No changes were required.
- c. Councillor Training: Current policy to continue whereby the Council would pay for any member to attend SPCA training courses.
- d. Council insurance: Cover was acceptable and the policy to be renewed with the current insurer.

11. Reports from Chairman, Councillors and Clerk (including correspondence received)

- a. GDPR: The Clerk reported that the General Data Protection Regulation (GDPR) would come into effect on 25 May and the Council would need to comply. However, it now appeared that the requirement to appoint a Data Protection Officer (DPO) would not apply to parish councils.
- b. Local Plan Review: The Clerk reported that LDC was consulting on a 92-page "Scope, Issues & Options" document in connection with preparation of a revised Local Plan. The consultation period would end at 5pm on 11 June 2018.
- c. Burntwood Neighbourhood Plan: A draft Plan had been produced for consultation.
- d. Hire of Wall Village Hall for Community Payback: Further to Minute 87d of 21 March, members discussed the need to provide toilet and welfare facilities for the Community Payback team working in the parish on Sundays. They currently used the Village Hall free of charge, but this meant that the Hall lost income as it was unavailable for use by other hirers. The cost of hire would be £20 per week.

Resolved: That until further notice the Parish Council pay for hire of the Village Hall on Sundays when required for use by the Community Payback team.

12. Highways & Open Spaces

- a. Mowing of verges: The cost of cutting at seven cuts p.a. under the new contract was £840, but the Council had unexpectedly received notification that County Highways would continue to pay up to £950.30 in 2018/19 towards the costs of verge cutting. An extra cut at a cost of £120 in May had therefore been instructed, as this could be funded from the County Council's payment.
- b. Best Kept Village Competition: Various works had been undertaken to prepare for the judges' visit, including a children's art display in the bus shelter.
- c. Community Payback Team: There were some works which the Team could undertake in the churchyard, and Cllr M J Crowe to liaise with the church on this.
- d. Heritage Trail Markers: The estimated cost of repairs to the Heritage Trail Markers was £265 and it was agreed that the Council arrange this work. There were some fingerposts which also required repair which could be funded from money previously received under the Community Paths Initiative.

13. Draft Wall Conservation Area Appraisal and Management Plan

Members discussed the Draft Wall Conservation Area Appraisal and Management Plan which was currently out for public consultation. Officers from the District Council had given a presentation on this at the Annual Parish Meeting earlier in the evening where 35 members of the public had been in attendance. The overwhelming majority of views expressed at that meeting had been that the existing boundary of the conservation area should not be changed because of fears that this could lead to potential development of the areas proposed to be removed from the Conservation Area.

Members discussed the existing Scheduled Ancient Monument status that would protect the land from development to a far greater extent than a Conservation Area, and that it would have been helpful (and offset many fears) if a plan of the Scheduled Ancient Monument area, and its implications had been outlined in the Draft Area Appraisal and Management Plan. There were also a number of detailed issues such as local listing of buildings on which comment was required.

Resolved: That the Clerk, in consultation with the Chairman and Vice-Chairman, prepare a draft response which would be circulated to councillors for comment, and then submitted by the closing date of 5pm on 11 June.

14. Planning Applications:

- a. **18/00434/FUL Barn Farm, Cranebrook Lane, Hilton** - Refurbishment of store, including painting and recladding, raising height of rafters and associated alterations. **Resolved: No objections.**
- b. **18/00632/FULM Barn Farm, Cranebrook Lane, Hilton** - Erection of agricultural building with lean-to canopy; extension to farmyard, erection of outbuilding to form transformer cabin, creation of new farm access drive and access point including reduction in width of existing farm access and associated works.
Resolved: Recommend Refusal. This is an extremely large storage facility and as such is a non-conforming development in the Green Belt. The size and mass of the building would be a strident feature in the landscape particularly due to its proximity to residential dwellings. The access to the site down a long and very narrow lane is unsuitable for any additional heavy commercial vehicle use.
- c. **18/00286 Wall Hall, Green Lane, Wall** Erection of detached garden room.
Resolved: No objections provided that no precedent is set for a permanent building which could be used for a dwelling. Also note that care must be taken with construction of foundations due to proximity to the Scheduled Ancient Monument site.
- d. **18/00286/FUL and 18/00287/LBC Spire Oak Barn, Grange Lane, Pipehill.** Installation of replacement boiler, gas pipe and fitting of new flue. It was noted that the comment submitted between meetings had been **No Objections.**

15. Speed Watch Sign

Members discussed the proposal by County Cllr D Smith for a joint scheme between parishes in his Division to purchase several speed signs. These would be funded by a combination of the grant already received by Wall PC, a contribution from his County Councillor's fund, and possible contributions from the parish councils. A meeting between the parishes to consider this matter had been proposed for some time but had yet to take place. It was noted that Wall PC was required to report back on the operation of its speed sign by October, but purchase of the sign had been delayed by the proposal to purchase multiple signs in a combined scheme. As well as purchasing the sign there would need to be time to agree with County Highways the locations where it could be sited; so time was now very pressing and further delay might prejudice the grant.

Resolved: That the Council proceed to purchase a sign from the grant money and agree locations for it with SCC Highways. That the Council would participate in the proposed meeting to arrange a joint scheme between parishes and if this proceeded would make its sign available for use in the joint scheme.

16. Car Park Light

It was noted that the existing light was corroded and loose in the ground.

Resolved: That the costs be obtained to disconnect the supply to the existing light to allow for the existing column to be removed and replaced by solar powered lights.

17. Accounts for the Year Ending 31 March 2018

Members noted the receipts & payments schedule and the bank reconciliation for the year ending 31 March 2018 as circulated with the agenda.

18. Internal Audit Report and Governance Statement for the Year Ending 31 March 2018

- a. Members noted the satisfactory Internal Audit report for the year ending 31 March 2018.
- b. Members considered and approved the Governance Statement for the year ending 31 March 2018.

19. Statement of Accounts and Certificate of Exemption for the Year Ending 31 March 2018

Members approved the Statement of Accounts and Certificate of Exemption for the year ending 31 March 2018 as circulated with the agenda.

20. Accounts for Payment

The bank reconciliation at 30 April 2018 was noted and:

Resolved: payment of the following accounts:

Date Paid	Chq No.	Payee	Details	TOTAL
16/04/2018	738	N Power (PAID)	H3120001 1/1/18 to 31/3/18	33.68
24/04/2018	739	Staffs Community Council (PAID)	BKV posters	5.64
03/05/2018	740	J Moulds (reimburse) (PAID)	A3 laminates - BKV competition art	19.99
16/05/2018	746	SJL Landscapes	Mowing April	144.00
16/05/2018	747	N Power	H3120002 1/4/17 to 31/3/18	40.32
16/05/2018	748	Came and Co	Insurance to 31 May 2019	404.31
16/05/2018	749	Toplis Associates	Internal audit 2017/18	118.20
16/05/2018	750	P Sampson (re-imburse) Total £125.71	Trade Point - paint/stain etc	78.47
			Morrisons - gravel, plants, compost, etc	36.00
			Tool Station - protective coverage	11.24
16/05/2018	751	P Young	Net Salary Apr/May + expenses	424.75
16/05/2018	752	HMRC	PAYE on salary	94.80

21. Date of Next Meeting: Wednesday 18 July 2018.

There being no further business the Chairman declared the meeting closed at 10:00 pm

Chairman:

Date: