

**MINUTES OF TAFF'S WELL & NANTGARW COMMUNITY  
COUNCIL HELD AT:**

**TY RHIW COMMUNITY CENTRE**

**Monday 26<sup>th</sup> March 2018**

**PRESENT:** Cllrs: L. Thomas, (Chairman), J Bonetto, H. Edmunds, M. Jones,  
M. Timothy S. Lintern, Alun Fowler and J. Bishop

**Cllr M. Jones took the minutes in the Clerks absence**

**APOLOGIES:** Cllr: - J. Hutchinson and C. Dyke

**Also present:**

**MINUTE No: 1/03/18 DISCLOSURES OF PERSONAL INTEREST**

Councillor Jill Bonetto declared an interest in all planning applications and took no part in the discussions on these items.

**MINUTE No: 2/03/18 POLICE MATTERS**

PCSO Claire Quick and PCSO Fletcher attended the meeting and gave the following report:

- 2 x speeding fines have been issued. 1 x Taff's Well and 1 x A470
- 1 x fine has been issued to an off-road motorbike on the Taff Trail
- 1 x hate crime has been reported at McDonalds Nantgarw
- 3 x theft from motors
- 1 x burglary
- Funding has been secured for members of the community to be part of a security speed watch
- A mobile speed van has been at Caerphilly Road
- Next PACT meeting will take place in Ty Rhiw on 26<sup>th</sup> April at 6pm

Cllr J. Bonetto asked if there has been any development with arranging a meeting with the Football Club, PCSO, RCT Highways Dept and Cllr Bonetto. – PCSO Claire Quick will make enquiries.

Cllr S. Lintern advised the PCSO's of a vehicle driving around Tawelfryn at approx 3am with the lights off. – PCSO Claire Quick will pass the information onto the night shift.

## **MINUTE No: 3/03/18 ENFORCEMENT OFFICER REPORT**

Members received the following written report from the Enforcement Officer:

Attendances to the Hub each day for any updates needed or any complaints received that may need follow up.

Ongoing reports of fly-tipping issues around the South View area, waste is inspected, cleared, and appropriate enforcement action is taken if necessary.

An ongoing fly-tipping investigation is still being investigated due to tipping opposite the cemetery. A pace interview will take place with the person concerned and hopefully get a result in the way of a prosecution not just a fixed penalty notice. The waste found was the whole interior of a car and some bags of waste which have now been removed.

X3 reports of abandoned vehicles - X2 no further action as vehicles removed and X1 still under investigation.

Various locations of contaminated recycling have been reported after collection day. Most waste is removed from the highway by residents, but a fixed penalty notice has been issued for waste remaining on the highway after collection the day.

Old dog fouling signage stating £75 fine has been removed as the fines are now £100. The old ones have now been replaced with new, and extra signage has been put up in additional areas.

Still currently out of stock of dog bins but a new batch has been ordered.

After speaking with some residents, additional patrols will be carried out in areas with dog fouling concerns and the Enforcement Officer will be liaising with the cleansing teams for a clean-up if needed.

## **MINUTE No: 04/03/18 MINUTES OF PREVIOUS MEETING**

The minutes of the following meetings were confirmed as a true record of the proceedings and signed by the Chairman.

- 25<sup>th</sup> January 2018
- 27<sup>th</sup> February 2018

## **MINUTE No: 5/03/18 MATTERS ARISING FROM MINUTES**

Matters arising from previous minutes are as follows

- Email received from Adrian Morgan at RCTCBC regarding the bus stop time table displays being difficult to read – He advised that the bus timetables are produced by Stagecoach and it would not be possible to get these altered.
- Email received from Charlie Nelson at RCTCBC regarding the bus stop opposite the old Cross Keys not having adequate pavements, forcing students to cross a busy road. He agreed with the above and has requested that the missing 100 meters of footway

be included for consideration as part of RCT's 'making better use' highway interventions for 2018/19.

- Email received from Sarah Humphreys at Taff's Well Health Centre regarding the concerns raised by residents over the poor state of the access road and the poor signage. She advised that the Heath Centre is not solely responsible for the access road and concerns need to be addressed with the Halfway Workshop who own the majority of the road. With regards to the signage, it was hit off by a high sided vehicle and not yet replaced due to financial constraints.
- Email received from Amanda Mills at Trivallis regarding a residential visit to a property in Yr Hendre. There was no evidence of a road side business being run, nor have there been any further complaints from residents.

### **7.45pm Cllr J. Bishop entered the meeting**

### **MINUTE No: 6/03/18 CLERK'S REPORT**

#### **(a) GENERAL DATA PROTECTION REGULATION (GDPR)**

Members were made aware of the significant new obligations being demanded from Councils and Councillors.

The General Data Protection Regulation (GDPR) is a new, Europe-wide law that replaces the Data Protection Act 1998 in the UK. It is part of the wider package of reform to data protection that includes the soon to be enacted Data Protection Bill. The GDPR sets out requirements for how Town and Community Councils will need to handle personal data from 25th May 2018. Guidance is available from the Information Commission Office (ICO)

The Legislation applies to 'personal data', which means any information relating to "an identifiable person who can be directly or indirectly identified by reference to an identifier"

Members were requested to consider the following drafted documentations:

- ICO Advice of elected and prospective Councillors
- Document Retention Policy
- Guidelines for Councillor Conduct
- Privacy Notice
- Consent Form
- Planning Info Letter to Applicant
- Updated Gant Aid Form

#### **Resolved:**

The Community Council acknowledged and accepted to adopt the GDPR documents.

**(b) ONE VOICE WALES – CODE OF CONDUCT TRAINING**

Members were invited to attend the following training event hosted by One Voice Wales. Module 9 - Code of Conduct training at Civic Offices, Holton Road, Barry. CF63 4RU on Wednesday 11<sup>th</sup> April 2018 - 6.30/9.00pm. Cost for members - £40 each.

**Resolved:**

Members noted the above report and will contact the Clerk to book them on if any Councillor wishes to attend.

**(c) LOCAL DEMOCRACY AND BOUNDARY COMMISSION FOR WALES**

Members received an updated ‘Guidance for Principle Councils on The Review’ to support greater consistency in the manner in which community reviews are conducted. There are two audiences in mind in the drafting of this document. Primarily this is a guide for principal council officers in the conduct of a review of their communities. It has also been drafted to inform interested parties, in particular the town and community councils of Wales, as to how the process should operate. It will demonstrate how, through their engagement in a review, they can influence the review to ensure that the boundaries of their community council reflect how their community operates on the ground and that the representation of their constituents is appropriate.

The review will take around a year and any recommended changes following the review will be implemented after due consideration.

The Clerk sent the publication ‘GUIDANCE FOR PRINCIPAL COUNCILS ON THE REVIEW’ electronically to Members but unfortunately, if we want a ‘hard copy’ we will need to print them off ourselves.

**Resolved:**

The Community Council noted the review.

**(d) APPLICATIONS FOR FINANCIAL ASSISTANCE**

Members gave consideration to the following letters received for financial assistance

- **TEENAGE CANCER TRUST**
- **CHILDRENS WALES AIR AMBULANCE**

**Resolved:**

Members gave consideration to the above requests. The Chairman donated £50 to each charity from her Chairman’s Allowance for 2018/19.

## **(e) MINUTE No: 7/03/18 MEMBERS' REPORTS**

### **Cllr Jill Bonetto**

- Informed Members that the Transport Management for Taff's Well has been put back until after Easter.

### **Cllr Mel Timothy**

- Expressed concern of a caravan parked outside residents' garages obstructing access. – The Clerk will report to the relevant department.
- Enquired if there had been any development with extremely large pool of green water near the housing estate on the Taff Trail that was previously reported. – The Clerk has reported it and will chase up.
- Asked the RCT Member if there is any progress with the goal posts for Tawelfryn play area. – Cllr Bonetto will follow up.

### **Cllr Sandra Lintern**

- Reported that residents have again approached her with regards to the trees opposite their property. – The Clerk will print off contact cards for Mmembers to give to residents to report problems.
- Advised that they are still waiting a dog bin in Yr Hendre. – The Clerk advised that that RCT have no stock of bins at the moment, but they are on order.

### **Cllr Megan Jones**

- Reported Pot holes on Ty Rhiw Hill. – The Clerk will report to RCTCBC

### **Cllr Helen Edmunds**

- Reported fly posting on the railings at Nantgarw paly area. – The Clerk will report to the Enforcement Officer.

## **MINUTE No: 8/03/18 FINANCIAL REPORT**

The Clerk presented Members with updated details of balances within the Community Council's current and deposit accounts for March 2018.

### **Resolved:**

Members approved payment of the March accounts to the sum of £1612.87

**MINUTE No: 9/03/18 –PLANNING APPLICATIONS**

Members’ received the following planning applications and **resolved** the following.

18/0196/10	10 Cardiff Road, Taff’s Well, CF15 7RE	Part change of use of shop/office and construction of rear extension and internal alterations to form a larger dwelling.	Subject to full consultation with neighbouring properties and businesses the Community Council would raise no objection to this application
18/0209/10	Livery Stables and Menage, Craig yr Allt Farm, Uplands, Nantgarw, Taff’s Well, CF15 7TP	Indoor Equestrian Arena for use solely with existing livery yard	Subject to full consultation with neighbouring properties and businesses the Community Council would raise no objection to this application
18/0238/10	10 Rhiw'r Ddar, Taff’s Well, Cardiff, CF15 7NA	Proposed first floor extension to the side of the house, two storey extension to the rear and new detached garage	Members will study at all documentation on the RCT website and contact the Clerk with any concerns

**MINUTE No. 10/03/18 – PUBLIC SESSION**

No members of the public attended the meeting.

**MINUTE No. 11/03/18 – A.O.B**

The Clerk notified members that she was tendering her resignation due to a career move. Members were advised that the Clerk will work until the end of September 2018 while Council appoint a new Clerk.

With no further business to discuss the meeting was closed at 8.50 pm.

SIGNED: ..... DATE: .....