

NOTICE OF A MEETING OF WALL PARISH COUNCIL

To be held at Wall Village Hall at 7:30 pm on Wednesday 18 July 2018

Members of the public and press are welcome to attend

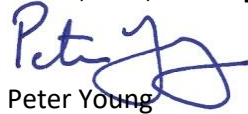
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12 July 2018

Dear Councillor

You are summoned to attend a Meeting of Wall Parish Council to be held at Wall Village Hall, Watling Street, Wall, at 7.30pm on **Wednesday 18 July 2018** at which the following business will be transacted.



Peter Young
Parish Clerk

AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence.
2. **Declarations of Interest and Dispensations**
3. **Minutes:** To approve the Minutes of the Annual Meeting held on 16 May 2018 (**Appendix 1**)
4. **Matters Arising on the Minutes**
5. **Annual Parish Meeting 16 May 2018:** The Minutes are attached for noting (**Appendix 2**)
6. **Policing Matters:** PCSOs have been invited to attend.
7. **Meeting to adjourn for up to 15 minutes for Public Session. Meeting then to reconvene.**
8. **District and County Councillors' Reports** (if present)
9. **Reports from Chairman, Councillors and Clerk**
Reports, including correspondence received.
10. **Highways and Open Spaces –**
 - a. Abandoned car in Wall car park - penalty charging options
 - b. Community Payback Team - update on current works
 - c. Best Kept Village Competition entry 2018
11. **Speed Watch Sign:** To update members on progress.
12. **Solar LED Light for Car Park**
To consider the following costings and approve action.
 - To disconnect supply to existing column (Western Power) £519.16 (no VAT).
 - To remove and dispose of column (Darwin Electrical) £120 net.
 - New photocell LED light etc to former phone booth (Darwin Electrical) £155 net.
 - New solar-powered street light (to be fixed to flag pole)
13. **Planning Applications**
 - a. **To consider any new planning applications:** (none at agenda date).
 - b. **To note comments submitted on applications between meetings:**
18/00916/PND Little Oaks Farm, Boat Lane, Muckley Corner. Prior Notification: Change of use from agricultural building to form 3no residential dwellings. Comment submitted **"No objections."**
 - c. **To note decisions on previous applications:**

Ref	Address	Details	Wall PC Comment	Decision
L.17/02/823 W	Greener Composting, Watling St, Wall	Application not to comply with Conditions 1 and 21 (d) of permission L.17/02/823 W to also allow operator to receive waste direct from Local Authority refuse collection vehicles (RCV's) on a Public and bank holiday.	No objections	Approved 12/06/2018
17/01191/OUF MEI	Deanslade Park Project Land South of Falkland Road Lichfield	475 dwellings, access onto Claypit Lane and Birmingham Rd, up to 16.55 ha of country park, footpaths, cycleways, open space etc.	Detailed objections concerning the highway impact on Wall Island and Claypit Lane	Approved 02/08/2018 subject to s106
18/00354/FUL	Barn, Grange Farm Bungalow, Ashcroft Ln	Removal of condition 3 of application 15/01063/PND	No objections	Approved 18/05/2018
18/00374/FUL	Lichfield House, Roman Walk	Single storey extension to front to form porch under existing roof, single storey extension to rear to form workshop	No objections	Approved 14/05/2018
18/00286/FUL 18/00287/LBC	Spire Oak Barn, Grange Lane, Pipehill	Installation of replacement boiler, including replacement of gas pipe and fitting of new flue	No objections	Approved 22/05/2018
18/00434/FUL	Barn Farm, Cranebrook Lane, Hilton	Refurbishment of store, including painting and recladding, raising height of rafters and associated alterations.	No objections	Approved 11/06/2018
18/00632/FULM	Barn Farm, Cranebrook Lane, Hilton	Erection of agricultural building with lean-to canopy; extension to farmyard, erection of outbuilding to form transformer cabin, creation of new farm access drive and access point including reduction in width of existing farm access and associated works.	Recommend Refusal. Extremely large storage facility and as such is a non-conforming development in the Green Belt. Size and mass of building would be a strident feature in the landscape particularly due to proximity to residential dwellings. Access to site down a long narrow lane is unsuitable for any additional heavy commercial vehicle use.	Awaited
18/00692/FUL	Wall Hall, Green Lane, Wall	Erection of detached garden room	No objections provided no precedent for a permanent building which could be used for a dwelling. Also note care must be taken with construction of foundations due to proximity to Scheduled Monument	Refused 05/07/2018

14. Grant Application – Concert at St John’s Church, Wall

To consider grant request towards costs of the Watershed Singers’ concert on 23 June. The cost incurred for the group was £150 for the group. Tickets were sold at £7.50 (including wine and nibbles) with all proceeds going towards upkeep of the Church. [This request arrived too late to be included on the agenda for the Council meeting on 16 May.]

15. Accounts for Payment and Bank Reconciliation:

To approve bank reconciliation at 30 June 2018, and the payment of accounts – list to be circulated at the meeting.

16. Cover for Clerk’s absence - Spring 2019

To agree arrangements to cover for the clerk’s absence in Spring 2019

17. Dates of next meetings: All meetings to be held at 7.30pm at Wall Village Hall.

Wed 19 Sept 2018

Wed 21 Nov 2018

Wed 9 Jan 2019 [previously 16 Jan]

Wed 20 March 2019

Thursday 2 May 2019 District and Parish Elections

Wed 15 May 2019 (Annual Council Meeting).

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Appendix 1

WALL PARISH COUNCIL

Minutes of the Annual Meeting of Wall Parish Council held on Wednesday 16 May 2018 at 7:50 pm at Wall Village Hall

Present: Cllrs M J Crowe (Chairman) and Cllrs R Barker, J Linney, P Sampson, R Saxton and C Rubisch.

In Attendance: Peter Young (Clerk), District Cllr D Salter (Shenstone), PCSO Andrea Horsnall and one member of the public.

Apologies: Cllr A Ryman.

1. Election of Chairman for the ensuing year

Cllr M J Crowe was elected as Chairman for the ensuing year and made and signed his declaration of acceptance of office as Chairman.

2. Appointment of Vice Chairman for the ensuing year

Cllr P Sampson was appointed Vice Chairman for the ensuing year.

3. Declarations of Interest

Cllrs M J Crowe, R Barker, J Linney, P Sampson, R Saxton and C Rubisch applied for and were granted a dispensation permitting them to speak and vote on any matters concerning the Wall Conservation Area and Appraisal, on which they would otherwise have a Disclosable Interest under the Council's Code of Conduct. The Dispensation to apply until the Annual Meeting of Council in May 2019.

4. Minutes

Minutes of the Council meeting held on 21 March 2018 as circulated with the agenda were approved and signed as a correct record.

5. Matters Arising on the Minutes: No items were raised.

6. Policing Matters

PCSO Andrea Horsnall was in attendance. Matters raised included:

- a. Abandoned car in the Wall car park. The PCSO had spoken to local residents and contact had been made with the vehicle owner, but the car park was private land, so the Police had no powers to remove the vehicle. The Clerk reported that this matter had been reported to LDC who dealt with abandoned vehicles.
- b. Ongoing problems of fly-tipping in Market Lane, Raikes Lane and Wall Lane.
- c. McDonalds litter picks seemed to have stopped. PCSO would speak to the manager.
- d. Parking by the Trooper and outside the Village Hall was improved, following the PCSO speaking to those involved who had been very co-operative.

The PCSO was thanked for her attendance and left the meeting at this point.

7. Public Session

The meeting adjourned.

A member of the public raised concerns regarding the increase in traffic on Claypit Lane once the large housing development at Deanslade was built. The Chairman reported that these issues were of great concern to the Council, and a detailed response had been submitted on the Planning Application regarding the need for traffic calming, or potential closure, of Claypit Lane to prevent it becoming a 'rat-run', and that major improvements to the Wall Island would also be required. District Cllr D Salter reported that dependent on budget the white-lining and signing at the island would be dealt with this year.

The Meeting reconvened.

8. District and County Councillors' Reports: No reports, as local members were not present.

9. Appointments

- a. Internal Auditor: Alan Toplis Associates
- b. Representatives on LDC Parish Forum: Cllr M J Crowe
- c. Representative on Wall Village Hall Management Committee: Cllr P Sampson

10. Annual Review of Council Policies

- a. Standing Orders, as circulated, were revised to reflect changes based upon NALC's updated Model Standing Orders of April 2018.
- b. Risk Register, Financial Regulations and Asset Register: No changes were required.
- c. Councillor Training: Current policy to continue whereby the Council would pay for any member to attend SPCA training courses.
- d. Council insurance: Cover was acceptable and the policy to be renewed with the current insurer.

11. Reports from Chairman, Councillors and Clerk (including correspondence received)

- a. GDPR: The Clerk reported that the General Data Protection Regulation (GDPR) would come into effect on 25 May and the Council would need to comply. However, it now appeared that the requirement to appoint a Data Protection Officer (DPO) would not apply to parish councils.
- b. Local Plan Review: The Clerk reported that LDC was consulting on a 92-page "Scope, Issues & Options" document in connection with preparation of a revised Local Plan. The consultation period would end at 5pm on 11 June 2018.
- c. Burntwood Neighbourhood Plan: A draft Plan had been produced for consultation.
- d. Hire of Wall Village Hall for Community Payback: Further to Minute 87d of 21 March, members discussed the need to provide toilet and welfare facilities for the Community Payback team working in the parish on Sundays. They currently used the Village Hall free of charge, but this meant that the Hall lost income as it was unavailable for use by other hirers. The cost of hire would be £20 per week.

Resolved: That until further notice the Parish Council pay for hire of the Village Hall on Sundays when required for use by the Community Payback team.

12. Highways & Open Spaces

- d. Mowing of verges: The cost of cutting at seven cuts p.a. under the new contract was £840, but the Council had unexpectedly received notification that County Highways would continue to pay up to £950.30 in 2018/19 towards the costs of verge cutting. An extra cut at a cost of £120 in May had therefore been instructed, as this could be funded from the County Council's payment.
- e. Best Kept Village Competition: Various works had been undertaken to prepare for the judges' visit, including a children's art display in the bus shelter.
- f. Community Payback Team: There were some works which the Team could undertake in the churchyard, and Cllr M J Crowe to liaise with the church on this.
- g. Heritage Trail Markers: The estimated cost of repairs to the Heritage Trail Markers was £265 and it was agreed that the Council arrange this work. There were some fingerposts which also required repair which could be funded from money previously received under the Community Paths Initiative.

13. Draft Wall Conservation Area Appraisal and Management Plan

Members discussed the Draft Wall Conservation Area Appraisal and Management Plan which was currently out for public consultation. Officers from the District Council had given a presentation on this at the Annual Parish Meeting earlier in the evening where 35 members of the public had been in attendance. The overwhelming majority of views expressed at that meeting had been that the existing boundary of the conservation area should not be changed because of fears that this could lead to potential development of the areas proposed to be removed from the Conservation Area.

Members discussed the existing Scheduled Ancient Monument status that would protect the land from development to a far greater extent than a Conservation Area, and that it would have been helpful (and offset many fears) if a plan of the Scheduled Ancient Monument area, and its implications had been outlined in the Draft Area Appraisal and Management Plan. There were also a number of detailed issues such as local listing of buildings on which comment was required.

Resolved: That the Clerk, in consultation with the Chairman and Vice-Chairman, prepare a draft response which would be circulated to councillors for comment, and then submitted by the closing date of 5pm on 11 June.

14. Planning Applications:

- a. **18/00434/FUL Barn Farm, Cranebrook Lane, Hilton** - Refurbishment of store, including painting and recladding, raising height of rafters and associated alterations. **Resolved: No objections.**
- b. **18/00632/FULM Barn Farm, Cranebrook Lane, Hilton** - Erection of agricultural building with lean-to canopy; extension to farmyard, erection of outbuilding to form transformer cabin, creation of new farm access drive and access point including reduction in width of existing farm access and associated works.
Resolved: Recommend Refusal. This is an extremely large storage facility and as such is a non-conforming development in the Green Belt. The size and mass of the building would be a strident feature in the landscape particularly due to its proximity to residential dwellings. The access to the site down a long and very narrow lane is unsuitable for any additional heavy commercial vehicle use.
- c. **18/00286 Wall Hall, Green Lane, Wall** Erection of detached garden room.
Resolved: No objections provided that no precedent is set for a permanent building which could be used for a dwelling. Also note that care must be taken with construction of foundations due to proximity to the Scheduled Ancient Monument site.
- d. **18/00286/FUL and 18/00287/LBC Spire Oak Barn, Grange Lane, Pipehill.** Installation of replacement boiler, gas pipe and fitting of new flue. It was noted that the comment submitted between meetings had been **No Objections.**

15. Speed Watch Sign

Members discussed the proposal by County Cllr D Smith for a joint scheme between parishes in his Division to purchase several speed signs. These would be funded by a combination of the grant already received by Wall PC, a contribution from his County Councillor's fund, and possible contributions from the parish councils. A meeting between the parishes to consider this matter had been proposed for some time but had yet to take place. It was noted that Wall PC was required to report back on the operation of its speed sign by October, but purchase of the sign had been delayed by the proposal to purchase multiple signs in a combined scheme. As well as purchasing the sign there would need to be time to agree with County Highways the locations where it could be sited; so time was now very pressing and further delay might prejudice the grant.

Resolved: That the Council proceed to purchase a sign from the grant money and agree locations for it with SCC Highways. That the Council would participate in the proposed meeting to arrange a joint scheme between parishes and if this proceeded would make its sign available for use in the joint scheme.

16. Car Park Light

It was noted that the existing light was corroded and loose in the ground.

Resolved: That the costs be obtained to disconnect the supply to the existing light to allow for the existing column to be removed and replaced by solar powered lights.

17. Accounts for the Year Ending 31 March 2018

Members noted the receipts & payments schedule and the bank reconciliation for the year ending 31 March 2018 as circulated with the agenda.

18. Internal Audit Report and Governance Statement for the Year Ending 31 March 2018

- a. Members noted the satisfactory Internal Audit report for the year ending 31 March 2018.
- b. Members considered and approved the Governance Statement for the year ending 31 March 2018.

19. Statement of Accounts and Certificate of Exemption for the Year Ending 31 March 2018

Members approved the Statement of Accounts and Certificate of Exemption for the year ending 31 March 2018 as circulated with the agenda.

20. Accounts for Payment

The bank reconciliation at 30 April 2018 was noted and:

Resolved: payment of the following accounts:

Date Paid	Chq No.	Payee	Details	TOTAL
16/04/2018	738	N Power (PAID)	H3120001 1/1/18 to 31/3/18	33.68
24/04/2018	739	Staffs Community Council (PAID)	BKV posters	5.64
03/05/2018	740	J Moulds (reimburse) (PAID)	A3 laminates - BKV competition art	19.99
16/05/2018	746	SJL Landscapes	Mowing April	144.00
16/05/2018	747	N Power	H3120002 1/4/17 to 31/3/18	40.32
16/05/2018	748	Came and Co	Insurance to 31 May 2019	404.31
16/05/2018	749	Toplis Associates	Internal audit 2017/18	118.20
16/05/2018	750	P Sampson (re-imburse) Total £125.71	Trade Point - paint/stain etc	78.47
			Morrisons - gravel, plants, compost, etc	36.00
			Tool Station - protective coverage	11.24
16/05/2018	751	P Young	Net Salary Apr/May + expenses	424.75
16/05/2018	752	HMRC	PAYE on salary	94.80

21. Date of Next Meeting: Wednesday 18 July 2018.

There being no further business the Chairman declared the meeting closed at 10:00 pm

Chairman:

Date:

Appendix 2

Minutes of the Annual Parish Meeting for the parish of Wall held at 7:00 pm on Wednesday 16 May 2018 at Wall Village Hall, Watling St, Wall

Present: Cllr M J Crowe (Chairman of the Parish Council), 5 other members of the Parish Council and 30 members of the public.

In Attendance: Claire Hines and Ed Higgins (LDC Planning) and Peter Young (Parish Clerk)

Apologies: Cllr A Ryman

1. Welcome

Cllr M J Crowe (Chairman of the Parish Council) welcomed everyone to the meeting and was delighted at the high turn-out from the public.

The Parish Clerk explained that this was not a Parish Council meeting, but a meeting of the electors of the Parish which was required to be held annually. A Parish Council meeting would follow this Parish Meeting and members of the public were welcome to attend.

2. Minutes of the Annual Parish Meeting 17 May 2017

Minutes of the Annual Parish Meeting held on 17 May 2017 were confirmed as a correct record.

3. Matters arising from the Minutes

There were no matters arising from the Minutes.

4. Chairman's Report 2017/18

Councillor John Crowe reported that the Parish Council had continued to support the Church with the maintenance of the graveyard and had assisted financially in the removal of the diseased copper beech tree at the east of the Church. The Council had also provided a receptacle for the storage of green waste.

Dog fouling continued to be a major problem in the village especially with bags of faeces being thrown into the hedgerows along certain lanes. The Council asked residents to dispose of these bags into a proper receptacle. There were details of Environmental Health contacts at Lichfield District Council placed in the Village Hall porch.

The Council has submitted comments on the Deanslade housing development which would shortly be under construction; the main concerns being the traffic that would be generated spilling over into the roads around Wall. The boundary of this development came close to the parish boundary at Aldershawe.

The Council, along with Shenstone Parish Council, continued to lobby Highways England to make improvements to the Wall island junction, especially with the anticipated greater amount of traffic that would be generated from the major housing developments taking place in and around Lichfield.

The Council continued to assist with improvements to the Village Hall.

The Community Payback team was now back in the village carrying out general maintenance and keeping the village tidy, following an absence due to staffing problems caused by the ill health of the regular supervisor. It was hoped that work could now recommence on the phone box restoration along with other tasks.

The village was once again highly commended in the 2017 Best Kept Village competition and had entered again this year. It was hoped that residents would enter into the spirit of the event.

There had been no planning applications submitted for new properties, but several applications for agricultural building to be converted to dwellings, and also for the erection of new sizeable agricultural buildings.

The conservation area for Wall Village was presently under review by Lichfield District Council and consultation would end on 11 June at 5pm.

5. Draft Wall Conservation Area Appraisal and Management Plan

Claire Hines (LDC Principal Conservation and Design Officer) and Ed Higgins (LDC Conservation Officer) outlined the proposals contained in the Draft Wall Conservation Area Appraisal and Management Plan.

The District Council was required to periodically review all Conservation Areas and the Wall Conservation Area had not been reviewed since 1974. The review document was in two parts: the first part was the Appraisal, and the second part the Management Plan. A Conservation Area related to “matters of special architectural and historic interest” which included not just buildings, but trees, hedges and views etc. The aim was to preserve the special character of these areas by a process that would manage change, rather than prevent change.

Being within a Conservation Area had three main implications:

- a. control over demolition of building
- b. reduced permitted development rights
- c. approval required for works to trees.

The boundary of the existing Conservation Area had been based largely on that of the Scheduled Ancient Monument. A revised boundary was being proposed which removed parts of the current area and added in others. Areas to be removed were various fields where the boundary did not follow a physical boundary on the ground. Areas to be added included areas of established buildings which meant that the proposed new Conservation Area would include all the main built-up area of the village within a clearly defined boundary. For those areas removed from the Conservation Area the Green Belt status and Schedules Ancient Monument status would still apply and provide protection from unwanted development.

Many members of the public expressed strong concern at the proposed removal of areas from the current Conservation Area and commented that they saw no reason to change the existing boundary. Views were expressed that the land to be removed from the west side of The Butts was required to protect the fine view from the Wall historic remains. There were fears that removal of areas from the Conservation Area would lead to subsequent development of these sites and that Green Belt status could be over-ruled to permit development. The overwhelming response from members of the public present supported retention of the existing Conservation Area boundary.

Two members of the public expressed concern about proposals to add other areas to the Conservation Area because of the planning restrictions this would impose on properties.

Various comments were made that the Conservation Area Appraisal should include a plan showing the area of the Scheduled Ancient Monument, explaining its key historic significance to the Village, and explaining the level of protection it provided.

Claire Hines reported that the present Plan was a draft proposal only and that there were several stages to undergo before final approval. All comments made on the Draft Plan would be taken into consideration as part of the consultation process.

The Chairman thanked Claire Hines and Ed Higgins for their presentation and reminded members of the public that they should submit their comments on the Draft Plan to the District Council by the closing date of 5pm on 11 June.

6. Any other matters raised by Electors

No items were raised.

There being no further business the Chairman declared the meeting closed at 7:45pm