



Cromarty and District Community Council

Minutes of meeting held on
Monday 29th January 2018, 7.30pm in the Hugh Miller Institute

Draft
Minutes
29.1.2018

Present

Community Councillors: Jacquie Ross (JR) Chair, Diane Brawn (DB) Secretary, Estelle Quick (EQ) Treasurer, Rosemarie Hogg (RH), Kenneth MacFarlane (KM), Alan McDonald (AM), Gabriele Pearson (GP)

Youth Representative: Bryn Leyshon (BL)

Highland Councillors: Cllr Craig Fraser (CF)

Police Scotland:

Member(s) of the public:

Community Council Minute Secretary: Gillian McNaught (GM)

1	<u>Chairman's Welcome</u> JR welcomed Councillors. <u>Apologies:</u> PC Michael Cosh (PC MC)	
2	<u>Declarations of Interests</u> -	
3	<u>Approval of previous Minutes, 27th November 2017</u> Approved by DB and seconded by AM.	
4	<u>Youth issues</u>	
4.1	Potholes - A huge pothole has appeared near the slipway in front of the Royal Hotel. CF will photograph and notify HC.	CF
4.2	Bus timetable posters - The timetable displayed in the bus shelter has been ripped down. DB will replace.	DB
4.3	CCDT - Following discussion with Wanda, BL suggested a Trust member attends a Youth Cafe session to discuss and share ideas from the younger residents.	JR & EQ
4.4	Christmas Tree - An enquiry made about the uncollected tree, which Members confirmed has this week been removed.	
(cont)		

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4.5	Gritting - Young people helped the volunteer team during the recent cold spell by spreading grit on icy patches in Townlands. This was appreciated by the volunteers and Members thanked them for their efforts.	
4.6	Rowing Club - A great turnout of over 450 people have signed up for rowing since the summer. BL was thanked for his report and left the meeting.	
5	<u>Police Report</u>	
5.1	No report for this meeting due to time pressures but will be sent to Members as soon as available.	
6	<u>Matters Arising</u>	
6.1	(4.2 Display <i>Do not feed Seagull</i> signs in the Spring). DB will do this. Discharged.	
6.2	(6.1 Speak to Wanda about organising a meeting for younger residents to discuss town developments). Done. Discharged.	
6.3	(6.3 Display new timetables for the bus shelter at the bottom of the Farness Road. Done. Discharged.	
6.4	(6.5 Post on Facebook Stagecoach joint ticketing information). CF will find out current situation and report back to JR. Ongoing.	CF
6.5	(6.6 Follow up with HC about connecting Christmas Lights). JR report to Members. Done. Discharged.	
6.6	(6.8 Follow up Traffic Management plan with Iain Moncreiff). Ian Moncreiff has agreed the action points but CF has requested a timescale. Ongoing.	CF
6.7	(6.9 Follow up with Steve Barron regarding HC's lack of response to requests for meetings/information). JR is still awaiting survey results of the Whitedykes site from HC which was due mid December, although Members thought this had already been completed. JR to ask for clarification. Ongoing.	JR
6.8	(6.10 Report to Members on start date for work required on both Slipways). KM met with John Nightingale to discuss. The estimate for necessary work on both slipways is £75,000, which means there is currently a funding shortfall of £40,000. JR will email John to suggest a Community lease or sale of slipways. Ongoing.	KM & JR

(cont) 6.9	(6.12 Diary note for March meeting to discuss Links bus shelter in time for HC new financial year). Done. Discharged.	
6.10	(6.19 Follow up on possible power washer for tractor cleaning). AM has temporarily loaned his power washer. Done. Discharged.	
6.11	(6.21 Follow up on concerns about 100 steps path maintenance). Discussed under 11.2. Done. Discharged.	
6.12	(6.22 Follow up on concerns about sheep on Reeds Loop field). Members agreed to invite the SSPCA to the next meeting. Ongoing.	DB
6.13	(8.3 Establish ownership/status of HMI tables and model boats). EQ has been working on this and it appears the C&DCC can make decisions about the tables, but the model boats are part of the Courthouse Museum collection. EQ will contact Paul Monk to discuss a more appropriate home for them. Ongoing.	EQ
6.14	(10.1 Alan contact Jacquie with an update on decision and start planning for new lights for Christmas 2018). AM to contact supplier with the total budget from Gala Funds of £2000 and check with JR before ordering. Ongoing.	AM & JR
6.15	(10.3 Attend the BICC December meeting). Done. Discharged.	
6.16	(10.3 Diane to forward relevant information regarding training, meetings etc to Estelle to share with CCDT groups). Done. Discharged.	
6.17	(10.4 Estelle to source information on the assets of the Common Good Fund). Awaiting a reply from Di Agnew. Ongoing.	EQ
6.18	(10.4 Report back to HC Members' positive response to request for CG funds from Cromarty Primary School). Done. Discharged.	
6.19	(10.5 Read and send comments to Estelle on Nigg Yard Planning Application). Done. Discharged.	
6.20	(11.1 Follow up on issues highlighted in report). Ongoing.	CF
6.21	(11.2 Photograph poor road surface on Bank Street). EQ asked this be raised again with HC because potholes outside the PO were filled but deteriorated again within a month. Ongoing.	CF
6.22	(11.5 Copy Diane as Secretary into emails relating to C&DCC business). Done. Discharged.	
6.23	(13.1 Report back on status of Snooker Club). The space is there to be used and obtaining the key for access or any queries can be directed to KM at the Cromarty Arms. Done. Discharged.	

<p>7</p> <p>7.1</p> <p>7.2</p>	<p><u>Treasurer's Report</u></p> <p>EQ circulated her report prior to the meeting. (Appendix A).</p> <p>Zurich CC Insurance - Email received to confirm that from April 2018, Zurich Insurance will not be administered through HC but will now deal directly with C&DCC. Policy documents have been received and checked by EQ. The premium remains almost the same as last year.</p> <p>EQ thanked for her report.</p>	
<p>8</p> <p>8.1</p> <p>8.2</p> <p>8.3</p> <p>8.4</p> <p>8.5</p> <p>8.6</p>	<p><u>Cromarty Community Development Trust (CCDT)</u></p> <p>JR reported that development groups have been very active recently.</p> <p>The Electric Car Project bid (<i>Minutes 28.8.2017, item 8.1</i>) awaits a funding decision within the next two weeks.</p> <p>EQ met with Rory Dutton, Development Officer for Development Trusts Association Scotland. CCDT has applied to be a Member of the Association, which would enable access to support and advice on issues such as insurance and legal points.</p> <p>A CCDT board meeting will be called next week (tbc) to give a general update .</p> <p>Jon Palmer has put together a survey, to be circulated to all local business people. JR will post on FB and CL website and EQ will circulate to CCDT members.</p> <p>There are no suitable premises for a fundraising 'thrift' shop (<i>Minutes 27.11.17, item 8.4</i>), so a Bric a Brac sale will be held on <u>31st March in the Victoria Hall</u> . CCDT will take a table at it and RH to send details to JR for FB.</p> <p>The Housing Group is making good progress, with a survey looking at housing needs and meeting with the Highlands Small Communities Housing Trust.</p>	<p>EQ</p> <p>JR & EQ</p> <p>RH</p>
<p>9</p> <p>9.1</p>	<p><u>Victoria Hall Report</u></p> <p>Alan Plampton's (AP) Victoria Hall Report was circulated prior to the meeting (Appendix B). JR will meet with AP to discuss the delay with the Hall's Licence renewal. AP was thanked for his report.</p>	<p>JR</p>

10	<u>Community Councillors' Portfolios</u>	
10.1	<u>Estelle Quick</u> <ul style="list-style-type: none"> • Dog Poo Rota - EQ to send copy of completed rota to DB for CC noticeboard. • Regular Craft Class - An enquiry made to run a fee paying class at the HMI. EQ will direct the enquirer to High Life Highland. 	EQ EQ
10.2	<u>Alan McDonald</u> <ul style="list-style-type: none"> • Christmas Tree - Organising this was delayed before and after Christmas by HC' slow response to AM's requests. 	
10.3	<u>Kenneth MacFarlane</u> <ul style="list-style-type: none"> • Ferry - Discussions are ongoing with regard to a new, larger ferry. JR will contact Katie Forbes, MSP to update. 	JR
10.4	<u>Rosemarie Hogg</u> <ul style="list-style-type: none"> • Gritter - A meeting was held recently between C&DCC Members and volunteers to discuss the gritting operation. Nigel Shapcott produced costings for basic equipment requirements. It was agreed EQ will apply to the Ward Budget to cover the full amount of these materials. 	EQ
10.5	<u>Gabriele Pearson</u> <ul style="list-style-type: none"> • Two new planning applications since the last meeting. 17/05628/LBC Remove brick outer-leaf to NW gable and replace in blockwork with harled finish to match existing 20 Bank Street Cromarty IV11 8YE- awaiting decision 18/00091/FUL Erection of porch extension to house The Salmon Bothy Shore Street Cromarty IV11 8XL - awaiting decision • Still awaiting a decision on the Daffodil field application (<i>see minutes 28.8.2017, item 10.2</i>) 	
10.6	<u>Diane Brawn</u> <ul style="list-style-type: none"> • Rory Mair gave a very informative presentation at the BICC December meeting on the Community Empowerment Act. • DB will attend the next joint CFPA meeting , 31st January 2018 at the Port Office. 	DB
10.7	<u>Jacquie Ross</u> <ul style="list-style-type: none"> • Harbour Trust - JR was pleased to report The Trust's FLAG funding application has been successful (<i>see minutes 27.3.2017, item 7.3</i>). 	

<p>11</p>	<p><u>Highland Councillor (HC) Report</u></p> <p><u>Cllr Craig Fraser</u></p> <p>11.1 Townlands Park - CF has now raised a formal complaint regarding the ongoing issues of the broken fence and gates. A deadline of 20 days was assured by HC to complete the repairs.</p> <p>11.2 100 steps - CF highlighted concerns about fallen trees over the path, broken handrails and deterioration of the road surface from the Sutor viewpoint to Cromarty Mains. CF will contact landowner, John Nightingale</p> <p>11.3 Flooding on Paye - This is an ongoing problem which has been highlighted since January 2015. CF will invite Ian Moncrieff to a site visit.</p> <p>11.4 Links Bus Shelter - CF made contact with the Allotment Society to discuss the possibility of the wood from the current shelter being recycled to make raised beds. Ongoing.</p>	<p></p> <p>CF</p> <p>CF</p> <p>CF</p> <p>CF</p>
<p>12</p>	<p><u>Correspondence</u></p> <p>12.1 An email request received from a group of 25 motorcyclists from Caithness wishing to camp for one weekend in Cromarty. DB to ask John Nightingale about use of the Links.</p> <p>12.2 Electoral Reform in Scotland - Notification of a Public consultation paper and response system available online on issues relating to elections and voting.</p> <p>12.3 HC Consultations - An email received from HC Policy department highlighting two draft documents for public online viewing and comment; <u>Inverness East Development Brief</u> and <u>Development Contributions Supplementary Guidance</u>.</p> <p>12.4 Online Safety leaflet received from HC Policy Department, now posted on CL Website.</p> <p>12.5 Scottish Fire and Rescue Community Asset Register (CAR) - an email received about CAR. Launched in October 2017, it is a register of volunteers who feel they have a particular skill or asset that could support emergency services or responders at an incident. More information about the scheme and registering online at www.firescotland.gov.uk</p>	<p></p> <p>DB</p>

13	<u>AOB</u>	
13.1	Cromarty Medical Practice - EQ reported that the Surgery website confirms that Riverside and Foyers Medical Practices will be responsible for the Cromarty Surgery from 1 April 2018.	
13.2	Breathe Festival - EQ noted the minutes of <i>27.3.2017, item 5</i> that this event was postponed by the organisers until May 2018, but no further information has been made available to Members.	EQ
13.3	Cromarty Estate - a resident voiced safety concerns about inadequate signage warning the public of recent shoots on the Estate. JR will email John Nightingale.	JR
13.4	Black Isle Regatta - Cromarty Rowing Club and Avoch Skiffies are getting together to host this fully booked event, welcoming teams from all over Scotland to Cromarty Links on <u>16th & 17th June 2018</u> . JR will meet with organisers to discuss general issues for the town such as parking etc.	JR
14	<u>Date of next meeting</u> Monday 26th February 2018 @ 7.30pm, Hugh Miller Institute, Church Street, Cromarty.	
	JR thanked everyone for attending and for their input. The meeting concluded at 8.35 pm.	

Summary of Matters Arising & Action Points

Reference	To whom allocated	Notes
4.1	Craig	Photograph potholes at slipway and send to HC
4.2	Diane	Replace bus timetables in the bus shelter
4.3	Jacque & Estelle	Co-ordinate a visit by CCDT member to Youth Cafe
6.4	Craig	Report back to Jacque about bus company joint ticketing plans
6.6	Craig	Follow up timescale for Traffic Management plan with Iain Moncrieff
6.7	Jacque	Follow up on delay of flatworm soil survey results for Whitedykes
6.8	Kenneth & Jacque	Jacque to email John Nightingale regarding a Community lease or sale of slipways.
6.12	Diane	Invite SSPCA to next meeting regarding animal husbandry at the Reeds Loop.

6.13	Estelle	Contact Cromarty Courthouse regarding possible relocation of model boat cabinets
6.14	Alan & Jacquie	Alan consult with Xmas light supplier, propose purchases and discuss with Jacquie prior to ordering
6.17	Estelle	Follow up request to Di Agnew for information on the assets of the Common Good Fund
6.20	Craig	Follow up on issues highlighted in report
6.21	Craig	Photograph and report poor road repair outside PO
8.3	Estelle	Confirm date and time of next CCDT board meeting
8.4	Estelle & Jacquie	Estelle circulate business survey to CCDT members and Jacquie post on FB and CL website.
8.5	Rosemarie	Send details of fundraising Bric a Brac sale to Jacquie for FB
9.1	Jacquie	Contact Alan Plampton to progress the Hall licence renewal
10.1	Estelle	Send dog poo rota to DB for noticeboard
10.1	Estelle	Direct enquirer regarding use of HMI to High Life Highland
10.3	Jacquie	Contact Katie Forbes, MSP about Cromarty ferry
10.4	Estelle	Apply to Ward Budget for full amount requested by volunteer gritting team.
10.6	Diane	Attend the January joint Port Authority meeting
11.1	Craig	Follow up on 20 day timescale for broken fence and gate complaint
11.2	Craig	Contact John Nightingale about maintenance issues on 100 steps walk
11.3	Craig	Invite Ian Moncrieff to a site visit
11.4	Craig	Follow up on suggestion for re-use of links bus shelter
12.1	Diane	Contact John Nightingale on behalf of Caithness motorcycle group for permission to weekend camp on Links.
13.2	Estelle	Report back on any further information about the Breathe festival re-schedule
13.3	Jacquie	Email John Nightingale with concerns about warning signage for Estate shoots
13.4	Jacquie	Meet with Regatta organisers to discuss general issues

Agenda item 7
Appendix A

<u>Finance Report – Cromarty & District Community Council</u>				
<u>Agenda Item No 7 - Treasurer's Report</u>				
<u>Period: 26/11/17-27/01/18</u>				
<u>General Income</u>				
Less:				
<u>General Expenditure</u>				
Secretarial Services - November	£	50.00		
Postage and stationery	£	5.95		
Increase/Decrease in Accumulated Fund	-£	55.95		
<u>Fund Income</u>				
Cromarty Community Development Fund - donations	£	23.40		
Cromarty Rising Fund - donations	£	221.60		
Ferry Slip Fund - Highland Council grant	£	5,000.00		
Gala Fund - bonfire night takings	£	98.35		
	£	5,343.35		
Less:				
<u>Fund Expenditure</u>				
Cromarty Rising Fund - legal fees	£	420.00		
Cromarty Rising Fund - printing	£	151.80		
Gala Fund - donation to Cromarty Primary School	£	71.17		
Gala Fund - bonfire night expenses	£	27.18		
Gala Fund - 2018 raffle prizes	£	150.00		
Monday Club Fund - November lunches	£	147.00		
Monday Club Fund - December lunches	£	108.50		
Splash & Dash Fund - website renewal	£	24.00		
	£	1,099.65		
Increase/Decrease in Other Funds	£	4,243.70		
<u>Net Assets</u>				
Bank & Cash in hand balances as at 27/01/18	£	26,353.44		
Paypal - website sales	£	23.77		
Total Net Assets at 27/01/18	£	26,377.21		
<u>Comprising:</u>				
Community Council Accumulated Fund	£	2,352.65		
Provision for Guide Book reprinting	£	604.30		
Seaplane Plinth Fund	£	48.93		
Bonfire Night Fund	£	1,085.78		
Splash & Dash Fund	£	565.82		
Monday Club Fund	£	828.50		
Community Development Fund	£	276.82		
Gala Fund	£	6,730.41		
Emergency Resilience Fund	£	242.72		
Open Gardens Fund	£	6.86		
Gluren bij de Buren Fund	£	202.06		
Tractor Operations Fund	£	400.00		
Cromarty Rising Fund	£	8,032.36		

Agenda item 9

Appendix B

Cromarty & District Community Council Meeting - 29th January 2018

Agenda Item 9 - Victoria Hall Report

1. **Finances and Bookings** Finances remain strong and we already have many bookings for 2018, including a number of weddings.

ACTION - Information only, no action required.

2. **Repairs and Maintenance** The work to install new lighting in the main hall, will now take place in March. It is anticipated that the Hall will be closed for 3 or 4 days, for this work to be completed along with a new upgraded fuse board.

ACTION - Information only, no action required.

3. **Highland Council/Highlife Highland** Progress on the Hall's Licence renewal and all the outstanding repairs, currently with the Highland Council, is currently being handled by Di Agnew, in discussions between the Cromarty Common Good, the Highland Council and Highlife Highland. A detailed update will be available for the next meeting.

ACTION - Information only, no action required.

4. **Emergency Procedures** Following a recent incident in the Hall before Christmas, the VHMC is now facilitating a temporary telephone landline for use by users in an emergency. Guidance notes to users will be issued shortly and updated in the Hall Users' Manual.

ACTION - Information only, and no action required.

5. **Youth Café** The recruitment process for the new Assistant Youthworker has been delayed by our shortlist becoming too short! Unfortunately due to illness and unavailability of key VHMC/Youth Cafe members, this process will now restart in February.

ACTION - Information only, no action required.

Alan Plampton, VHMC