

# **MINUTES OF TAFF'S WELL & NANTGARW COMMUNITY COUNCIL HELD AT:**

## **TAFF'S WELL**

**Thursday 26<sup>th</sup> April 2018**

**PRESENT:** Cllrs: L. Thomas, (Chairman), H. Edmunds, M. Jones, M. Timothy, S. Lintern, Alun Fowler, J. Hutchinson and C. Dyke

**APOLOGIES:** Cllr: - J. Bishop, J. Bonnetto

**Also present:** E. Price - Clerk

### **MINUTE No: 1/04/18 DISCLOSURES OF PERSONAL INTEREST**

Councillor M. Timothy declared an interest in item 6k (Financial Assistance) and took no part in the discussions on this item.

Councillor L. Thomas declared an interest in items 6a, 6b and c and took no part in the discussions on these items.

Councillor H. Edmunds declared an interest in items 6b and 6c and took no part in the discussions on these items.

### **MINUTE No: 2/04/18 POLICE MATTERS**

No representative was present from the police authority, apologies were presented as they were attending a PACT meeting.

### **MINUTE No: 3/04/18 ENFORCEMENT OFFICER REPORT**

Members received the following written report from the Enforcement Officer:

- New fly-tipping signage has been put up in South View and on Cemetery Road.
- Another incident of fly-tipping at the bottom of Cemetery Road, a large builder's sack containing rubble, broken up wood and some plastic items. Waste is to be removed by our Waste buster team, but no evidence could be gathered for further action (new fly-tipping signage obviously ignored).
- Update for the fly-tipping investigation in March – The person/property concerned has been identified and has been invited in for a PACE interview for further proceedings.
- X1 fixed penalty notice issued for contaminated recycling left on the highway after collection day.
- Advisory letters regarding excess black bag waste have been posted to properties which have failed to remove the black bags from the highway after collection day.

- A letter drop for Cardiff Road properties has been scheduled for next week requesting residents to remove their bins from the highway on a non-collection day due to obstructions.
- X2 reported abandoned vehicles but no action required as one vehicle was taxed and the other had been declared SORN and was on private land.
- Currently monitoring Parish Road due to complaints of dog fouling but no action has been required yet.
- Also scheduled for next week will be an inspection of waste in Anchor Street (bin stores) due to complaints regarding incorrect use of RCT recycling bags and additional waste.

#### **MINUTE No: 04/04/18 MINUTES OF PREVIOUS MEETING**

The minutes of the following meetings were confirmed as a true record of the proceedings and signed by the Chairman.

- 26<sup>th</sup> March 2018

#### **MINUTE No: 5/04/18 MATTERS ARISING FROM MINUTES**

Matters arising from previous minutes are as follows

- Cllr M. Jones advised that the potholes reported had been repaired.

#### **7.20pm Cllr M. Timothy entered the meeting**

#### **MINUTE No: 6/04/18 CLERK'S REPORT**

##### **a) TAFF'S WELL ALLOTMENTS - WATER SUPPLY**

In February 2010 the Council agreed, minute 5/02/10, that the Allotments Association would in future assume responsibility for the water supply at the allotments/community garden. In recognition of this it is agreed that the community council would provide an annual payment/grant of £250.

#### **Resolved:**

Members noted that the payment for the forthcoming financial year was included in this month's financial payments.

**b) PLANTERS AND FLORAL DISPLAYS**

In May 2013 the Community Council agreed it would provide an annual grant of £100 to Taff's Well Community Development Association for the purchase of floral decorations etc. (Minute 5/5/13)

**Resolved:**

Members noted that the payment for the forthcoming financial year was included in this month's financial payments.

**c) POP FACTORY LANE - MEMORANDUM OF UNDERSTANDING**

In September 2016 the Community Council agreed a memorandum of understanding between Taff's Well & Nantgarw Community Council and TWNCDA in respect the twice yearly cutting and vegetation in the area known locally as 'Pop Factory Lane'. In recognition of this is as agreed that the community council would provide an annual payment of £250.

The work is to be undertaken by Mr Nick Edmunds who has asked that payment for undertaking the work should be donated to Taff's Well Community Development Association (The Library Hub).

**Resolved:**

1. Mr Edmunds be thanked for undertaking the above work.
2. Members approve payment of £250 to clear the debris and overgrowth on Pop Factory lane and note that Mr Edmunds has requested that payment be donated to the Taff's Well and Nantgarw Community Development Association.

**d) FINANCIAL ACCOUNTS 2017- 2018**

Members received a copy of the Council's income and expenditure accounts the financial year 2017- 2018.

The accounts have been checked and verified by the Council's internal auditor, Mrs T Mota, and once approved by the Council the accounts will be sent for audit by the Wales Audit Office's external auditors.

**Resolved:**

1. The Community Council noted and approved the Council's accounts for the year ended 31 March 2018.
2. Approved the payment of £45 to Mrs T Mota the Council's internal auditor.
3. Authorised the Clerk and Chairman to complete the 2017-2018 returns to the external auditor.

e) **ONE VOICE WALES – UNDERSTANDING THE LAW TRAINING**

Members received an invite from One Voice Wales to attend a training course on Understanding the Law at Bridgend Town Council, Carnegie House, Wyndham Street, Bridgend, CF31 1EF on Monday 30<sup>th</sup> April 2018 - 6.30/9.00pm. Cost for members is £40 each.

**Resolved:**

Members noted the above and will contact the Clerk if they wish to be booked onto the training.

f) **AN ENHANCED ROLE FOR COMMUNITY AND TOWN COUNCILS**

Members received a publication sent by Mick Antoniw AM. Following the workshop sessions held with Mick Antoniw AM, Councillor's and Clerk's in 2017 and which was attended by Cllr L. Thomas and Cllr M. Jones in 2017, a copy of the joint submission which was submitted as part of the consultation process has been received.

**Resolved:**

Members noted the above publication

g) **CORRESPONDANCE**

Members received the following correspondence:

1. A thank you letter from Children's Air Ambulance Wales for the donation of £50 from the Chairman's Allowance
2. A thank you letter from Teenage Cancer Trust for the donation of £50 from the Chairman's Allowance

**Resolved:**

Members noted the above

h) **EXTRA BENCH**

Members are aware that two benches were ordered by Cllr J. Bonetto for Ty Rhiw. Only one was installed due to anti-social behaviour at the second location. Members are to consider the location of the extra bench.

**Resolved:**

Members resolved to defer this item.

**i) WEBSITE – ENFORCEMENT OFFICER**

Councillor H. Edmunds requested that the Community Council add a page to its website to promote the work of the Enforcement Officer employed by the Community Council. The Enforcement Officer could add regular updates and members of the public could contact access an online referral form.

**Resolved:**

Members to gave consideration to the above and requested that the Clerk update the website with an Enforcement Officers page.

**j) RECRUITMENT / APPOINTMENT OF NEW CLERK**

Members are aware that the Clerk will be leaving the employment of the Community Council at the end of September 2018. In order to provide continuity of services, the Clerk suggested that consideration be given to the following matters:

- The recruitment process begins in June. Whist the Council need to advertise the vacant post it is also advantageous to seek ‘prior expressions of interest’ from suitably qualified individuals via organisations like the association of Clerks and have ‘informal / without prejudice discussions’ with appropriate candidates.
- Members received copies of the Application Form, Job Description and Person Specification for the Council’s Vacancy for a New Clerk.

**Resolved:**

Members gave consideration to the above and approved the documents and time frame. It was agreed that the short list and interview panel would consist of Cllr L. Thomas, Cllr H. Edmunds and Cllr J. Bonetto

**k) APPLICATIONS FOR FINANCIAL ASSISTANCE**

Members received the following applications for financial assistance.

***GWAELOD RANGERS FOOTBALL CLUB***

**Resolved:**

Members gave consideration to the above application and resolved to grant £250. The Clerk was requested to write to the Gwaelod Rangers Football Club and advise them to contact Pentyrch Community Council for future grants.

## **1) DATE FOR MAY AGM MEETING**

Members were requested to accept the following meeting date for May 2018.

- May meeting (including AGM): Tuesday 22nd May 2018 at Ty Rhiw Community Centre at 7pm

### **Resolved:**

Members approved the date and venue for this Council meeting.

## **MINUTE No: 7/04/18 MEMBERS' REPORTS**

### **Cllr Megan Jones**

- Informed Members that the 111 bus ticket machine has not in use, and is concerned that there will be no information as to the statistics of the bus route. The Clerk will contact the bus company to enquire.

### **Cllr Alun Fowler**

- Expressed concern over the trees at the old Skew Bridge opposite Ferris Coaches. Since the large tree has fallen there are many smaller trees that need checking. The Clerk will contact the relevant person.
- Advised that he had obtained the land registry report for the land leading to the Health Centre and it is apparent that the land belongs to both the Health Centre and the Half Way Garage. The Clerk was instructed to write to Half Way Garage with residents' concerns regarding the pot holes in the road.

### **Cllr Sandra Lintern**

- Reported that a bench has been placed on the grass at Tawelfryn where the 'cars for sale' were being parked. The Clerk will check if this is the second bench that Mel requested be placed there at the November meeting.
- Asked that the £15 hall hire payment be paid to Cllr L. Thomas for allowing members to meet at her property for this meeting. Members agreed, and Cllr L. Thomas requested that it be donated to The Hub.

### **Cllr Cynthia Dyke**

- Reported for a second time the need for repair to the pavement outside the old toilets opposite Lady birds Cleaning. The Clerk will report again to RCTCBC.
- Advised that the road outside 74 Ty Rhiw where heavy lorries pass has sunk. The Clerk will report to RCTCBC

### **Cllr Mel Timothy**

- Enquired about the goal posts for the play area in Tawelfryn. The Clerk will contact the County Member

## MINUTE No: 8/03/18 FINANCIAL REPORT

The Clerk presented Members with updated details of balances within the Community Council's current and deposit accounts for April 2018.

### Resolved:

Members approved payment of the April accounts to the sum of £1838.81

## MINUTE No: 9/04/18 –PLANNING APPLICATIONS

Members' received the following planning applications and **resolved** the following.

18/0067/10	Place of Worship, Cardiff Road, Glan-y-Llyn, Taff's Well, CF15 7PE	Demolition of existing gospel hall (D1) and construction of two- storey building in its place to accommodate B1 office at ground floor level with a one bedroom, self- contained flat at first floor level.	Subject to full consultation with neighbouring properties and businesses the Community Council would raise no objection to this application
18/0326/10	Ty Dysgu, Cefn Coed, Nantgarw, Taff's Well	Proposed amendments to existing entrance lobby to front of building and new secure cycle shelter	Subject to full consultation with neighbouring properties and businesses the Community Council would raise no objection to this application
17/0693/10	Plot D9, Heol Crochendy, Treforest Ind Est CF37 5UR	Amended location plan. Proposed new 2 storey offices and workshop for a carpentry company	Members have grave concerns that there are insufficient parking spaces. There are current issues over buses and vehicles parked on Heol Crochendy Road near the lights which would indicate that the communal parking areas are already at

			capacity. The development has been built with no planning permission and the C.C would request that the development is removed.
17/0998/10	Ms L. Carpenter Ladybirds Cleaning 1 Cardiff Road Taff's Well	Planning Appeal: Construction of new Take Away Coffee House Kiosk on the site of existing Garage and Store (to be demolished) along with re-landscaping of rear garden area to provide parking facilities for existing cleaning business.	Members reiterated their reservations about the development and the possible impact on neighbouring properties. The Community Council is concerned that there is insufficient parking and even with the new allocation this will be taken up by the staff parking their own vehicles and using company vehicles during working hours. There are current issues with parking now and double yellow lines have been placed on this road which indicate that it is already a problem area.

**MINUTE No. 10/04/18 – PUBLIC SESSION**

No members of the public attended the meeting.

**MINUTE No. 11/04/18 – A.O.B**

- Councillor H Edmunds advised that the lease for the Hub is due for renewal in 2018. The Clerk will confirm dates and agenda this item once all information is received.
- Councillor H Edmunds reported to Member's that she had received a complaint from a resident regarding the erection of an Aviary at the allotment site and the removal of the composting toilet. The Clerk will agenda this for discussion at the May meeting.

With no further business to discuss the meeting was closed at 8.50 pm.

SIGNED: ..... DATE: .....