

**MINUTES OF TAFF'S WELL & NANTGARW COMMUNITY  
COUNCIL HELD AT:**

**SAINTS MARY & JAMES' CHURCH HALL  
TAFF'S WELL**

**Monday 28th June 2018**

**PRESENT:** Cllrs: A. Fowler (Chairman), L. Thomas M. Jones, J Bonetto, S. Lintern,  
H. Edmunds, J. Hutchinson and A. Fowler

**APOLOGIES,** Cllr: M. Timothy, C. Dyke

**Also present:** Clerk to the Council: Emma Price

**MINUTE No: 1/6/18 DISCLOSURES OF PERSONAL INTEREST**

Cllr J. Bonetto declared an interest in all planning applications and item 6f. She did not speak or vote on those items.

Cllr L. Thomas declared an interest in item 6f and did not speak or vote on that item.

Cllrs L. Thomas, H. Edmunds and J. Bonetto declared an interest in item 6h and did not vote on this item.

**MINUTE No: 2/6/18 POLICE MATTERS**

No representative was present from the police authority, and no apologies given.

**MINUTE No: 3/06/18 ENFORCEMENT OFFICER REPORT**

No report was received from the Enforcement Officer as he was on annual leave.

**MINUTE No: 4/6/18 MINUTES OF PREVIOUS MEETING**

The minutes of the meeting of 22<sup>nd</sup> May 2018 were confirmed as a true record of the proceedings and signed by the Chairman.

**MINUTE No: 5/6/18 MATTERS ARISING FROM MINUTES:**

There were no matters arising from the previous months minutes.

## **MINUTE No: 6/6/18 CLERK'S REPORT**

### **a) INSURANCE RENEWAL – PUBLIC LIABILITY POLICY**

Members received, for approval, a copy of the renewal invoice for the Council's Public Liability Policy in the sum of £927.99. The Clerk obtained 2 other quotations, but the existing policy remains best value and is recommended to the Council

The Clerk reminded Members that the Council has previously entered a 3year agreement with our insurance company and the policy included cover for the computer equipment / office equipment at the HUB, Ty Rhiw and Tawelyfryn Community Centres.

#### **Resolved**

The Community Council approved the renewal of the Council's Public Liability Insurance Policy in the sum of £927.99.

### **b) ADOPTION OF 'NALC' MODEL STANDING ORDERS**

Members received updated model standing orders from the National Association of Local Councils. These Model Standing Orders update the NALC model standing orders. This publication contains new model standing orders which reference new legislation introduced after 2013 when the last model standing orders were published.

Standing orders are the written rules of a local council. Standing orders are essential to regulate the proceedings of a meeting. A council may also use standing orders to confirm or refer to various internal organisational and administrative arrangements.

Local councils operate within a wide statutory framework. NALC's model standing orders incorporate and reference many statutory requirements to which councils are subject.

It is recommended that councils adopt them without changing them or their meaning.

#### **Resolved**

Members resolved to approve the adoption of NALC Model Standing Orders.

### **c) DISABILITY WALES – MEMBERSHIP RENEWAL- 2018-2019**

Members' received a copy of an invoice from Disability Wales in respect of the renewal of the Council's Membership fees for 2018-2019.

#### **Resolved**

Members confirmed its continued Membership for the financial year 2018-2019. And agreed the membership fee of £40.

**d) TAFF'S WELL CO OP COMMUNITY AND VOLUNTEER SUMMER FAIR**

Taff's Well Coop Community and Volunteer Summer Fair is being held on Saturday 21st July 10am-2pm St Mary and St James Church.

**Resolved**

Members noted the above

**e) CLERK & RFO POSITION**

Members received an update from the Clerk on the applications received for the Clerk and RFO Position.

**Resolved**

Members noted the above

**f) ALLOTMENT SITE MEETING**

Members received a full report from the Chairman Cllr A. Fowler, following a site meeting that took place at the Taff's Well and Nantgarw Allotments on Monday 25<sup>th</sup> June, prior to the full council meeting.

The attendees were, Cllrs' A. Flower, H. Edmunds J. Hutchinson, S. Lintern, and the Clerk. They were met by the Allotment Association Chairman Mike Phillips, and the plot holder Mr Lynne Christopher.

Discussions took place regarding the large aviary that has been erected without Community Council permission on what was formally known as the Community Garden area.

**Resolved**

Members gave consideration to the above, and whilst they appreciate the work that has gone into erecting the structure a vote was taken.

It was resolved that the structure be removed, and it was agreed that Mr Christopher has 6 months to dismantle the structure.

Members wished to record their votes as follows:

Aviary to remain: Cllrs S. Lintern, J. Hutchinson

Aviary to be dismantled: Cllrs A. Fowler, H. Edmunds, M. Jones, J. Bishop

The Clerk was instructed to write to the Allotment Association and notify them of the decision.

## **g) APPLICATIONS FOR FINANCIAL ASSISTANCE**

Members received the following applications for financial assistance.

- 1. NANTGARW OAP**
- 2. MOO MUSIC CAERPHILLY**

### **Resolved**

Members give consideration to the above applications and resolved

- a) Nantgarw OAP – Grant £250
- b) Moo Music Caerphilly – Refused pending more information

## **h) HUB COMMUNITY I.T. FACILITIES**

Members received a report outlining the importance of providing good quality IT facilities to the local community and the council's commitment to ensuring that residents are not disadvantaged by not having access to quality computer facilities.

Members discussed the Council's commitment to the Taff's Well and Nantgarw Community Development Association (The HUB) and the funding arrangements agreed under minute 5/10/15 (minutes of 29 October 2015) i.e. that the community council would meet the utility costs of the HUB. Unfortunately, the agreement to meet the utility costs did not specify the inclusion of the HUB's security and IT provisions, and these costs are now causing financial concern and threatening the financial liability of this important community facility.

In order to ensure that the HUB continues to function correctly and meet the requirements of the charity commission regulations, it is recommended that the council includes under minute 5/10/15 the costs of providing the costs associated with computer facilities, associated security and maintenance of the Hub's IT provision.

### **Resolved**

Members gave consideration to the above and it was resolved that in order to ensure that the HUB continues to function correctly and meet the requirements of the charity commission regulations the council agreed to include under minute 5/10/15 the costs of providing the costs associated with computer facilities, associated security and maintenance of the HUB's IT provision.

## **MINUTE No: 7/6/17 MEMBERS' REPORTS**

### **Cllr Megan Jones**

- Reported the path in Ty Rhiw woods has one step broken and is very dangerous. The Clerk will pass this onto RCTCBC.

**Cllr Jonathan Bishop**

- Asked if it could be put to the HUB to invite Citizens Advice to attend and give Universal Credit advice to residents. The Clerk will pass this onto the TWNCDA Committee.

**Cllr Sandra Lintern**

- Reported that the light outside number 11 Yr Hendre is permanently switched off. The Clerk will report to RCTCBC.
- Requested that a sign be placed near the new sign for Quarry Lane directing to the Gospel Hall.

**MINUTE No: 7/6/18 FINANCIAL REPORT**

The Clerk presented Members with updated details of balances within the Community Council’s current and deposit accounts for June 2018.

**Resolved**

Members approved payment of the June accounts to the sum of £2653.12

**MINUTE No: 8/6/18 –PLANNING APPLICATIONS**

Members’ received the following planning applications and **resolved** that the following observations be made known to the County Council.

18/0324/13	Outline Permission  Erection of a steel frame building for storage and warehouse space	The Community Council will wait to see full plans before making comment
18/0499/10	Full Planning Permission  Conversion of existing dwelling to 3 self-contained flats	The Community Council raise concerns over parking issues

18/0693/10	Full Planning Permission  Rear First Floor Extension	Subject to full consultation with neighbouring properties the Community Council would raise no objection to this application
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**MINUTE No. 9/6/18 – PUBLIC SESSION**

Mrs Jayne Smith addressed the Council with concerns over the planning developments for Taff's Well and Nantgarw. Concern was raised with regards to high volumes of traffic being generated from the possibility of 1700 jobs at one end of the village and 400 jobs at the other. Concerns were raised that there would not be adequate parking. Mrs Smith requested that the Community Council publicise any large developments more visual, so all residents are fully informed and know where to make objections if they have any.

With no further business to discuss the meeting was closed at 9.15 pm.

SIGNED: ..... DATE: .....