

**MINUTES OF TAFF'S WELL & NANTGARW COMMUNITY
COUNCIL HELD AT:**

TAWELFRYN COMMUNITY CENTRE

Thursday 26th July 2018

PRESENT: Cllrs: A. Fowler (Chairman), H. Edmunds, L. Thomas M. Jones, J Bonetto, S. Lintern, J. Hutchinson, M. Timothy and J. Bishop

APOLOGIES, C. Dyke

Also present: Clerk to the Council Emma Price and Mrs Gail Williams

The Chairman suspended Standing Orders to introduce Mrs Gail Williams who will commence her role as Clerk and RFO to the Community Council 18th September 2018.

MINUTE No: 1/07/18 DISCLOSURES OF PERSONAL INTEREST

Cllr J. Bonetto declared an interest in all planning applications and item 6f. She did not speak or vote on those items.

Cllr J. Bishop declared an interest in item 8 and did not speak or vote on that item.

MINUTE No: 2/07/18 POLICE MATTERS

No representative was present from the police authority, and no apologies given. Members noted that there had not been a police presence at the Community Council meeting for some months and instructed that the Clerk contact PCSO Claire Quick and request her attendance at the September meeting.

MINUTE No: 3/07/18 ENFORCEMENT OFFICER REPORT

The Enforcement Officer informed the Clerk that he would email a report the following morning. The Clerk will forward to Members once received.

Members instructed the Clerk to request that the Enforcement Officer attend the September Community Council meeting.

MINUTE No: 4/07/18 MINUTES OF PREVIOUS MEETING

The minutes of the meeting of 28th June 2018 were confirmed as a true record of the proceedings and signed by the Chairman.

MINUTE No: 5/07/18 MATTERS ARISING FROM MINUTES

The Clerk advised Members that following the June meeting (Minute 6/6/18h) the costs associated with security and maintenance of the HUB's IT provision and the security alarm system have been set at £75 + VAT and £576 + VAT per annum.

MINUTE No: 6/6/18 CLERK'S REPORT

(a) APPOINTMENT OF NEW CLERK TO THE COUNCIL

Following the agreed interview process the interviewing panel approved the appointment of the new Clerk to the Council.

Recommendation:

The Community Council noted the appointment of Mrs Gail Williams as Clerk and RFO to the Community Council.

(b) SUMMER RECESS – PLENARY POWERS ARRANGEMENTS

Members were requested to consider the arrangements for the continuation of Council Business during the Summer Recess.

The Clerk reported that whilst there are no Council meetings during August the business of the Council still continues, and important matters, such as observations on Planning matters, need to be dealt with within the timescales set out for external consultation.

In order to ensure the Council continues to operate efficiently it was recommended that the Chairman of the Council or the Vice Chairman, in consultation with the Clerk, be granted plenary powers to deal with matters of an urgent nature that cannot wait until the next committee/council meeting.

The Clerk confirmed that local Members will be consulted on any planning applications received for their ward and that all decisions taken would subsequently be reported, for information, to the Council meeting following the recess.

Resolved:

The Community Council approved the above Plenary Powers Arrangements.

(c) ONE VOICE WALES TRAINING COURSES

- Module 21 - Local Government Finance - ADVANCED training at Undy Church & Community Hall, Church Road, Undy, Caldicot. NP26 3EN on Monday 30th July 6.30-9pm

Resolved:

Members considered the above and will contact the Clerk if they wish to attend the training. A fee of £40 per attendee will apply.

(d) FREE DISCRIMINATION AWARENESS TRAINING

Members were advised that Citizens Advice are offering **FREE** Discrimination Awareness Training to staff, volunteers and trustees of all types of organisations.

Training is aimed at organisations who want to increase their effectiveness of highlighting and challenging discrimination.

Resolved:

Members considered the above and instructed the Clerk to liaise with Cllr Helen Edmunds to arrange time and venue following the summer recess.

MINUTE No: 7/07/17 MEMBERS' REPORTS

Cllr Mel Timothy

- Reported parked cars at the entrance to Tawelfryn where people are parking all day and car sharing. The member was advised that as there are no parking restrictions there is no laws being broke.
- Enquired when the goal posts for Tawelfryn play area would be installed. Cllr Bonetto will raise the issue with RCTCBC.
- Advised that there is a light out near the Tawelfryn Community Centre. Cllr Timothy will pass the number onto the Clerk to report to RCTCBC.
- The Tawelfryn and Yr Hendre areas need attention from the Enforcement Officer. The Clerk will notify the Enforcement Officer.

Cllr Lynne Thomas

- Reported dogs let loose on the marked pitch at Taff's Well (mid-afternoon times). The Clerk will notify the Enforcement Officer.
- Reported dogs mess in the Orchard. The Clerk will notify the Enforcement Officer.
- Reported refuse and recycling being left out from a Monday between Glan Llyn Square to Lysham Close, West View and South View. The Clerk will notify the Enforcement Officer.
- Advised of a vehicle frequently parked in Tavern Street obstructing the pavement. The Clerk will notify the Enforcement Officer.

Cllr Megan Jones

- Reported a large sign on the fence to the entrance to Tawelfryn advertising a business. The Clerk will report to RCTCBC.
- Raised concerns over a large hole in the ground at Skew Bridge. Cllr Fowler advised he had see workman assessing the area.

Cllr Sandra Lintern

- Reported that the Gospel Hall would like permission to erect a street sign directing people to the Hall. The Clerk will contact RCTCBC to get advice and report back to Cllr Lintern.
- Reported that the Ty Rhiw 111 bus service has yet again been intermittent. For most of the week (w/c 23/07/18) the bus was not turning up but instead cars were being sent to pick up passengers. If there was not enough room for all passengers, then some be left behind. The Clerk will write to RCTCBC with the concerns.
- Advised that the bus stop at Yr Hendre needs attention. The Clerk will assess the issue and report back findings.

Cllr Helen Edmunds

- Advised the Mr Nick Edmunds has been clearing ‘Pop Factory Lane’ and reported graffiti at the area. The Clerk will notify the Enforcement Officer.
- Reported that members of the public requesting food bags at the Hub to use for clinical waste. The Clerk will notify the Enforcement Officer.

Cllr Jill Bonetto

- Gave a comprehensive report on current issues on the County Council activities and her work with local residents.
- Informed Members that RCTCBC will introduce an enforcement vehicle to ensure motorists are parking considerately across the County Borough – and one of its primary focuses will be increasing safety outside of schools. The new Parking Enforcement Vehicle will be introduced from September 2018, and will enforce traffic restrictions outside of school gates, at bus stops and on pedestrian crossings. If vehicles are found to be parking unlawfully they could be issued with a Penalty Charge Notice (PCN) of up to £70. The enforcement vehicle will contain a mobile camera to collect evidence of unlawful parking – with PCNs being issued to offending motorists via post.
- Advised that the planning application for the rail depot has now been passed and work is to commence 2019.
- Noted that Natural Resource Wales will be holding a community meeting. Cllr Bonetto will advise the clerk as to when the meeting will take place, so the information can be passed to members.

MINUTE No: 7/07/18 FINANCIAL REPORT

The Clerk presented Members with updated details of balances within the Community Council’s current and deposit accounts for July 2018.

Resolved

Members approved payment of the July 2018 accounts to the sum of £1526.38

MINUTE No: 8/07/18 –PLANNING APPLICATIONS

Members’ received the following planning applications and **resolved** that the following observations be made known to the County Council.

18/0712/15	Removal/variation of condition Variation of condition 1 of previously approved planning application 15/0583/15 (Mixed Use Classes A3 (Food & Drink) & C1 (Hotel) including associated works) to extend the period in which to submit a reserved matters application for a further three years.	Subject to full consultation with neighbouring properties the Community Council would raise no objection to this application
18/0776/01	Advertisement consent Proposed 6m high totem for new Costa Coffee Store	Subject to full consultation with neighbouring properties the Community Council would raise no objection to this application

MINUTE No. 9/07/18 – PUBLIC SESSION

Mr Michael Phillips addressed the Council with an appeal to the decision that was made in minute **6/6/18f** resolving that plot holder Mr Christopher, has 6 months to dismantle the pigeon loft structure that has been erected on the former Community Garden land which is now under management of the Allotment Association.

Mr Phillips noted that there was a miscommunication but advised that there is a minute in the Allotment Association AGM that states that no permission is needed from the Community Council to erect a temporary structure measuring up to 50square meters. The eco toilet has not been used for over 10 years and there were safety issues with the structure. The land on which Mr Christopher has erected the pigeon loft is in a discreet location away from all other plots and cannot be cultivated. Mr Christopher has put a lot of effort into clearing the 4 perch site to make it safe. The loft itself cost on excess of £1000, and Mr Christopher gets no financial gain, it is purely for pleasure.

Mr Christopher was given a 6month rolling contract and all plot holders have been consulted, there has been no negative feedback.

With the new information received, Members agreed to re-agenda this item for the September meeting when a full report of the findings can be presented.

Mr Chris Lym addressed the Council with concerns that as a keen runner, a trail he often uses, that has been accessible since 1969, is no longer a Public Rights of Way as the lease with RCTCBC has come to an end and has not been renewed. Mr Lym has contacted the Public Rights of Way Directorate and has been advised that RCTCBC have decided that the upper trail is no longer required.

Although this is a matter for the County Borough Council, the following advice was given.

In order to change the 'Definitive Map of Public Rights of Way' he would have to apply for a 'Definitive Map Modification Order' and was advised the following:

*If the claim is based on user evidence, he will need at least enough witnesses to show that the public used the way without interruption for 20 years. Each witness will need to complete an evidence form confirming that they used the route. The evidence forms should be accompanied by a map or plan which shows the route of the claimed right of way and which has been signed by the witnesses.

*If the claim is based on documentary evidence, he will need to submit copies of the documents on which the claim relies. If this is likely to be difficult, the surveying authority may agree to waive this requirement.

*A certificate of service of notice, confirming that he has served notice of the application on every landowner or occupier affected by it.

MINUTE No. 10/07/18 – ANY OTHER BUSINESS

The Chairman, Cllr Alun Fowler, discussed changing the layout out of the Agenda. It was agreed that once the new Clerk is in post this will be looked at.

With no further business to discuss the meeting was closed at 9.05 pm.

SIGNED: DATE: