

# NOTICE OF A MEETING OF WALL PARISH COUNCIL

To be held at Wall Village Hall at 7:45 pm on Thursday 10 January 2019

Members of the public and press are welcome to attend

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3 January 2019

Dear Councillor

You are summoned to attend a Meeting of Wall Parish Council to be held at Wall Village Hall, Watling Street, Wall, at **7.45 pm** on **Thursday 10 January 2019** at which the following business will be transacted.



Peter Young  
Parish Clerk

## AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence.
2. **Declarations of Interest and Dispensations**
3. **Minutes:** To approve the Minutes of the Meeting held on 21 November 2018 (**Appendix 1**)
4. **Matters Arising on the Minutes**
5. **Co-option of Councillor**  
To consider nominations for co-option of a councillor to fill the current vacancy. The co-opted councillor would serve until the next elections in May 2019.
6. **Meeting to adjourn for up to 15 minutes for Public Session. Meeting then to reconvene.**
7. **District and County Councillors' Reports** (if present)
8. **Policing Matters**
9. **Reports from Chairman, Councillors and Clerk**  
Reports on matters, and consideration of correspondence received including:
  - a. The revised Conservation Area Plan and boundary was adopted by LDC on 4 December 2018.
  - b. To update members on progress for installation of the Speed Watch sign.
  - c. To consider a means to recognise the late John Linney's service to the parish and parish council.
10. **Highways and Open Spaces**
  - a. Community Payback Team - update on current works.
  - b. SCC highway verge cutting - email (21/12/18) from Mary Raftery, SCC Community Infrastructure Manager, stating that, 'the County Council will now be delaying the savings identified for grass cutting services in 2019/20 until the following year'.
  - c. To note that SJL Landscapes have agreed to the renewal of the grass cutting contract for 2019.

## 11. Requests for Funding

To consider a request from St John's Parish Church for a grant of £1,439.01 to meet the costs of churchyard maintenance in 2018.

## 12. Planning Applications

- a. **To consider any new planning application:** (none at agenda date)
- b. To note that a consultation on the Local Plan Allocations Main Modifications will run until 6 February 2019. The consultation is on changes which the planning inspector has recommended that LDC makes to its local plan allocations document, which covers housing and employment land allocations, etc. For details see:  
[http://lichfielddc-consult.limehouse.co.uk/portal/planning/local\\_plan\\_allocations/adpdmainmods/adpdmm](http://lichfielddc-consult.limehouse.co.uk/portal/planning/local_plan_allocations/adpdmainmods/adpdmm)
- c. **To note decisions on previous applications:**

Ref	Address	Details	Wall PC Comment	Decision
18/00632/FULM	Barn Farm, Cranebrook Lane, Hilton	Erection of agricultural building; extension to farmyard, erection of transformer cabin, creation of new farm access drive and access, etc	Recommend Refusal (detailed reasons).	Awaited
18/01413/FUL	Wall Farm, Green Lane	Variation of condition 2 of application Nos 17/00624/FUL and 17/00625/LBC relating to approved plans	Recommend Refusal of variations for new staircase being made external; reopening of existing window to playroom; new window to bathroom 4, as would result in loss of privacy to adjoining properties. No objections to the other proposed variations to condition 2.	Awaited
18/01490/FUL	The White House Market Lane	2-storey extension to front to form garage, utility, 1no bedroom and ensuite; re-roofing, replacement / modification of windows etc	Relatively large extension in the Green Belt, and great care must be taken with new foundations due to the proximity of the Wall Scheduled Monument site; but no objections.	Awaited
18/01470/ADV	Various locations in and around, Lichfield	Retention / refurbishment of Lichfield Festival signs and flagpoles	No objections	Awaited

## 13. Budget and Precept for 2019/20

A draft budget is attached as **Appendix 2** for consideration.

## 14. Accounts for Payment and Bank Reconciliation

To approve the payment of accounts and bank reconciliation (to be circulated at the meeting).

## 15. Date, Time, and Venue of Next Meetings

**To agree Calendar of Meetings as follows:**

Wed 20 March 2019, 7:30 pm, Wall Village Hall

Wed 15 May 2019, 7:30 pm, Wall Village Hall (Annual Council, preceded by Annual Parish Meeting)

Wed 17 July 2019, 7:30 pm, Wall Village Hall

Wed 18 September 2019, 7:30 pm, Wall Village Hall

Wed 20 November 2019, 7:30 pm, Wall Village Hall

Wed 15 January 2020, 7:30 pm, Wall Village Hall

Wed 18 March 2020, 7:30 pm, Wall Village Hall

Wed 20 May 2020, 7:30 pm, Wall Village Hall (Annual Council, preceded by Annual Parish Meeting)

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## Appendix 1

### WALL PARISH COUNCIL

#### Minutes of the Meeting of Wall Parish Council held on Wednesday 21 November 2018 at 7:30 pm at Wall Village Hall

**Present:** Cllrs M J Crowe (Chairman) and R Barker, A Ryman, P Sampson, R Saxton and C Rubisch.

**In Attendance:** Peter Young (Clerk) and five members of the public.

**Apologies:** Cllr A Ryman (apologies accepted).

#### 51. John Linney

Members stood in silence in memory of John Linney.

The Chairman paid tribute to John Linney who had been a member of Wall Parish Council for over 38 years, having first been elected in April 1980 and served until his death on 12 November. He had made a huge contribution, both to the Council and to the village, and would be sadly missed.

#### 52. Declarations of Interest

Under Minutes 60a and 60b various members had disclosable interests but dispensations had already been granted permitting them to speak and vote on these matters.

#### 53. Minutes

Minutes of the Council meeting held on 19 September 2018 as circulated with the agenda were approved and signed as a correct record.

#### 54. Matters Arising on the Minutes

Further to the matters raised with SCC Highways it was reported that various works had been undertaken, including supply of a new grit bin behind the bus shelter and the trimming of the hedge which obscured Pipe Hill traffic lights.

#### 55. Policing Matters

No officers present.

The Clerk read an email he had received from the PCSO that they had had a directive from the Chief Inspector not to attend parish meetings and be on patrol.

Further to Min 41 of the Meeting on 19 September, the Clerk read the email sent to the Police and Crime Commissioner, Matthew Ellis, expressing the Council's concerns about increasing rural crime and the apparent low priority given by the Police to investigating crimes and patrolling rural areas.

The Clerk reported that he had attended the Lichfield District Parish Forum meeting on 22 October where the main item had been a presentation by the Police. There had been a significant reduction in beat policing in the area due to reduced resources.

#### 56. Public Session

Two members of the public reported that they had been resident in the village for just over a year and were attending this meeting as they wished to become more involved in village affairs.

Another member of the public reported that the hedges on Claypit Lane towards Aldershawe were overgrown. **Action:** Clerk to report this to SCC Highways.

**57. District and County Councillors' Reports:** No District or County Councillors were present.

**58. Reports from Chairman, Councillors and Clerk:** The following matters were reported:

- a. Conservation Area Appraisal: This had been presented to LDC committee on the 12 November and would now go to its Cabinet and Council for adoption. This Council had recommended 'no change' to the existing boundary, but this has not been adopted in the report presented to LDC.

**Action:** Clerk to contact LDC with further representations that the field behind The Butts should remain within the Conservation Area.

- b. Speed Watch Sign: The speed sign has been purchased. The Council now needed to obtain the necessary licence and 'permit to dig' for it to be sited at the selected highway locations.
- c. Gambling Act 2005: LDC was consulting (until 7 December) on a new statement of principles.
- d. Hilton Post box: The post box has been stolen. A replacement post box has been requested.
- e. SPCA AGM: This would be on 3rd December in Stafford. Its Annual Report and Accounts for the year ended 31st March 2018 had been received.
- f. Car Park Light: The Clerk reported that he was pursuing with Npower the recent increase in the administration charge applied to the electricity supply for the light.
- g. Dirt Bikes: A member reported that a dirt bike track appeared to be being created.  
**Action**: planning status of this to be queried with LDC.
- h. Casual Vacancy: The Clerk reported that in due course he would advertise the casual vacancy arising from the death of Councillor John Linney. As it was within 6 months of the full Council elections on 2 May 2019, no election was required, and the vacancy could be filled by co-option.

## 59. Highways & Open Spaces

- a. Community Payback Team: Cllr Sampson reported. The team was now attending on two occasions per month, instead of weekly as previously.
- b. Funding of Urban Grass Cutting: Correspondence had been received from SCC that due to budget cuts there was unlikely to be any future funding to parishes for undertaking verge cutting works.
- c. Car Park Fence: This had now been repaired by LDC.
- d. Verge cutting contract: The current contract with SJL Landscapes was for one year, but with an option to renew for a further year at the current price + CPI inflation allowance.  
**RESOLVED: To renew the contract on these terms.**

## 60. Requests for Funding

- a. A request had been received from the Village Hall for funding to replace flooring in the porch.  
**RESOLVED: To make a grant to cover this item (estimated cost £480).**
- b. A request had been received from the Village Hall for funding for a new projector. It was reported that the Council had received a grant for IT equipment in 2016, part of which remained unspent.  
**RESOLVED: That the Council purchase a projector (estimated cost £500) which would remain the Council's property, but which would be made available for use by the Village Hall.**
- c. A request had been received from St John's PCC for a contribution towards a fundraising Christmas Concert featuring the Watershed Singers at the church at 7.30pm on Saturday 8<sup>th</sup> December.  
**RESOLVED: That the Council make a grant of £150.**

## 61. Planning Applications

- a. **New applications: 18/01470/ADV** Various locations in and around, Lichfield. Retention / refurbishment of Lichfield Festival signs and flagpoles. **No objections.**
- b. **Decisions on previous applications:** The following were noted:

Ref	Address	Details	Wall PC Comment	Decision
18/00632/FULM	Barn Farm, Cranebrook Lane, Hilton	Erection of agricultural building; extension to farmyard, erection of transformer cabin, creation of new farm access drive and access, etc.	Recommend Refusal (detailed reasons).	Awaited
18/00916/PND	Little Oaks Farm, Boat Lane	Change of use from agricultural to form 3no residential dwellings	No objections	Approved 01/11/18
18/01006/COU	Grange Farm, Ashcroft Lane	Partial demolition of barn, change of use of ancillary accommodation to form a 2-bedroom dwelling etc.	No objections	Approved 29/09/18

Ref	Address	Details	Wall PC Comment	Decision
18/01050/FUL	The Bungalow, Grange Farm	Single-storey extension to form lounge, kitchen, entrance hall, etc.	An innovative development but concerns as to whether it complies with Green Belt Policy	<b>Refused 20/09/18</b>
18/01413/FUL	Wall Farm, Green Lane	Variation of condition 2 of application Nos 17/00624/FUL and 17/00625/LBC relating to approved plans	Recommend Refusal of: new external staircase; reopening existing window to playroom; and new window to bathroom 4 as would result in loss of privacy to adjoining properties. No objections to the other proposed variations to condition 2.	Awaited
18/01490/FUL	The White House Market Lane	2-storey extension to front to form garage, utility, 1 no bedroom and ensuite; re-roofing, replacement / modification of windows etc.	Relatively large extension in the Green Belt, and great care must be taken with new foundations due to the proximity of the Wall Scheduled Monument site; but no objections.	Awaited

## 62. Accounts for Payment

The bank reconciliation at 31 October 2018 was noted and **Resolved: payment of the following:**

Date Paid	Chq No.	Payee	Details	TOTAL
08/10/18	767	SJL Landscapes	Verge cutting Invoice 3012	144.00
08/10/18	768	P Sampson Reimburse	Glass for bus shelter	20.00
08/10/18	769	Stocksigns Ltd	Speed Sign	3,366.00
22/11/18	770	CANCELLED	CANCELLED	-
22/11/18	771	P Young <b>Total £471.38</b>	Net Salary October / November + expenses	421.38
			SLCC Subs w.e.f. 1/11/18 at 50% share	50.00
22/11/18	772	HMRC	PAYE on salary	95.00
22/11/18	773	Wall Village Hall <b>Total £178.00</b>	Use by Payback Team 23/9/18-11/11/18	160.00
			Room Hire 21/11/18 Council	18.00
				<b>4,274.38</b>

## 63. Dates of Next Meetings:

Wednesday 9<sup>th</sup> January 2019, 7.30 pm at Wall Village Hall (budget meeting).

Wednesday 20<sup>th</sup> March 2019, 7:30 pm at Wall Village Hall.

***There being no further business the Chairman declared the meeting closed at 8:55 pm***

Chairman: .....

Date: .....

## Appendix 2

### WALL PARISH COUNCIL Progress Report 2018/19 and Draft Budget 2019/20

	2017/18 Actual	2018/19 Original Budget	2018/19 Actual at 31/12/18	2018/19 Projected 31/03/19	2019/20 Draft Budget
<b><u>RECEIPTS</u></b>					
PRECEPT	10,043	10,600	10,600	10,600	11,000
Local Council Tax Support Grant	457	0	0	0	0
Lengthsman and grass cutting	2,359	950	950	950	0
Speedwatch sign grant	3,395	0	0	0	0
Wall Leaflets	162	150	117	155	150
VAT refunds	472	100	0	805	300
<b>Gross Receipts</b>	<b>16,888</b>	<b>11,800</b>	<b>11,667</b>	<b>12,510</b>	<b>11,450</b>
<b><u>PAYMENTS</u></b>					
Employee Costs	2,763	2,830	1,899	2,850	2,930
General Administration	1,246	1,450	880	1,415	1,450
Lengthsman and grass cutting	2,005	3,000	1,500	1,600	1,650
Speedwatch sign	0	3,395	3,395	3,395	500
Other Projects	398	620	965	1,635	2,000
Car park light	174	2,000	205	1,135	420
Grants paid out	2,350	1,700	150	2,090	2,200
Election Cost May 2019	-	-	-	-	1,600 <b>1</b>
VAT on payments (refundable)	116	100	806	870	300
<b>Gross Payments</b>	<b>9,051</b>	<b>15,095</b>	<b>9,800</b>	<b>14,990</b>	<b>13,050</b>
<b><u>BALANCES</u></b>					
Opening Balance 1 April	5,251.06	13,088	13,088	13,088	10,608
Profit (Loss) on year	7,836.80	-3,295	1,867	-2,480	-1,600 <b>2</b>
<b>Closing Balance</b>	<b>13,088</b>	<b>9,793</b>	<b>14,955</b>	<b>10,608</b>	<b>9,008</b>
<b><u>COUNCIL TAX ANALYSIS</u></b>					
	2017/18 Actual	2018/19 Original Budget	2018/19 actual at 31/12/18	2018/19 Projected 31/03/19	2019/20 Draft Budget
Precept	10,043	10,600	10,600	10,600	11,000
Local Council Tax Support Grant	457	0	0	0	0
Apportioned Tax Base	193.88	196.10	196.10	196.10	196.23
<b>Resultant Band D Tax</b>	<b>51.80</b>	<b>54.05</b>	<b>54.05</b>	<b>54.05</b>	<b>56.06</b> <b>3</b>

**Notes:**

- 1** Election cost - a one-off in 2019
- 2** Takes £1,600 from balances - but that is due to the election cost.
- 3** Band D tax goes up 3.7% to £56.06. NB If the precept is increased by £100 to £11,100 the Band D goes up to £56.57 which is a 4.6% increase.