



# Cromarty and District Community Council

Minutes of meeting held on  
Monday 24th September 2018, 7.30pm  
in the Hugh Miller Institute

**Draft**  
**Minutes**  
**29.10.2018**

## Present

**Community Councillors:** Jacquie Ross (JR) Chair, Diane Brawn (DB) Secretary, Estelle Quick (EQ) Treasurer, Rosemarie Hogg (RH), Gabriele Pearson (GP)

**Youth Representative:** Teagan Young (TY)

**Highland Councillor(s):** -

**Police Scotland:** -

**Member(s) of the public:** Natalie Murray (NM), Assistant Youth Worker, Jon Palmer

**Community Council Minute Secretary:** Gillian McNaught (GM)

|            |   |                    |
|------------|---|--------------------|
|            | Members met at 7pm to complete the C&DCC response to the Community Council Scheme Review document as minuted ( <i>item 6.22, Minutes 24.9.2018</i> )  |                    |
| <b>1</b>   | <p><b><u>Chairman's Welcome</u></b><br/>JR welcomed Councillors and representatives, in particular Teagan Young standing in as Youth Representative.</p> <p><b><u>Apologies:</u></b> Kenneth MacFarlane (KM), Cllr Craig Fraser (CF), PC Scott Cameron (PC SC).</p> |                    |
| <b>2</b>   | <p><b><u>Declarations of Interests</u></b><br/>None</p>   |                    |
| <b>3</b>   | <p><b><u>Approval of previous Minutes, 24th September 2018</u></b></p>  |                    |
| <b>3.1</b> | Approved by EQ and seconded by RH.  |                    |
| <b>4</b>   | <p><b><u>Youth issues</u></b></p>   |                    |
| <b>4.1</b> | <p><b>Harbour Bin</b> - following reports of overflowing waste, the bin at the Harbour has now disappeared. JR will enquire in the first instance with the Harbour Trust as this may be related to ongoing work.</p>  | <b>JR</b>          |
| <b>4.2</b> | <p>Residents have been slipping on leaves as no one is clearing them from pavements and roads. JR suggested this could be a helpful community project involving young people. NM and TY will progress.</p>  | <b>NM &amp; TY</b> |
| End        | NM & TY were thanked and left the meeting at 7.40pm.  |                    |

|             |  |           |
|-------------|--|-----------|
| <b>5</b>    | <b><u>Police Report</u></b>  |           |
| <b>5.1</b>  | PC SC submitted his report earlier than usual due to annual leave. <b>(Appendix A)</b> . PC SC was thanked for this update.  |           |
| End         |  |           |
| <b>6</b>    | <b><u>Matters Arising</u></b>  |           |
| <b>6.1</b>  | (4.2 Remove seagull signs and replace next Spring). Done. <b>Discharged.</b>   |           |
| <b>6.2</b>  | (4.3 Follow up on Public Toilet complaints and current cleaning contract). <b>Ongoing.</b>   | <b>CF</b> |
| <b>6.3</b>  | (4.4 Report back on response from HC about overflowing bins). Discussed under item 4.2). <b>Discharged.</b>  |           |
| <b>6.4</b>  | (6.1 C&DCC submit the Old Dairy Plan on behalf of the CCDT). <b>Ongoing.</b>   | <b>EQ</b> |
| <b>6.5</b>  | (6.3 Contact Cllr Gordon Adam to discuss current bus issues). <b>Discharged.</b>   |           |
| <b>6.6</b>  | (6.4 Monitor graveyard procedures). JR Still monitoring. Thanks extended to a local volunteer who is cutting the grass to a high standard in the new graveyard <b>Ongoing.</b>                                   | <b>JR</b> |
| <b>6.7</b>  | (6.5 Organise a visit to Youth Cafe ref CCDT in the Autumn). <b>Ongoing.</b>   | <b>EQ</b> |
| <b>6.8</b>  | (6.6 Report back on response from HC about Whitedykes soil removal). No reply. <b>Ongoing.</b>   | <b>JR</b> |
| <b>6.9</b>  | ( 6.7 Ask HC again about funding for a new Links bus shelter). <b>Ongoing.</b>   | <b>CF</b> |
| <b>6.10</b> | (6.9 Follow up the Beatrice Partnership's next round of funding for communities in January 2019). DB has a diary reminder for December 2018. <b>Discharged.</b>  |           |
| <b>6.11</b> | (6.12 Write to CFPA to re-iterate C&DCC support for all funding applications from the District). GM will email on Members' behalf. <b>Discharged.</b>  | <b>GM</b> |
| <b>6.12</b> | (6.13 Report back on planning issues; replacement fence and wood chip drying kilns. HC in discussion with owners of replacement fence but having problems contacting the owners of drying kilns. <b>Ongoing.</b> | <b>GP</b> |
| <b>6.13</b> | (7.28 Report back on work on the Links carpark shrubbery scheduled for end October). <b>Ongoing.</b>   | <b>CF</b> |
| <b>6.14</b> | (7.29 Contact HC about benches for the sheltered housing courtyard). <b>Ongoing.</b>   | <b>CF</b> |
| (cont)      |  |           |

|        |   |           |
|--------|---|-----------|
| (cont) |   |           |
| 6.15   | (7.30 Continue to monitor the emptying of graveyard waste bin). This has improved as a local volunteer has put the bin out for collection each week. <b>Ongoing.</b>  | <b>JR</b> |
| 6.16   | (6.18 Report back on result of Cromarty Cinema's application for LEADER funding). No decision will be confirmed until later in the year. <b>Discharged.</b>   |           |
| 6.17   | (6.22 Read the Community Council Scheme Review document for discussion at 7pm, prior to the October meeting). Done. <b>Discharged.</b>  |           |
| 6.18   | (6.25 Ask Alan Plampton if Victoria Hall has space for storing plastic chairs for community use). No storage available. <b>Discharged.</b>  |           |
| 6.19   | ( 7.3 Ask for more details of Splash and Dash Fund donation sources). Georgia Macleod contacted donor companies who agreed that Splash & Dash monies be transferred to the Bonfire Fund. <b>Discharged.</b> |           |
| 6.20   | (10.2 Jacquie to attend CCP AGM). JR unable to go, GP will request minutes. <b>Discharged.</b>  | <b>GP</b> |
| 6.21   | (10.3 Organise closing off Links to vehicles at the end of October). This will be done after Bonfire Night. <b>Discharged.</b>  |           |
| 6.22   | (11.1 Update Members on street lighting problems). <i>See Appendix C.</i> <b>Ongoing.</b>   | <b>CF</b> |
| 6.23   | (11.2 Update Members on progress of Traffic Management Plan). <b>Ongoing.</b>   | <b>CF</b> |
| 6.24   | (12.2 All Members to promote/complete the Mid Ross Community Partnership Survey. JR post survey details on Facebook & Diane for CL website). Done. <b>Discharged.</b>                                       |           |
| 6.25   | (12.3 Report back on coastal waste site visits at Navity and Newton). DB found fly tipping at a site near the Red Burn and will report to HC. This can be done online. <b>Discharged.</b>                   | <b>DB</b> |
| End    |   |           |

|  |  |   |
|--|--|---|
| <p>7</p> <p>7.1</p> <p>7.2</p> <p>7.3</p> <p>7.4</p> <p>7.5</p> <p>7.6</p> <p>7.7</p> <p>End</p> | <p><b><u>Treasurer's Report</u></b></p> <p>EQ circulated her report prior to the meeting and presented to Members. <b>(Appendix B).</b></p> <p><b>Data Protection Fee</b> - EQ has now set this up to be paid by Direct Debit, saving £5 annually.</p> <p>The <b>Cromarty Live</b> hosting fee has been renewed.</p> <p><b>Tractor</b> - the insurance has been paid and a request to HC for reimbursement submitted.</p> <p><b>Christmas Lights</b> - The Gala Committee has overseen the installation of additional power cables for tree lights and a new stand for the Christmas tree in the Victoria Park. The Gala Fund has paid for this project and it is hoped that more lights can be added in future years.</p> <p>EQ expressed gratitude on behalf of Members for the work the Gala committee have put in to progress the Christmas lights and ensuring they will be up for this year.</p> <p><b>Lunch Club</b> - EQ has applied to the Common Good Fund and the Ward Budget for financial support in 2019. The current fund of £275 will cover November and December and will be reviewed in the New Year following the outcome of applications.</p> <p><b>Remembrance Sunday</b> - DB will lay the wreath on behalf of the C&amp;DCC on 11th November.</p> <p>EQ was thanked for her report.</p> | <p></p> <p><b>EQ</b></p> <p><b>DB</b></p> |
| <p>8</p> <p>8.1</p> <p>8.2</p> <p>8.3</p> <p>8.4</p> <p>End</p>                                  | <p><b><u>Cromarty Community Development Trust (CCDT)</u></b></p> <p>A recent pub quiz raised £430 for the Trust Fund.</p> <p><b>Townlands Barn</b> - EQ and a team of volunteers tidied and cleared trees from the area around the Barn. A full survey of the building will shortly be undertaken.</p> <p><b>Slipways</b> - a note of interest has been lodged with the Rural Infrastructure Fund for slipway repairs and an application will be sent this week.</p> <p><b>Thrift Shop</b> - RH confirmed preparations are underway to open the Old Dairy as a pop up Thrift Shop in April 2019. If successful, consideration may be given to applying to Planning for re-instatement of use as a retail space.</p>  | <p></p>                                   |

|                                |  |   |
|--------------------------------|--|---|
| <p>9</p> <p>9.1</p> <p>End</p> | <p><b><u>Victoria Hall (VH) Report</u></b></p> <p>No reports this month.</p>   |   |
|                                | <p><b><u>Community Councillors' Portfolios</u></b></p> <p><b><u>Rosemarie Hogg</u></b></p> <ul style="list-style-type: none"> <li>• <b>Tractor</b> - This was returned after servicing last week but it appears some problems have been found. Duncan Bowers will email RH with an update on these issues.</li> <li>• Roger Young is stepping down as the Tractor Co-ordinator. Members expressed thanks for his efforts in this role. DB will write to him directly.</li> </ul> <p><b><u>Gabriele Pearson</u></b></p> <ul style="list-style-type: none"> <li>• <b>Planning</b><br/> <a href="#">18/04670/LBC</a>   Stabilisation and repair of Smeaton Mole and Inner Admiralty Pier   Cromarty Harbour George Street Cromarty- under consideration</li> <li><a href="#">18/04782/FUL</a>   Conversion and alteration works to workshop outbuilding to form yoga studio   7 Church Street Cromarty IV11 8XA - under consideration</li> <li><a href="#">18/04783/LBC</a>   Alterations to workshop/outbuilding to form yoga studio.   7 Church Street Cromarty IV11 8 XA- under consideration</li> </ul> <p><b><u>Diane Brawn</u></b></p> <ul style="list-style-type: none"> <li>• <b>BICC</b> - an email received from Sarah Aitken regarding the possibility of making the Fortrose &amp; Rosemarkie CC Christmas Food Bank Appeal a Black Isle-wide initiative. DB will enquire initially about other CC responses.</li> <li>• <b>CFPA</b> - DB will attend the Joint CC Meeting at the Port Offices on Wednesday 31st October, the last of 2018. It was <b>agreed</b> by Members to invite Joanne Allday, CFPA Marketing &amp; PR Manager to a CC meeting in the New Year to discuss issues that have been raised locally about Port activities.</li> </ul> <p><b><u>Jacquie Ross</u></b></p> <ul style="list-style-type: none"> <li>• <b>Ferry</b> - This has finished for the season. The current operator is looking into the feasibility of a larger vessel for 2019.</li> </ul> | <p><b>RH &amp; DB</b></p> <p><b>DB</b></p> <p><b>DB</b></p> |

|   |   |  |
|---|---|--|
| <p><b>11</b></p> <p><b>11.1</b></p> <p>End</p>  | <p><b><u>Highland Councillor (HC) Report</u></b></p> <p>CF submitted a report prior to the meeting (<b>Appendix C</b>) and was thanked for progress on issues raised.</p>   |  |
| <p><b>12</b></p> <p><b>12.1</b></p> <p><b>12.2</b></p> <p><b>12.3</b></p> <p><b>12.4</b></p> <p>End</p> | <p><b><u>Correspondence</u></b></p> <p>A further <b>Choose Life</b> event will take place in Fortrose Academy on <u>20th November 2018</u>. DB will attend.</p> <p>A copy received by email of the licence from <b>Marine Scotland</b> to Cromarty Harbour Trust, authorising Maintenance Dredging and Sea Disposal from Cromarty Harbour Basin.</p> <p>Copies of correspondence received from James Mallows who requested information from SEPA about the amount and correct handling/storage of NORM (Naturally Occurring Radioactive Material) from industrial operations around the Firth. DB made further enquiries and will contact James.</p> <p>An email to JR from Di Agnew to inform CCs that High Life Highland will be undergoing inspections from 5th November. CC Chairs have been asked to attend a preliminary meeting and answer a questionnaire on the impact and level of Community engagement with Youth Development Officers. All <b>agreed</b> JR to complete questions on CC behalf.</p> | <p><b>DB</b></p> <p><b>DB</b></p> <p><b>JR</b></p> |
| <p><b>13</b></p> <p><b>13.1</b></p> <p><b>13.2</b></p> <p>End</p>                                       | <p><b><u>AOB</u></b></p> <p>Jon Palmer (JP), representing Black Isle Tourism Team, reminded Members of the Autumn Gathering on <u>Tuesday 27th November 2-5pm</u>, Fortrose Golf Club, to develop a tourism strategy for the Black Isle. DB will attend and JP will send information to EQ, as this would be of interest to the CCDT.</p> <p>JP reported that the new monthly <b>Community Newsletter</b> can be accessed via the Cromarty Live website. JR will share the link on Facebook.</p> <p>JP was thanked for his work on these projects.</p>  | <p><b>DB &amp; EQ</b></p> <p><b>JR</b></p>         |
| <p><b>14</b></p>  | <p><b><u>Date of next meeting</u></b><br/> <b>Monday 29th November 2018 @ 7.30pm, Hugh Miller Institute, Church Street, Cromarty.</b></p> <p>JR thanked everyone for attending and the meeting concluded at 8.20pm.</p>   |  |

## Summary of Matters Arising & Action Points

| Reference | To whom allocated               | Notes   |
|-----------|---------------------------------|---|
| 4.1       | Jacquie                         | Initially ask the Harbour Trust if the disappearing bin is linked to Harbour works  |
| 4.2       | Natalie and Teagan and/or Grace | Look into developing a community project with the young people to remove wet leaves from paths and pavements for safety reasons |
| 6.2       | Craig                           | Report back on Public Toilet complaints and current cleaning contract   |
| 4.4       | Jacquie                         | Report back on reposes from HC about overflowing bins   |
| 6.4       | Estelle                         | Submit Old Dairy Plan when completed on behalf of CCDT  |
| 6.6       | Jacquie                         | Continue to Monitor graveyard maintenance and procedures  |
| 6.7       | Estelle                         | Organise a visit to Youth Cafe ref CCDT   |
| 6.8       | Jacquie                         | Report back once response received from HC about Whitedykes soil removal  |
| 6.9       | Craig                           | Ask HC again about funding for a new Links bus shelter  |
| 6.11      | Gillian                         | Write on behalf of Members to the CFPA as minuted   |
| 6.12      | Gabriele                        | Report back on outcome of planning issues, replacement fence and wood chip drying kilns   |
| 6.13      | Craig                           | Report back on work on the Links carpark shrubbery scheduled for end October  |
| 6.14      | Craig                           | Contact HC about benches for the sheltered housing courtyard  |
| 6.15      | Jacquie                         | Continue to monitor the emptying of graveyard waste bin   |
| 6.20      | Gabriele                        | Request Cromarty Care Project AGM Minutes   |
| 6.22      | Craig                           | Update Members on further progress of street lighting issues  |
| 6.23      | Craig                           | Update Members on progress of Traffic Management Plan   |
| 6.25      | Diane                           | Report to HC online the fly tipping at Red Burn   |
| 7.6       | Estelle                         | Report back on Lunch Club funding applications  |
| 7.7       | Diane                           | Lay wreath on behalf of the CC on Remembrance Day   |
| 10.1      | Rosemarie & Diane               | Rosemarie to send contact details to Diane, and Diane to write to thank Roger Young as minuted                                  |
| 10.3      | Diane                           | Enquire about feedback from other CCs ref: Black isle wide food bank collections  |
| 10.3      | Diane                           | Invite Joanne Allday, CFPA to the February 2019 meeting   |

|      |                 |   |
|------|-----------------|---|
| 12.1 | Diane           | Attend Choose Life event  |
| 12.3 | Diane           | Contact resident about NORM   |
| 12.4 | Jacque          | Attend meeting and complete questionnaire as minuted                            |
| 13.1 | Diane & Estelle | Diane attend the BITT gathering, Estelle to be sent information from Jon Palmer |
| 13.2 | Jacque          | Post link for new Cromarty Newsletter on Facebook                               |

**Agenda item 5.1**  
**Appendix A**

**POLICE**  
**SCOTLAND**

**COMMUNITY ENGAGEMENT FORM**

|                 |                   |                   |  |
|-----------------|-------------------|-------------------|--|
| Command Area    | North Highland    | Community Group   | Cromarty Community Council                     |
| Station         | Dingwall          | Officer Attending | PS Scott Cameron (e-mail)                      |
| Data of Meeting | 29th October 2018 | Location          | Hugh Miller Institute, Church Street, Cromarty |

**Meeting Preparation**

|   |   |
|---|---|
| Ward and Local Policing Plan Priorities.  | Activities conducted over the reporting period to support those priorities.                 |
| 1. Road Safety<br>2. Anti-social behaviour<br>3. Alcohol Abuse  | High-Viz mobile and foot patrols carried out in the area and also licensed premises checks. |
| Update on Previously Agreed Actions – See previous OP 55/8 & Relevant Reference on the Area Command Action Tracking Table   |   |
| N/A   |   |
| Update on any local community safety issues / trends within the community and any assistance / information requested from the community. Review IMPACT / intelligence etc |   |



**“POLICE REPORT 19/09/18 TO 12/10/18”**

**Between 19/09/18 and 12/10/18 Police Scotland were involved in 2 separate incidents. Within the Cromarty area.**

**One of which was a personal complaint and not related to the community and the other being a complaint regarding a possible drink driver, leaving from the Royal Hotel. Officers attended and were not able to trace anyone – no crime to report. Although there was a negative outcome to this complaint Police Scotland welcomes all intelligence of any persons who are suspected of committing this crime.**

**Keeping with the Road traffic theme can I remind all member that with the change of seasons and the darker nights now upon us that you take a little time just to check your vehicles are fit for purpose – checking lighting and tyres etc. Officers routinely conduct high visibility mobile patrols as well as foot patrols and Licence premise checks within the Cromarty area. Should you wish to discuss anything further or are aware of anything I may not be aware of then please do not hesitate to contact me.**

**Unfortunately I will not be in attendance for the upcoming meeting due to being on annual leave – hence the early submission of this report.**

**Kind Regards**

**PC Scott Cameron N0377**

**Any local / Area Command / Divisional / Police Scotland updates / key messages**

**N/A**

## Agenda item 7.1

### Appendix B

| <b>Finance Report – Cromarty &amp; District Community Council</b> |                   |                      |  |
|---|-------------------|----------------------|--|
| <b>Agenda Item No 7 - Treasurer's Report</b>                      |                   |                      |  |
| <b>Period: 22/09/18-27/10/18</b>                                  |                   |                      |  |
| <b>General Income</b>   |                   |                      |  |
| Publication sales   | £105.50           | Emporium, Courthouse |  |
| Less:   |                   |                      |  |
| <b>General Expenditure</b>  |                   |                      |  |
| Information Commissioner annual registration                      | £35.00            |                      |  |
| Cromarty Live hosting   | £24.00            |                      |  |
| <b>Increase/Decrease in Accumulated Fund</b>                      | <b>£46.50</b>     |                      |  |
| <b>Fund Income</b>  |                   |                      |  |
| Bonfire Night Fund - donations                                    | £750.00           |                      |  |
| Bonfire Night Fund - fundraising                                  | £421.00           |                      |  |
| Cromarty Rising Fund - donations                                  | £60.00            |                      |  |
| Less:   |                   |                      |  |
| <b>Fund Expenditure</b>   |                   |                      |  |
| Tractor Operations Fund - annual insurance                        | £289.08           |                      |  |
| Gala - Christmas lights   | £2,069.94         |                      |  |
|   | £2,359.02         |                      |  |
| <b>Increase/Decrease in Other Funds</b>                           | <b>£1,128.02</b>  |                      |  |
| <b>Net Assets</b>   |                   |                      |  |
| Bank & Cash in hand balances as at 27/10/18                       | £23,718.52        |                      |  |
| Paypal - website sales  | £47.36            |                      |  |
| <b>Total Net Assets at 27/10/18</b>                               | <b>£23,765.88</b> |                      |  |
| <b>Comprising:</b>  |                   |                      |  |
| Community Council Accumulated Fund                                | £2,370.96         |                      |  |
| Provision for Guide Book reprinting                               | £900.70           |                      |  |
| Seaplane Plinth Fund  | £48.93            |                      |  |
| Bonfire Night Fund  | £2,672.60         |                      |  |
| Splash & Dash Fund  | £150.00           |                      |  |
| Monday Club Fund  | £275.50           |                      |  |
| Community Development Fund  | £519.04           |                      |  |
| Gala Fund   | £4,585.83         |                      |  |
| Emergency Resilience Fund   | £242.72           |                      |  |
| Open Gardens Fund   | £6.86             |                      |  |
| Gluren bij de Buren Fund  | £202.06           |                      |  |
| Tractor Operations Fund   | £110.92           |                      |  |
| Tractor Maintenance Fund  | £72.40            |                      |  |
| Cromarty Rising Fund  | £6,607.36         |                      |  |
| Ferry Slip Fund   | £5,000.00         |                      |  |
|   | <b>£23,765.88</b> |                      |  |

## **Agenda item 11.1**

### **Appendix C**

- Lightage issues ongoing – some of the old wall mounted lights have other issues apart from faulty bulbs investigations ongoing
- Burial grounds – complaint addressed, ivy removal suggested dates either weekend 17/18 or 24/25 November or January 2019
- Roads issues – TMP, The Paye to be progressed in November - Have chased with Highland Council
- E-mail sent to all Black Isle community Councils on Age Scotland Veterans – Unforgotten Forces Partnership

Cllr Craig Fraser