



Cromarty and District Community Council

Minutes of meeting held on

Monday 30th April 2018, 7.30pm in the Hugh Miller Institute

Draft
Minutes
30.4.2018

Present

Community Councillors: Jacquie Ross (JR), Diane Brawn (DB)
Secretary, Estelle Quick (EQ) Treasurer, Rosemarie Hogg (RH), Kenneth
MacFarlane (KM), Gabriele Pearson (GP)

Youth Representative: -

Highland Councillors: Cllr Craig Fraser (CF)

Police Scotland: -

Member(s) of the public: Nigel Shapcott, representing Cromarty Care Project

Community Council Minute Secretary: Gillian McNaught (GM)

1	<u>Chairman's Welcome</u> JR welcomed Councillors and Nigel Shapcott. <u>Apologies:</u> Alan McDonald (AM), PC Michael Cosh (PC MC), Bryn Leyshon (BL)	
2 End	<u>Declarations of Interests</u> None	
3 End	<u>Approval of previous Minutes, 26th March 2018</u> Approved by EQ and seconded by DB .	
4 End	<u>Youth issues</u> No report this month.	

<p>(12)</p> <p>(12.1)</p> <p>(12.2)</p> <p>(12.3)</p> <p>(cont)</p>	<p><u>Highland Councillor (HC) Report</u> <i>Minute Secretary note: Chair agreed this item to be moved to earlier in the meeting.</i></p> <p>CF has turned the Surgery sign to point in the correct direction.</p> <p>Traffic Management Plan - A request has gone to Ian Moncrieff for a timescale to deal with issues raised in CF's report, (<i>Minutes 26.3.2018, Appendix D</i>) and a date for the completion of a TMP for Cromarty, with congestion on Church Street needing addressed urgently.</p> <p>CF requested JR post the HC link to Seagull Nuisance on Facebook. DB will organise more "Do Not feed the Seagulls" signs for town.</p>	<p></p> <p>CF</p> <p>JR & DB</p>
<p>(cont)</p> <p>(12.4)</p> <p>(12.5)</p> <p>(12.6)</p> <p>(12.7)</p> <p>End</p>	<p><u>Highland Councillor (HC) Report</u></p> <p>The Graveyard has had its first cut of the season and CF will continue to monitor the standard of maintenance. Complaints had been received from residents regarding unacceptable procedures at recent burials. JR will send details to CF. EQ reminded Members that volunteers had offered to help tidy the Graveyard and suggested this could be built into the HC schedule. CF and KM will attend a site meeting with Grounds Maintenance to discuss these issues as well as The Links and Reeds Loop path at the end of May.</p> <p>CF raised a call to HC about a pothole outside the Surgery where a resident tripped and fell.</p> <p>CF brought to Members' notice the large percentage of calls from the public to HC still pending.</p> <p>EQ has had several complaints about the Allan Square public toilets.</p> <p>CF was thanked and left the meeting at 7.50pm.</p>	<p></p> <p>JR, CF & KM</p> <p>CF</p> <p></p> <p>CF</p>

	<u>Cromarty Care Project, represented by Nigel Shapcott (NS)</u>	
5.1	<p>Letter of Support - NS asked Members what the policy is regarding requests for C&DCC letters of support for local groups' funding applications. JR confirmed that these are generally not issued and Members explained the reasons for this position, including the C&DCC request already in place that funding applications coming before the Cromarty Firth Port Authority, should be taken as read to have C&DCC support.</p> <p>NS disagreed with the C&DCC policy and Members agreed to discuss further and put on the Agenda for the next meeting.</p>	ALL & GM
5.2	<p>Insurance - CCP has suggested setting up a Table Tennis Club for the elderly and enquired about insurance cover under the 'umbrella' of C&DCC. EQ confirmed that CC insurance only covers groups with a direct link or run by sub committees of the CC and does not extend to separate organisations.</p> <p><i>Minute Secretary note: JR requested a brief update from NS about the Harbour Trust</i></p>	
5.3	<p>It is planned that new railings will be in place for the Regatta at the end of June and with FLAG and HC grant funding secured, visible signs of harbour improvements will be seen from mid May.</p>	
5.4	<p>The new Chair of the Harbour Working Group is Pat Haynes. Tony van Dyke has resigned that post but continues as Chair of the Trustees.</p>	
End	<p>NS was thanked and left the meeting at 8pm.</p>	
6	<u>Police Report</u>	
6.1	<p>Report from PC Michael Cosh circulated prior to the meeting. (Appendix A). PC MC thanked for this update.</p>	
End		

7	<u>Matters Arising</u>	
7.1	(4.2 Continue to liaise with Gill MacGregor, SSPCA regarding welfare issues). Ongoing.	CF
7.2	(4.2 Contact John Nightingale for information on responsibility of fences and gates at reeds loop). Awaiting reply from John Nightingale. Ongoing.	DB
7.3	(5.2 EQ Feedback Youth Rep suggestions to CCDT Group looking at Mental Health awareness and BL feedback to Wanda). Done. (<i>Minute Secretary's Note: This item to have been discussed under AOB, but raised now as a related item</i>). JR reported that in response to the increasing numbers of young people requiring mental health support, Fortrose Academy has set up a task force involving several agencies to coordinate a drop-in mental health awareness day called "Choose Life" (details tbc). All members of the Community will be encouraged to attend. Ongoing.	JR
7.4	(7.1 Contact current owner of land at bottom of Denny for permission for volunteers to tidy the space). DB made contact, no response yet. Ongoing.	DB
7.5	(7.2 Organise a visit by CCDT Trustee to Monday Youth Cafe). EQ to arrange. Ongoing.	EQ
7.6	(7.6 Follow up on delay of flatworm soil survey results for Whitedykes). JR emailed Stuart Black requesting an update to the previous one, six months ago. No reply to date. Ongoing.	JR
7.7	(7.7 Follow up on slipway issues). The Harbour Trust was approached to take on the slipways, but are unable to so. Highland Ferries advise the slips will be suitable for operation this season but not thereafter, nor accommodate in their present form a larger ferry potentially earmarked for the route in 2019. A Transport Scotland representative with specialist knowledge in modern slipways has been invited to a site visit. It was noted that grants to upgrade infrastructure on the NC 500 are available and the slipways may be eligible.	KM & JR
7.8	(7.9 Alan consult with Jacquie and take forward purchase of Christmas lights). Ongoing.	AM & JR
7.9	(7.11 Set up meeting with Phil Waite to discuss 100 step repairs). Ongoing.	CF
7.10 (cont)	(7.12 Get update from HC about re-use and replacement of Links bus shelter). Ongoing.	CF

(cont)		
7.11	(7.13 Email John Nightingale with concerns about warning signage for Estate shoots). Ongoing.	JR
7.12	(7.14 Meet with Regatta organisers to discuss general issues). JR met with Wanda and final plans will be drawn up next week. Done. Discharged.	
7.13	(7.15 Continue progress on request for contributions from groups covered by C&DCC insurance and contact VHC regarding support). Done. Discharged.	
7.14	(7.22 Note to self, cutting back of ivy at Gaelic Chapel after nesting season). Ongoing.	CF
7.15	(7.26 Liaise with John Nightingale and family regarding request for bench on 100 steps). Two sites were suggested by John Nightingale. DB will look at these and feedback to family. Ongoing.	DB
7.16	(11.2 Organise the opening of the Links on Thursday 29th March). Done. Discharged.	
7.17	(11.4 Follow up complaint about pavement parking in Townlands). Vehicle moved. Discharged.	
7.18	(11.6 Circulate new data law information/advice when available). Discussed under item 14). Discharged.	
7.19	(12.1 Liaise with HC about grounds maintenance and suggestion of volunteer help to tidy graveyard). Discussed under item (12.4). Discharged.	
7.20	(12.2 Request timescale for Allan Square toilet directional signs from HC). Ongoing.	CF
7.21	(12.3 Follow up on CF's minutes of meeting, Appendix D). Discussed under item 12.2. Discharged.	
7.22	(12.7 Reply to family proposing a memorial bench at top of 100 Steps and contact John Nightingale). Duplicate of item 7.15. Discharged.	
End		

<p>8</p> <p>8.1</p> <p>8.2</p> <p>End</p>	<p><u>Treasurer's Report</u></p> <p>EQ circulated her report prior to the meeting and presented to Members. (Appendix B).</p> <p>Members were disappointed to note the Annual HC grant to the C&DCC has been severely cut in 2018 to £300.06 (£472.07, less Insurance deducted at source).</p> <p>EQ was thanked for her report.</p>	
<p>9</p> <p>9.1</p> <p>9.2</p> <p>End</p>	<p><u>Cromarty Community Development Trust (CCDT)</u></p> <p>Townlands Barn - A rescheduled meeting will take place with Historic Environment Scotland to discuss the listing status of the two 'High Street' wings. The partial demolition of the eastern extension for safety purposes has already been agreed. EQ thanked Gillian McNaught for creating a Barn logo for the CCDT.</p> <p>Housing Survey - completed and now being analysed.</p>	
<p>10</p> <p>10.1</p> <p>10.2</p> <p>End</p>	<p><u>Victoria Hall (VH) Report</u></p> <p>Alan Plampton's (AP) VH Report was circulated prior to the meeting. (Appendix C).</p> <p>An advert for the Assistant Youth Worker post has gone to press.</p> <p>AP was thanked for his report.</p>	
<p>11</p> <p>11.1</p> <p>11.2</p> <p>11.3</p> <p>(cont)</p>	<p><u>Community Councillors' Portfolios</u></p> <p><u>Jacqueline Ross</u></p> <ul style="list-style-type: none"> • JR to send locations and HC will replace grit bins. <p><u>Rosemarie Hogg</u></p> <ul style="list-style-type: none"> • The CCDT AGM will take place in June. • Possible Thrift Shop premises still being followed up. <p><u>Gabriele Pearson</u></p> <ul style="list-style-type: none"> • Planning - No new applications. 	<p>JR</p>

(cont)		
11.4	<p><u>Diane Brawn</u></p> <ul style="list-style-type: none"> Cromarty Firth Port Authority - DB Attended the CFPA meeting on 18th April. Items discussed were the Port's growing Tourism business, the Phase 4 New Berth Development and feedback from stakeholders about the high number of rigs in the Firth. <p>Discussion followed that Members have received several complaints about disturbance from noise and the density of rigs around Cromarty. Residents expressed concern about their lack of say over the location or numbers of rigs close to the town.</p> <p>DB will write with these issues to CFPA.</p>	DB
End		
12	<p><u>Highland Councillor (HC) Report</u></p> <p><i>Minute Secretary's Note: discussed under item 4</i></p>	
End		
13	<p><u>Correspondence</u></p>	
13.1	<p>Following receipt of a letter regarding camper vans too close to homes in the Links area, JR will co-ordinate the updating of signs to give clearer parking instructions.</p>	JR
13.2	<p>An email received from Fraser MacKenzie notifying Members that Cromarty is <i>not</i> one of the areas eligible for grant funding from the Beatrice Partnership Offshore Windfarm. It was agreed DB will write to suggest this is re-considered.</p>	DB
13.3	<p>Notification from HC Licensing Board for an Application for variation of premises licence from Sutor Creek, 21 Bank Street, Cromarty.</p>	
13.4	<p>Notification from HC Development Plan Team inviting comment on The Highland Council's Draft Wayfinding Strategy for Inverness city centre. The six week consultation is on the HC website and begins on 27 April 2018 and closes on 11th June.</p>	
13.5	<p>Notification from Police Scotland, Highlands & Islands Division about a campaign specifically focusing on Doorstep Crime within local communities. The initiative will commence on Monday 21st May 2018 and terminate on Monday 28th May 2018. More details on Police Scotland website.</p>	
End		
14	<p><u>AOB</u></p> <p>Data Protection - Ferintosh CC has written and shared with other BICCs a Privacy Statement in response to the new Data Legislation, which met with C&DCC approval and has been accepted by Ward Manager, Di Agnew. More information will be available in due course to advise other voluntary groups/ organisations how to comply.</p>	DB & GM
End		

15	<u>Date of next meeting</u> Monday 28th May 2018 @ 7.30pm, Hugh Miller Institute, Church Street, Cromarty.	
	JR thanked everyone for attending and the meeting concluded at 8.45pm.	

Summary of Matters Arising & Action Points

Reference	To whom allocated	Notes
(12.2)	Craig	Request timescales and dates from Ian Moncrieff regarding CF's report and a TMP for Cromarty
(12.3)	Diane	Organise more 'do not feed the seagull' signs
(12.3)	Jacquie	Post HC Seagull Nuisance link on Facebook
(12.4)	Jacquie	Send details of complaints about Graveyard burial procedures
(12.4)	Craig & Kenneth	Co-ordinate a site visit with grounds Maintenance to discuss issues minuted. CF to send reminder to KM day before meeting
(12.5)	Craig	Follow up on pothole repair outside surgery
(12.7)	Craig	Follow up on Public Toilet complaints and maintenance issues
5.1	All & GM	Consider the C&DCC current 'letter of support' policy and discuss at next meeting. GM add to next Agenda
7.1	Craig	Continue to liaise with Gill MacGregor, SSPCA regarding welfare issues
7.2	Diane	Report back about responsibility for fence and gate maintenance once John Nightingale replies
7.3	Jacquie	Inform Members of 'Choose Life' event once confirmed.
7.4	Diane	Update on voluntary tidy at foot of the Denny once landowner responded and granted permission
7.5	Estelle	Organise a visit to Youth Cafe ref CCDT
7.6	Jacquie	Report back with an update on Whitedykes site soil survey, once HC has responded.
7.7	Jacquie & Kenneth	Inform Members of any slipway repair progress
7.8	Jacquie & Alan	Finalise Christmas decoration choice
7.9	Craig	Set up meeting with Phil Waite to discuss 100 step repairs
7.10	Craig	Get update from HC about re-use and replacement of Links bus shelter

7.11	Jacquie	Email John Nightingale with concerns about warning signage during Estate shoots
7.14	Craig	Note to self, cutting back of ivy at Gaelic Chapel after nesting season
7.15	Diane	DB will site visit John Nightingale's suggestions for memorial bench on 100 steps and feedback to family
7.20	Craig	Request timescale for directional signs to public toilets
11.1	Jacquie	Send to HC locations of grit bins for replacement
11.4	Diane	Write to CFPA regarding noise and high rig density around Cromarty
13.1	Jacquie	Update signs on Links to avoid motorhomes parking too close to Residents' properties
13.2	Diane	Write to Beatrice Partnership about Cromarty not eligible to apply for their grant funding
14	Diane & GM	Update Members on further advice on new data protection laws for voluntary groups . GM put on next Agenda

Agenda item 6

Appendix A

**POLICE
SCOTLAND**

COMMUNITY ENGAGEMENT FORM

Command Area	North Highland	Community Group	Cromarty Community Council
Station	Dingwall	Officer Attending	PS Michael Cosh (e-mail)
Date of Meeting	30 April 2018	Location	Hugh Miller Institute, Church Street, Cromarty

Meeting Preparation

Ward and Local Policing Plan Priorities.	Activities conducted over the reporting period to support those priorities.
<ol style="list-style-type: none"> 1. Road Safety 2. Anti-social behaviour 3. Alcohol Abuse 4. 5. 6. 	High-Viz mobile and foot patrols carried out in the area and also licensed premises checks.

Update on Previously Agreed Actions – See previous OP 55/8 & Relevant Reference on the Area Command Action Tracking Table

None.

Update on any local community safety issues / trends within the community and any assistance / information requested from the community. Review IMPACT / intelligence etc

"POLICE REPORT 26/03/17 TO 30/04/18 -

Between 26/03/18 and 30/04/18 police were contacted regarding 4 incidents in the Cromarty area.

Three of these incidents related to officers assisting members of the public or providing advice.

One incident of a criminal nature has been recorded. This is an allegation of theft from the old primary school at Newhall. Officers are conducting enquiries into the matter, however, should any person have information they can contact Dingwall Police Station via 101 quoting incident number – NE/2770/18.

I would like to draw your attention to a press release that was circulated today (Wednesday 25 April 2018) which I have attached below.

There has been a noticeable trend of oil thefts from the surrounding areas. I would like to re-iterate the message and urge any person to contact police should they have any information.

Officers continue, when possible, to conduct high visibility mobile and foot patrols in the area.

Should you wish to discuss anything further or are aware of anything I have not mentioned then please do not hesitate to contact me.

Kind Regards

Michael

Any local / Area Command / Divisional / Police Scotland updates / key messages

“Police in Ross-shire are appealing for information following the theft of heating fuel from a house on Mill Crescent in North Kessock.

The theft happened sometime between Friday February 23 and Wednesday 18 April 18.

Up to 900 litres of heating oil was removed from a 1,000 litre domestic oil tank located within the garden.

Since the start of 2018 police in the Highlands have received multiple similar reports of thefts of heating fuel from across the region, including in Ullapool, Culbokie, Balblair, Fortrose, Kiltarlity, Golspie, Thurso, Lybster and Wick.

On each occasion a significant quantity of fuel has been removed from insecure tanks.

Constable Mark Chappell, who is investigating the recent North Kessock theft, said: “Given the large volumes of fuel that is being stolen on any one occasion it is believed that those responsible would be using a large vehicle and some form of pumping equipment.

“We are appealing to the public to contact us if they saw anything suspicious in the area.

“We would also like to take this opportunity to encourage all residents to ensure they conduct regular checks of their fuel levels, where possible secure all fuel tanks and report any suspicious behaviour as soon as practicable.”

Anyone with information regarding this incident is asked to contact Police Scotland on 101, quoting reference NE3070/18, or Crimestoppers on 0800 555 111 if you wish to remain anonymous.”

Agenda item 8
Appendix B

<u>Finance Report – Cromarty & District Community Council</u>				
<u>Agenda Item No 8 - Treasurer's Report</u>				
<u>Period: 24/03/18-26/04/18</u>				
<u>General Income</u>				
Less:				
<u>General Expenditure</u>				
Secretarial Services - March		£50.00		
Secretarial Services - ink cartridges		£48.53		
Increase/Decrease in Accumulated Fund		-£98.53		
<u>Fund Income</u>				
Cromarty Rising - donation		£50.00		
Cromarty Rising - lunches at table sale		£275.00		
		£325.00		
Less:				
<u>Fund Expenditure</u>				
Monday Club Fund - March lunches		£147.00		
		£147.00		
Increase/Decrease in Other Funds		£178.00		
<u>Net Assets</u>				
Bank & Cash in hand balances as at 26/04/18		£25,325.51		
Paypal - website sales		£33.13		
Total Net Assets at 23/03/18		£25,358.64		
<u>Comprising:</u>				
Community Council Accumulated Fund		£1,825.02		
Provision for Guide Book reprinting		£900.70		
Seaplane Plinth Fund		£48.93		
Bonfire Night Fund		£1,085.78		
Splash & Dash Fund		£565.82		
Monday Club Fund		£401.50		
Community Development Fund		£329.08		
Gala Fund		£6,730.41		
Emergency Resilience Fund		£242.72		
Open Gardens Fund		£6.86		
Gluren bij de Buren Fund		£202.06		
Tractor Operations Fund		£400.00		
Tractor Maintenance Fund		£72.40		
Cromarty Rising Fund		£7,547.36		
Ferry Slip Fund		£5,000.00		
		£25,358.64		
Estelle Quick 26/04/18				

Agenda item 10

Appendix C

Cromarty & District Community Council Meeting - 30th April 2018

Agenda Item 10 - Victoria Hall Report

1. **Finances and Bookings** Nothing new to report. Draft annual figures for 2017/18 will be available at the next meeting.

ACTION - Information only, no action required.

2. **Repairs and Maintenance** No new repairs to report. Richard Irvin have repaired the boiler under the Highland Council's maintenance contract, thanks to Di Agnew. The fault on the fire alarm has been fixed by Logic Alarms, but this will cost the Hall at least £180 per annum, for a maintenance contract.

ACTION - Information only, no action required.

3. **Highland Council/Highlife Highland** Unfortunately there is no update, but Di Agnew, representing the Cromarty Common Good and the Black Isle Ward, is scheduled to meet with other senior representatives from the Highland Council and Highlife Highland. Meanwhile, the growing list of outstanding repairs to the Hall, all remain outstanding.

ACTION - Information only, no action required.

4. **Insurance and Business Rates** Our new insurance policy has been agreed and paid for at a cost of £392 per annum. In addition, our application for 100% Business Rate Relief has been successful for at least another year. This represents a saving of over £5,000 per annum under the Scottish Governments new use of increased 'live' rateable values.

ACTION - Information only, and no action required.

5. **Youth Café** The recruitment process for the new Assistant Youthworker has restarted and adverts will appear over the next two weeks in an increased number of places, including the local press.

ACTION - Information only, no action required.

Alan Plampton, VHMC