



Cromarty and District Community Council

Minutes of meeting held on
Monday 26th March 2018, 7.30pm in the Hugh Miller Institute

**Draft
Minutes
26.3.2018**

Present

Community Councillors: Diane Brawn (DB) Secretary, Estelle Quick (EQ) Treasurer, Rosemarie Hogg (RH), Kenneth MacFarlane (KM), Alan McDonald (AM), Gabriele Pearson (GP)

Youth Representative: Bryn Leyshon (BL)

Highland Councillors: Cllr Craig Fraser (CF)

Police Scotland:

Member(s) of the public: Gill MacGregor, SSPCA & 1 member of the public

Community Council Minute Secretary: Gillian McNaught (GM)

1	<p><u>Chairman's Welcome</u> In JR's absence, EQ agreed to take the position of Chair and welcomed Councillors.</p> <p><u>Apologies:</u> Jacquie Ross (JR), PC Michael Cosh (PC MC), Cllr Gordon Adam.</p>	
2 End	<p><u>Declarations of Interests</u> -</p>	
3 End	<p><u>Approval of previous Minutes, 26th February 2018</u></p> <p>Approved by DM and seconded by AM.</p>	
4 4.1 4.2 End	<p><u>C&DCC Invitation to attend, Gill MacGregor from SSPCA</u></p> <p>4.1 This invitation to advise was due to the numerous complaints over several years about animal welfare and straying livestock, particularly in the Reeds Loop area of Cromarty. SSPCA officers have been called out on many occasions and the main concerns raised have been</p> <ul style="list-style-type: none"> • the infrequency of visits to check the health of livestock • the delay in removal/burying of carcasses • poor condition of fencing and gates leading to animals straying <p>4.2 It was agreed that a multi agency solution was required as each issue is overseen by a different organisation. Gill MacGregor will copy CF into future emails and DB will write to John Nightingale to ask who is responsible for maintenance and repair of fences and gates.</p> <p>EQ thanked Gill MacGregor, who left the meeting at 7.50pm.</p>	<p>CF & DB</p>

<p>5</p> <p>5.1</p> <p>5.2</p> <p>5.3</p> <p>5.4</p> <p>End</p>	<p><u>Youth issues</u></p> <p>Potholes - these have been reported in the Townlands Park area. CF confirmed this was an area due for repair by HC and GP reminded members that potholes can be reported directly via the HC website.</p> <p>Following recent tragic events, BL suggested more could be done to raise awareness of mental health issues and support available amongst young people. EQ will pass this on to the CCDT group already proposing to looking into this area and BL will feedback to Wanda.</p> <p>Head Teacher - Cromarty Primary is currently without a permanent HT following the departure of Mrs Henri Shepherd. (<i>Minute Secretary's note: see item 7.19</i>)</p> <p>Youth Representative - Finding a replacement for the new school year is ongoing.</p> <p>BL was thanked for his report and left the meeting at 8pm.</p>	<p>EQ & BL</p>
<p>6</p> <p>6.1</p> <p>End</p>	<p><u>Police Report</u></p> <p>Report from PC Michael Cosh circulated prior to the meeting. (Appendix A). PC MC thanked for this update.</p>	

7	<u>Matters Arising</u>	
7.1	(4.1 Follow up on littering problem at the bottom of the Denny). EQ reported local volunteers had cleared the visible rubbish but wished to know if they could do anything further. DB will write to the current owner and ask permission for volunteers to complete the tidying. Ongoing.	DB
7.2	(4.4 Organise a visit by CCDT Trustee to Monday Youth Cafe). EQ to arrange. Ongoing.	EQ
7.3	(6.2 Replace bus timetables in the bus shelter). Done. DB to tidy up High Street shelter timetables. Done. Discharged.	
7.4	(6.4 Report back to Jacquie about bus company joint ticketing plans). A reply from Mark Whitlock, MD Stagecoach North Scotland confirmed some discussion had taken place but unfortunately plans have not been taken any further. CF to send EQ details to post on CL website. Discharged.	
7.5	(6.5 Raise issues discussed with Iain Moncrieff at March site meeting. (The Paye, Traffic Management plan for Cromarty, path to HM Monument)). Reported under <i>item 11</i> . Discharged.	
7.6	(6.6 Follow up on delay of flatworm soil survey results for Whitedykes). Ongoing.	JR
7.7	(6.7 Jacquie to email John Nightingale regarding a Community lease or sale of slipways.). It was reported that John Nightingale was open to the suggestion of a community lease, but while the Community Council and CCDT feel it would be difficult for them to take on the slipways it is hoped that another local organisation will be able to do so. KM reported that both slipways require maintenance and repair work at an estimated cost of £75,000. Ongoing. <i>(Minute Secretary's Note: The following was for item 11, but followed on from the slipway discussion)</i> KM reported the route operator was outbid on two ferries for sale recently but that another drive on/drive off will come on the market next year. However, the slipways in their current state would not be suitable for this vessel.	JR & KM
7.8	(6.8 Send March Meeting Agenda to Gill MacGregor, SSPCA). Done. Discharged.	AM
7.9	(6.14 Alan consult with Xmas light supplier, propose purchases and discuss with Jacquie prior to ordering). AM will contact JR to take forward. Ongoing.	
(cont)		

(cont)		
7.10	(6.11 Follow up request to Di Agnew for information on the assets of the Common Good Fund). Discussed under <i>item 10.2</i> . Discharged.	
7.11	(6.24 Contact HC Core Paths about 100 Steps repairs and HC Roads about repairs to Sutor Viewpoint road surfaces. Ongoing.	CF
7.12	(6.26 Progress discussions about re-use and replacement of links bus shelter). CF will request an update from HC. Ongoing.	CF
7.13	(6.29 Email John Nightingale with concerns about warning signage for Estate shoots). Ongoing.	JR
7.14	(6.30 Meet with Regatta organisers to discuss general issues). Ongoing.	JR
7.15	(7.3 Request contributions from groups for Events covered by C&DCC insurance and contact VHC regarding support). Progress made. Ongoing.	EQ
7.16	(7.4 Give notice on the Allan Square store lease for end of March and progress temporary storage of market stalls in Townlands Barn). Done. Discharged.	
7.17	(7.5 Following the Motorcycle Group's offer, suggest a donation to C&DCC if wished). Agreed by the Group who will be asked to liaise with EQ at Bank Street PO. Discharged.	
7.18	(8.1 Request Housing Group look at a district wide distribution of their survey). Survey Forms now available in Post Office and through Facebook. Discharged.	
7.19	(10.3 Attend March BICC meeting). The main item discussed was the proposed sharing of HT posts between 'cluster schools'. DB reported it was a long meeting and the general feeling was that opinions had been ignored resulting in a loss of faith in HC. Another meeting to discuss this issue will be organised for mid April. Discharged.	
7.20	(10.4 Look into the alarm activation at the library while HMI meeting room in use). Done. Discharged.	
7.21	(11.1 Craig to send pdf of pathways to Estelle who will pass on for posting on Cromarty Live). Done. Discharged.	
7.22	(11.3 Progress the cutting of ivy and removal of self seeded trees at Gaelic Chapel as minuted). To be done after the nesting season at the end of the summer. Done Discharged.	CF
(cont)		

<p>(cont)</p> <p>7.24</p> <p>7.25</p> <p>7.26</p> <p>7.27</p> <p>End</p>	<p>(12.1 Confirm with Motorcycle Group about opening times of Allan Square toilets). Done. Discharged.</p> <p>(12.5 Remind Craig to show Ian Moncrieff the poor state of path to the HM monument at March site meeting). Done. Discharged.</p> <p>(12.7 Reply to family proposing a memorial bench at top of 100 Steps and contact John Nightingale). John Nightingale to look at a this over Easter and DB liaise with both parties. Ongoing.</p> <p>(13.1 Follow up new Links Bus Shelter with HC). Discussed under <i>item 7.12.</i> Discharged.</p>	<p>DB</p>
<p>8</p> <p>8.1</p> <p>End</p>	<p><u>Treasurer's Report</u></p> <p>EQ circulated her report prior to the meeting and presented to Members. (Appendix B).</p> <p>EQ was thanked for her report.</p>	
<p>9</p> <p>9.1</p> <p>9.2</p> <p>9.3</p> <p>End</p>	<p><u>Cromarty Community Development Trust (CCDT)</u></p> <p>Townlands Barn - the CCDT has now taken ownership of the Barn. It is securely boarded up and rubbish clearance done.</p> <p>Grand Table Sale - a reminder there will be a fundraising sale in the Victoria Hall, <u>Saturday 31st March, 10am-4pm.</u></p> <p>The model boats in the HMI will be relocated to the Harbour Office.</p>	
<p>10</p> <p>10.1</p> <p>10.2</p> <p>End</p>	<p><u>Victoria Hall (VH) Report</u></p> <p>Alan Plampton's (AP) VH Report was circulated prior to the meeting. (Appendix C).</p> <p>Cromarty Common Good Fund (CGF) Properties - EQ received a Draft Register from HC of the three CCGF assets; the East Church Hall, Victoria Hall and 3 acres of the Kirkie Brae, gifted in memory of those who fought in WW1. EQ highlighted to Members the maintenance issues in the VH report and AP has also written to the HC to raise these points.</p> <p>AP was thanked for his report.</p>	

<p>11</p> <p>11.1</p> <p>11.2</p> <p>11.3</p> <p>11.4</p> <p>11.5</p> <p>11.6</p> <p>End</p>	<p><u>Community Councillors' Portfolios</u></p> <p><u>Kenneth MacFarlane</u></p> <ul style="list-style-type: none"> Ferry - discussed under <i>item 7.7</i>. <p><u>Estelle Quick</u></p> <ul style="list-style-type: none"> The Links - EQ will organise the opening of the Links to vehicle access on <u>Thursday 29th March</u>. <p><u>Alan McDonald</u></p> <ul style="list-style-type: none"> Cromarty Film Society - Annual Membership renewals are now due. <p><u>Rosemarie Hogg</u></p> <ul style="list-style-type: none"> Complaints received about a car parking half way onto the pavement at Townlands. AM will follow up. <p><u>Gabriele Pearson</u></p> <ul style="list-style-type: none"> Planning - no new planning applications this month. An application in January for two 'glamping' pods at a site on the South Souter has been agreed by HC. <p><u>Diane Brawn</u></p> <ul style="list-style-type: none"> General Data Protection Regulations - Community Councils have been in contact with each other to discuss how this will affect them and other voluntary organisations. New guidelines will be issued by HC to assist in due course. 	<p></p> <p>EQ</p> <p></p> <p>AM</p> <p></p> <p>DB</p>
<p>12</p> <p>12.1</p> <p>12.2</p> <p>12.3</p> <p>End</p>	<p><u>Highland Councillor (HC) Report</u></p> <p><u>Cllr Craig Fraser</u></p> <p>Grounds Maintenance - CF presented maps to Members showing the grass cutting schedule for Cromarty, discussed at a recent Ward business meeting. EQ has heard from several residents unhappy with the state of the graveyard and lack of due care. Several residents have offered to help on a voluntary basis. CF is confident that Grounds maintenance will be improved with the service transferred back to the HC. CF will liaise with the HC on these matters.</p> <p>Allan Square Toilets - These are now open 24/7 and CF awaits directional signs promised for the Links steps and Bank Street. He will contact HC and request a timescale for this to be done.</p> <p>CF met with Ian Moncrieff and Andrew Puls (Conservation Officer). The minutes and action points of this meeting have been agreed by Ian Moncrieff. (Appendix D)</p>	<p></p> <p>CF</p> <p>CF</p> <p>CF</p>

13	<u>Correspondence</u>	
13.1	Cromarty Cinema - Fraser MacKenzie emailed the Film Society's plans for a purpose built mini cinema on an agreed site on the western end of the Links. A consultation meeting will be held on <u>April 3rd, 8pm at the Old Brewery.</u>	
13.2	DB reports a good response to the C&DCC generic contact email.	
13.3	An invitation from Highland Senior Citizens Network Annual Conference/AGM on 25th April, Inverness.	
13.4	Email from Sarah Lamb, Highland & Moray FLAG Coordinator welcoming project ideas for funding to be committed by <u>March 2019.</u>	
13.5	Scottish Fire and Rescue Service have opened a 90 day consultation on the future of the service. Closing date <u>14th May 2018.</u>	
13.6	Email from Lindsay Dougan, (SEEN). The Scottish and Southern Energy Electricity Network North of Scotland Resilient Communities Fund is now open for applications from community groups, charities and non-profit making organisations. Applications up to £20,000 will be accepted until <u>15 May 2018.</u>	
13.7	Newsletter received from Ross shire Voluntary Action group.	
13.8	Surveys commissioned by HIE from Indigo House Group seeking public comment on local Bank closures and also from Scottish Parliament's economy, Jobs and Fair Work Committee who want to hear from as many people as possible about same.	
13.9	Information received about Beatrice decommissioning.	
13.10	Email from the The Highland Council's Election Office who have now concluded the first part of the preliminary review of Polling Places, now published on the HC web-site.	
End		
14	<u>AOB</u>	
End	-	
15	<u>Date of next meeting</u> Monday 30th April 2018 @ 7.30pm, Hugh Miller Institute, Church Street, Cromarty.	
	EQ thanked everyone for attending and DB thanked EQ for chairing the meeting, which concluded at 9pm.	

Summary of Matters Arising & Action Points

Reference	To whom allocated	Notes
4.2	Craig	Continue to liaise with Gill MacGregor, SSPCA regarding welfare issues
4.2	Diane	Contact John Nightingale for information on responsibility of fences and gates at reeds loop
5.2	Estelle & Bryn	EQ Feedback Youth Rep suggestions to CCDT Group looking at Mental Health awareness and BL feedback to Wanda
7.1	Diane	Contact current owner of land at bottom of Denny for permission for volunteers to tidy the space.
7.2	Estelle	Organise a CCDT Trustee visit to youth cafe
7.6	Jacquie	Follow up on delay of flatworm soil survey results for Whitedykes
7.7	Kenneth & Jacquie	Follow up on slipway issues
7.9	Alan	Alan consult with Jacquie and take forward purchase of Christmas lights
7.11	Craig	Set up meeting with Phil Waite to discuss 100 step repairs
7.12	Craig	Get update from HC about re-use and replacement of Links bus shelter
7.13	Jacquie	Email John Nightingale with concerns about warning signage for Estate shoots
7.14	Jacquie	Meet with Regatta organisers to discuss general issues
7.15	Estelle	Continue progress on request for contributions from groups covered by C&DCC insurance and contact VHC regarding support
7.22	Craig	Note to self, cutting back of ivy at Gaelic Chapel after nesting season
7.26	Diane	Liaise with John Nightingale and family regarding request for bench on 100 steps.
11.2	Estelle	Organise the opening of the Links on Thursday 29th March
11.4	Alan	Follow up complaint about pavement parking in Townlands
11.6	Diane	Circulate new data law information/advice when available
12.1	Craig	Liaise with HC about grounds maintenance and suggestion of volunteer help to tidy graveyard
12.2	Craig	Request timescale for Allan Square toilet directional signs from HC
12.3	Craig	Follow up on minutes of meeting (Appendix D)
12.7	Diane	Reply to family proposing a memorial bench at top of 100 Steps and contact John Nightingale

Agenda item 6
Appendix A

COMMUNITY ENGAGEMENT FORM

Command Area	North Highland	Community Group	Cromarty Community Council
Station	Dingwall	Officer Attending	PS Michael Cosh (e-mail)
Date of Meeting	26 February 2018	Location	Hugh Miller Institute, Church Street, Cromarty

Meeting Preparation

Ward and Local Policing Plan Priorities.	Activities conducted over the reporting period to support those priorities.
<ol style="list-style-type: none"> 1. Road Safety 2. Anti-social behaviour 3. Alcohol Abuse 4. 5. 6. 	High-Viz mobile and foot patrols carried out in the area and also licensed premises checks.
Update on Previously Agreed Actions – See previous OP 55/8 & Relevant Reference on the Area Command Action Tracking Table	
None.	
Update on any local community safety issues / trends within the community and any assistance / information requested from the community. Review IMPACT / intelligence etc	

"POLICE REPORT 26/02/17 TO 26/03/18 -

Between 26/02/18 and 26/03/18 police were called to 9 incidents in the Cromarty area since the last period.

These incidents were primarily to assist members of the public with various matters and concerns, none of which were of a criminal nature.

There were two incidents which members of the community may be aware of-

- 1 - in regards to a recovered grenade which required assistance from specialist resources and,**
- 2 - the tragic death of a 15 year old male.**

This incident resulted in a heavy police presence to carry out a full and thorough investigation and also attracted some media interest.

Officers continue, when possible, to conduct high visibility mobile and foot patrols in the area.

Should you wish to discuss anything further or are aware of anything I have not mentioned then please do not hesitate to contact me.

Kind Regards

Michael

Any local / Area Command / Divisional / Police Scotland updates / key messages

There are no key messages to pass to the community at this time.

GPMS Classification: NOT PROTECTIVELY MARKED

Agenda item 8
Appendix B

<u>Finance Report – Cromarty & District Community Council</u>				
<u>Agenda Item No 8 - Treasurer's Report</u>				
<u>Period: 26/02/18-23/03/18</u>				
<u>General Income</u>				
Less:				
<u>General Expenditure</u>				
Secretarial Services - February	£50.00			
Cromarty Live website annual fee	£29.95			
Postage and stationery	£7.89			
Increase/Decrease in Accumulated Fund	-£137.84			
<u>Fund Income</u>				
Community Development Fund - Cromarty Stores tin	£26.13			
	£26.13			
Less:				
<u>Fund Expenditure</u>				
Tractor Maintenance Fund - equipment	£247.60			
Monday Club Fund - February lunches	£147.00			
	£394.60			
Increase/Decrease in Other Funds	-£368.47			
<u>Net Assets</u>				
Bank & Cash in hand balances as at 23/03/18	£25,219.91			
Paypal - website sales	£33.13			
Total Net Assets at 23/03/18	£25,253.04			
<u>Comprising:</u>				
Community Council Accumulated Fund	£2,219.95			
Provision for Guide Book reprinting	£604.30			
Seaplane Plinth Fund	£48.93			
Bonfire Night Fund	£1,085.78			
Splash & Dash Fund	£565.82			
Monday Club Fund	£548.50			
Community Development Fund	£302.95			
Gala Fund	£6,730.41			
Emergency Resilience Fund	£242.72			
Open Gardens Fund	£6.86			
Gluren bij de Buren Fund	£202.06			
Tractor Operations Fund	£400.00			
Tractor Maintenance Fund	£72.40			
Cromarty Rising Fund	£7,222.36			
Ferry Slip Fund	£5,000.00			
	£25,253.04			
Estelle Quick 23/03/18				

Agenda item 10
Appendix C

Cromarty & District Community Council Meeting - 26th March 2018
Agenda Item 10 - Victoria Hall Report

1. **Finances and Bookings** Nothing new to report. Draft annual figures for 2017/18 will be available at the next meeting.

ACTION - Information only, no action required.

2. **Repairs and Maintenance** The missing table has not been returned, so we sadly have to presume it has been stolen. The toilet window, previously broken, has been further vandalised from the park side. A new temporary repair has been done (volunteer labour, no cost), while awaiting progress from the Highland Council on completing outstanding repairs. The boiler has developed an intermittent fault where one valve gets stuck, resulting in the heating ignoring the programmer and remaining on constant, for part of the Hall. Again awaiting Highland Council action to issue a works order to the contractor. The fire alarm panel has developed a fault, showing an error message. The Highland Council are currently refusing to issue a works order and, due to the urgent nature of this work, we have had to pay for a separate service agreement with the contractor, Logic Alarms. This will cost, the Hall, £150 plus parts & repairs plus VAT per annum. They will visit after Easter.

ACTION - Information only, no action required.

3. **Highland Council/Highlife Highland** Unfortunately there is no update, but Di Agnew, representing the Cromarty Common Good and the Black Isle Ward, continues to negotiate on our behalf. Meanwhile, the growing list of outstanding repairs to the Hall, all remain outstanding.

ACTION - Information only, no action required.

4. **Insurance and Business Rates** It is expected that we shall be agreeing our new insurance policy this week. In addition, our current 100% Business Rate Relief has been applied for. Members will be advised of any developments.

ACTION - Information only, and no action required.

5. **Youth Café** The recruitment process for the new Assistant Youthworker has been further delayed. New advertising to commence in April.

ACTION - Information only, no action required.

Alan Plampton

VHMC

Find us on 

Agenda item 12.3

Appendix D

Meeting 20th March 2018

Topic - Cromarty Roads Issues

In attendance

Councillor Craig Fraser

Iain Moncrieff - Roads Operations Manager (Skye, Ross & Cromarty)

1. Townlands Park / Bayview Crescent - confirmed turning head into Townlands to be repaired, along with check to fill potholes in Townlands Park. Bayview Crescent - left hand side repair rutted road surface as this would be unsuitable for the jetpatcher.
2. Clear overgrown grass on pavement opposite the houses. Further up removed self-seeded Ash trees and built up soil, kerb to direct excess surface water to road gulley's, make good damage to road at the BT junction box.
3. The Paye - Sign at the top and bottom of The Paye advising road unsuitable for heavy/ large vehicles. Shallow ditching along right hand field side of The Paye towards Church Street, care to be taken due to the fragility of the listed wall. Offlets a suitable intervals, 225, 300 or 450mm diameter pipe from Lady's Walk, to the start of the cobbled drainage channel. Repair loose cobbles and cobbled edges of drainage channel to Church Street. Left hand side of The Paye similar. Removal of self-seeded grass and make good, repair gulley at corner of Paye House and Church Street
4. Steps to Hugh Miller Monument is the remit of community services (Ingrid Jamieson)
5. Bank Street- repair the road surface outside of the Post office and Bakery and further along - the owner of the post office and bakery happy with this conclusion.
6. Braehead - repair road surface, pothole and consider small kerb to direct excess surface water to the road gulleys. Further discussion with residents at this location.
7. Traffic Management Plan for Cromarty update meeting to be scheduled.

I think that's it. I have photos should you need them and will send my drainage report for The Paye to you.