



# CROMARTY AND DISTRICT COMMUNITY COUNCIL

Minutes of meeting held on Monday 25 April 2016  
in the Hugh Miller Institute

**MINUTES  
APPROVED  
30.5.2016**

## Present

**Community Councillors:** Jacquie Ross (JR) Chair, Gabriele Pearson (GP) Secretary, Estelle Quick (EQ) Treasurer, Diane Brawn (DB), Rosemarie Hogg (RH), Kenneth MacFarlane (KM)

**Youth Representative:**

**Highland Councillors:** Cllr David Alston (DA), Cllr Craig Fraser (CF)

**Police Scotland:** PC Calum Reid (CR) & PC Gavin Sim

**Member(s) of the public:** Nigel Shapcott (NS) Representing Cromarty Care Project

**Community Council Minute Secretary:** Gillian McNaught

1	<p><b><u>Chairman's Welcome</u></b> JR welcomed everyone to the meeting.</p>	
1.1	<p><b><u>Apologies:</u></b> Alan McDonald (AM), Sativa Alexander (SA)</p>	
2	<p><b><u>Declaration of Interests</u></b>  No new declarations.</p>	
3	<p><b><u>Approval of previous Minutes 21st March 2016</u></b>  Approved by DB and seconded by CF</p>	
4	<p><b><u>Youth issues</u></b>  No report this month.</p>	
5	<p><b><u>Cromarty Care Project</u></b></p> <ul style="list-style-type: none"> <li>• Nigel Shapcott reported that £300 had been raised at the recent Pub Quiz and a fundraising Valuation Event will take place on Saturday 7th May from 1pm at the Victoria Hall.</li> <li>• The emergency equipment shed is almost ready and an Emergency Plan Training Session will follow. The CCP has three clients being cared for in the community with another six anticipated and an advert has gone out for new carers. JR will post the advert on the C&amp;DCC Facebook page. Negotiations are in hand with Highland Home Care for funding a Co-ordinators job.</li> <li>• The CCP would like to link their minutes to the CL website. GP will forward Kristina Dupar's contact.</li> <li>• It was confirmed the CCP have taken on discussions with Citizens Advice about a possible outreach service in Cromarty (Minutes 29.2.2016, item 4).</li> </ul>	<p><b>JR</b>  <b>GP</b></p>
(cont)		

(cont)	<ul style="list-style-type: none"> <li>• It was <b>agreed</b> C&amp;DCC would no longer be a ‘mother’ organisation and hold funds for CCP as they now have their own bank account (Minutes 27.7.2015, item 11a).</li> <li>• EQ will contact Jill Stoner about remaining repayments to C&amp;DCC.</li> </ul> <p>Nigel was thanked for his input.</p>	<b>EQ</b>
6	<p><b><u>Harbour Trust</u></b></p> <p>Tony Van Dyke was unable to attend the meeting but sent a brief report by email:</p> <ul style="list-style-type: none"> <li>• <b>Wharf Repair Admiralty Pier Inner:</b> Engineering meetings continue</li> <li>• <b>Pontoon:</b> Allocations are complete and have been circulated</li> <li>• <b>Harbour Revision Order:</b> Ongoing. DA reported a meeting with solicitors will take place on Thursday to finalise detail.</li> <li>• <b>Harbour Users Evening:</b> Next is likely to be Tuesday the 31st of May at the Cromarty Arms (tbc)</li> </ul> <p>DA reported that a decision on another application for funding from SSE was awaited.</p>	
7	<p><b><u>Police Report</u></b></p> <p>PC Calum Reid and PC Gavin Sim joined the meeting and gave a verbal report, including incidents from 21 March. (Appendix A). PC Reid will visit the Youth Cafe when time allows to follow up on the third laser pen incident in Cromarty.</p> <p>PC reminded members that reporting to Crime stoppers is anonymous and no contact details need to be left when reporting on the police non-emergency number, 101.</p> <p>From a Police perspective, the low level of incidents in the District is good and reassures the public they live a safe area.</p> <p>Concerns raised about parking on pavements has been reported to the Traffic Wardens and the Police will continue speed checks when they can.</p> <p>PC Reid emphasised that the local Officers try their best to meet the needs of the community in all aspects, however a total of 6 officers cover a wide area. The Fortrose Police station is still operational but there is no Officer <i>based</i> on the Black Isle which residents may feel strongly about. Police Scotland value feedback and do respond to public opinion on matters like this.</p> <p>Following a question from NS, the local officers do <i>not</i> carry defibrillators.</p> <p>PC Reid and PC Sim were thanked and left the meeting.</p>	

<b>8</b>	<b><u>Matters Arising</u></b>	
<b>8.1</b>	(5.3 Sativa to email photographs of potholes to Craig who will follow up). CF said HC had been sent plenty of suitable photographs and will follow up. <b>Discharged.</b>	
<b>8.2</b>	(5.5 Follow up on dumped car). Wanda reported that the car will be removed. <b>Discharged.</b>	
<b>8.3</b>	(9.2 Ask PC Reid to contact Wanda to arrange a visit). Done. <b>Discharged.</b>	
<b>8.4</b>	( 9.1 Continue progress on travel plan). SA will be in touch with the school once the head teacher has returned to work. <b>Ongoing.</b>	<b>SA</b>
<b>8.5</b>	(9.4 Contact HC to inform contractors about protection of Links). CF will follow up again as the grass has been cut to the edge. <b>Ongoing.</b>	<b>CF</b>
<b>8.6</b>	(9.5 Report damaged bus timetable and noticeboard). EQ confirmed the damaged holder is the responsibility of HC and the contents (timetables) that of Stagecoach. CF will follow up with HC. <b>Ongoing.</b>	<b>CF</b>
<b>8.7</b>	(9.6 Update on replacement Hospital Road sign). DA reported that the company quoted £300 - £400 to re-do the master copy, although the original may still be on record and recoverable. <b>Ongoing.</b>	<b>DA</b>
<b>8.8</b>	(9.7 Contact HC about Bank Street lorry access/damage issues and possible Traffic Management Plan for Cromarty). CF will follow up again. <b>Ongoing.</b>	<b>CF</b>
<b>8.9</b>	(9.10 Follow up on Ice Warning signs for Glenurquhart). GM will bring to committee in the Autumn and CF will find out who deals with traffic issues in the meantime. <b>Discharged.</b>	<b>GM &amp; CF</b>
<b>8.10</b>	(9.11 Follow up on Ferry tender process after 8th March). JR reported that HC received two tenders and neither were acceptable. Both were called back to negotiate and this has been completed. HC is now evaluating this information and a decision will be made on 6th May. JR will report back. <b>Ongoing.</b>	<b>JR</b>
<b>8.11</b>	(9.12 Advertise Survey deadline and reminders to residents). Done. Survey discussed under item 15. <b>Discharged.</b>	
<b>8.12</b>	(9.14 Follow up contact with Plexus about updating software for the CL website. Gabriele to keep Kristina informed). No response to emails so JR will call in. GP will feedback to Kristina that residents like the CL website for local information. <b>Ongoing.</b>	<b>JR &amp; GP</b>
<b>8.13</b>	9.17 Follow up with HC the unclean state of Alan Square toilets). CF will follow up. <b>Ongoing.</b>	<b>CF</b>
(cont)		

<p>(cont) <b>8.14</b></p>	<p>(9.18 Monitor how C&amp;DCC Facebook and Website work together). Both are working well from the evidence of the survey and the number of 'likes' to the Facebook page. Members <b>agreed</b> JR should continue to post information and make decisions on that. It was noted that in general CL website only posts information relating to Cromarty &amp; District. <b>Discharged.</b></p>	
<p><b>8.15</b></p>	<p>(9.19 Research Data protection in relation to C&amp;DCC's use of email contacts etc once survey complete). Approximately 35 residents have given an email address through the survey in order to be kept informed of C&amp;DCC matters. Before making a decision about managing this, JR will report back from the Academy on the Parent Council confidential emailing system. <b>Ongoing.</b></p>	<p><b>JR</b></p>
<p><b>8.16</b></p>	<p>(13 Follow up ideas for increasing C&amp;DCC publication sales). EQ will look at the possibilities of selling from other outlets and report back.</p>	<p><b>EQ</b></p>
<p><b>8.17</b></p>	<p>(17.2 Follow up mapping of core paths request). Done. <b>Discharged.</b></p>	
<p><b>8.18</b></p>	<p>(17.5 Follow up new sign restricting parking opposite the Old Brewery). EQ followed up with the resident who raised a comment. <b>Discharged.</b></p>	
<p><b>8.19</b></p>	<p>(18.2 Follow up with Waste Dept ref Fly tipping on Shore Road). Area now tidied up. <b>Discharged.</b></p>	
<p><b>8.20</b></p>	<p>(18.2 Reminder to members about filing of paperwork). Done. EQ raised the issue of storage for paperwork at the HMI. DB has a suitable filing cabinet if required. It was <b>agreed</b> that Members should decide what paperwork should be archived in the C&amp;DCC files in the HMI. <b>Discharged.</b></p>	
<p><b>9</b></p>	<p><b><u>Gaelic Chapel</u></b></p> <p>CF reported that a meeting will be held on 9th May to set the boundaries and discuss a way forward.</p>	<p><b>CF</b></p>

<p><b>10</b></p> <p><b>10.1</b></p> <p><b>10.2</b></p> <p><b>10.3</b></p>	<p><b><u>Community Councillors' Portfolios</u></b></p> <p><b><u>Gabriele Pearson</u></b></p> <ul style="list-style-type: none"> <li>At the recent <b>Black Isle Community Council</b> meeting, Tim Pearson gave a presentation on rural Broadband. It was also highlighted that HC now has the ability to set its own speed limits. In the light of recent serious road traffic accidents, Ferintosh CC have drafted a standard question to put to residents for their views on a 50mph limit pilot scheme. Members <b>agreed</b> to seek residents' views on this question in the Cromarty &amp; District area. GP will forward the standard question, JR will post on Facebook and EQ will make available in the PO.</li> <li>GP had filled in a Police Questionnaire and an email had been received from David Ogilvy regarding Police communications with CCs.</li> </ul> <p><b><u>Jacquie Ross</u></b></p> <ul style="list-style-type: none"> <li><b>The Ferry</b> - reported on in item 8.10.</li> <li><b>The Links</b> - covered in item 14</li> <li><b>Transport Questionnaire</b> was completed by DB, GP and RH.</li> </ul> <p><b><u>Kenneth MacFarlane</u></b></p> <ul style="list-style-type: none"> <li>A customer commented that all the buses on Sunday come via Shore Road but all go back the top road which is unsuitable for return journeys for residents in Jemimaville.</li> </ul>	<p><b>GP, JR &amp; EQ</b></p>
<p><b>11</b></p>	<p><b><u>Victoria Hall Report</u></b></p> <p>No report this month due to holidays.</p>	
<p><b>12</b></p>	<p><b><u>Treasurer's Report</u></b></p> <p>EQ circulated her Report prior to the meeting and presented it to Members (Appendix B).</p> <p>With reference to storage options for documents (see 8.20), EQ pointed out the C&amp;DCC pays £130 a year for renting a half space of the Allan Square shed for market stalls storage but it is unsuitable for documents. JR will post on Facebook a request for alternative space for the market stalls and an additional filing cabinet for HMI.</p> <p>An auditor is required urgently for the C&amp;DCC annual accounts (<i>Minute Secretary note: this has since been resolved.</i>)</p>	<p><b>JR</b></p>

<p>13</p>	<p><b><u>Highland Councillors' Reports</u></b></p> <p><b>Craig Fraser</b></p> <ul style="list-style-type: none"> <li>• Complaints have been received about the poor timekeeping of the bus service. CF has spoken to Steve Walker at Stagecoach who agreed this was unacceptable.</li> <li>• The grounds around South Sutor Carpark have been cleared of trees obscuring the view by CF and Cromarty Estates.</li> <li>• Street lights reported as being out should now have been dealt with.</li> <li>• Yellow lines on the roads highlight potholes that the HC will be repairing in due course. CF will follow up on Townlands Park poor road surface. JR will post on Facebook a reminder of the reporting system for road surface complaints.</li> <li>• Many points on the Environmental Walk (see Minutes 27.4.2015, Appendix E) have not been addressed. CF will ask Grahame Mackenzie to come out and discuss achieving 3 or 4 of the action points.</li> <li>• A resident had asked CF for clarification of ownership of the strip of land below the Streupie Road, which was planned to give access to the housing development site behind Townlands. DA reported this was sold to the Highland Housing Alliance or Albyn. Further, after legal advice sought by HC, it was confirmed that Victoria Park was not Common Good land and that any monies should go to HC and not the Common Good Fund.</li> </ul>	<p><b>JR &amp; CF</b></p>
<p>14</p>	<p><b><u>The Links</u></b></p> <p>JR referred to the results of the 76 electronic and 36 paper responses to the Cromarty Survey. Comments on The Links were extensive with several suggestions for managing the space, including an alternative location for camper vans and/or parking. Following discussions with John Nightingale, JR reported that he is open to suggestions for the use of the boat park as a potential site. The C&amp;DCC is keen to emphasise this as a potential opportunity for any interested parties to take forward. JR will also follow up suggested options and report back.</p> <p>JR had a letter from residents on Braehead concerned that the Links was now open and a couple of camper vans had already parked overnight.</p> <p>It was <b>agreed</b> the Cromarty Survey would be published in its entirety on CL website and Facebook and a summary posted on the C&amp;DCC noticeboard.</p>	<p><b>JR</b></p> <p><b>JR, EQ&amp; GM</b></p>
<p>15</p>	<p><b><u>Cromarty Ferry</u></b></p> <p>Discussed under <i>Matters Arising 8.10.</i></p>	

<p><b>16</b></p> <p><b>16.1</b></p>	<p><b><u>Correspondence</u></b></p> <p>Letters received :</p> <ul style="list-style-type: none"> <li>• Tesco Green Spaces fund for projects up to £12,000.</li> <li>• North Focus, Police Bulletin.</li> <li>• Highland Small Housing Trust newsletter.</li> <li>• Police Questionnaire</li> <li>• BITT (Black Isle Tourism Team) requesting annual membership subscription. Not taken up due to lack of C&amp;DCC funds.</li> <li>• The CC has received a request from the Highland Small Communities Housing Trust to grant a 5 year extension for the proposed development of Townlands Barn. After consultation it was agreed to ask for more information on the development and the timescale. JR has contacted the Trust, who have informed the CC that the ownership of the Barn has changed hands, so more information is to come. JR to distribute details from Trust before any decision is made.</li> </ul>	<p><b>JR</b></p>
<p><b>17</b></p> <p><b>17.1</b></p> <p><b>17.2</b></p> <p><b>17.3</b></p> <p><b>17.4</b></p> <p><b>17.5</b></p> <p><b>17.6</b></p> <p><b>17.7</b></p>	<p><b><u>AOB</u></b></p> <p>NS passed on a vote of thanks from Corrie Jeffries to Roger Young and the Cromarty Tractor team who worked hard to keep the pavements clear this winter. JR will write letter of thanks on behalf of the C&amp;DCC.</p> <p>(Minutes 29.2.2016, item 17.10). JR expressed the CC's disquiet over the CFPA response to the Ship to Ship Oil Transfer objections and requested a meeting with CFPA Chairman, Douglas Russell and Cromarty Rising. This was declined.</p> <p>A request from the Museum of Scottish Lighthouses in Fraserburgh regarding the whereabouts of the lens, which DA confirmed is held in the Cromarty Courthouse.</p> <p><b>Tree Problems, Forsyth Place.</b> RH reported that two trees are causing a wall and kerb to crack and should be taken down. This has been reported to HC and RH will report back.</p> <p><b>Rubbish In Victoria Park.</b> EQ suggested this could be minimised with a rubbish bin located in the park. CF will contact the Waste Department.</p> <p><b>Cromarty Survey.</b> Lots of suggestions came through for improvements. Members to look through survey comments and take action points to next meeting.</p> <p>Comment has been made that buggies and pushchairs can't get along Church Street at the corner due to the table and chairs outside The Pantry. RH will look into this and report back.</p>	<p><b>JR</b></p> <p><b>RH</b></p> <p><b>CF</b></p> <p><b>All</b></p> <p><b>RH</b></p>

18	<b><u>Planning</u></b>  No new planning applications.	
19	<b><u>Date of Next Meeting</u></b> <b>Monday 30th May 2016 @ 7.30pm, Hugh Miller Institute, Church Street, Cromarty.</b>	
	JR thanked everyone for attending and for their input. The meeting concluded at 9.20pm.	

## Summary of Action Points

Reference	To whom allocated	Notes
5	Jacquie	CCP new carers advert on Facebook
5	Gabriele	Forward CL website contact to CCP
5	Estelle	Contact CCP ref repayment of funds and future status
8.4	Sativa	Continue progress on travel plan with Primary School
8.5	Craig	Contact HC to inform contractors about protection of Links
8.6	Craig	Report damaged bus timetable noticeboard to HC
8.7	David	Update on master copy for Hospital Road sign
8.8	Craig	Contact HC about Bank Street lorry access/damage issues and Traffic Management Plan for Cromarty
8.9	Craig and Gillian	Craig to find out who deals with ice warning sign and Gillian to put on agenda in the Autumn
8.10	Jacquie	Follow up on Ferry tender process after 6th May
8.12	Jacquie & Gabriele	Jacquie to call in to Plexus about updating software for the CL website. Gabriele to feedback to Kristina that residents like using CL website for local information.
8.13	Craig	Follow up on unclean state of Alan Square Toilets
8.15	Jacquie	Feedback information from Academy PC emailing system
8.16	Estelle	Follow up outlets for C&DCC publication sales
10.1	Gabriele, Jacquie, Estelle	G forward standard question for pilot 50mph on BI, J post on Facebook and E make available in PO
12	Jacquie	Post of Facebook request for market stall storage and suitable filing cabinet for HMI



13	Craig & Jacquie	Craig to follow up with HC potholes in Townlands, Jacquie to post pothole reporting on Facebook.
14	Jacquie	Follow up suggestions regarding the alternative camper van/parking site
14	Estelle, Jacquie, Gillian	G forward survey on CL website, J post on Facebook and a summary for the C&DCC noticeboard
16.1	Jacquie	Distribute details ref: Townlands barn
17.1	Jacquie	Write letter of thanks on behalf of C&DCC to Roger Young and snow plough team.
17.4	Rosemarie	Report back on trees in Forsyth place
17.5	Craig	Contact HC Waste ref: bin in Victoria Park
17.6	All	Pick out action points from Cromarty Survey to follow up
17.7	Rosemarie	Follow up table and chairs on pavement causing an access issue

**Appendix A**  
**Agenda item 7**

Police report for period 21/03/16 to 25/04/16.

25/03/2016- LASER INCIDENT –

REPORT FROM SERVICE BUS DRIVER THAT WHILST NEAR TO THE CROMARTY BAKERY, A GREEN LASER LIGHT WAS SHONE IN THE CABIN AREA FROM SOMEWHERE NEAR THE SLIP WAY. THERE WERE NO INJURIES TO ANYONE INVOLVED AND NO RISK TO ANY PASSANGERS OR THE PUBLIC. NO PERSONS FOUND RESPONSIBLE. THE DRIVER COULD NOT IDENTIFY THE CULPRIT AS HE DID NOT SEE HIM.

1900 HOURS 30/03/2016 - REPORT OF A DOG BITE.

ON 30/03/2016 A REPORT WAS RECEIVED FROM THE FATHER OF A FEMALE 7 YEAR OLD CHILD THAT SHE HAD BEEN BITEN BY A BROWN AND WHITE COLLIE DOG NEXT TO THE CROMARTY PRIMARY SCHOOL. THE CHILD HAD A SMALL WOUND TO HER LEG AND ARM. ATTENDED HOSPITAL THE OWNER OF THE DOG HAS SINCE BEEN CAUTIONED AND CHARGED WITH AN OFFENCE UNDER THE DANGEROUS DOGS ACT AND A REPORT HAS BEEN SUBMITTED TO PF.

2230 HOURS 12/04/2016- SUSPICIOUS MALE.

AT THE ABOVE DATE AND TIME, A MEMBER OF THE PUBLIC PHONED THE POLICE STATING THAT LARGE MALE WEARING DARK CLOTHING WAS ACTING SUSPICOUUSLY WITHIN THE GROUNDS OF CROMARTY PRIMARY SCHOOL. AREA SEARCHED BY POLICE HOWEVER THERE WAS NO SIGN OF THE MALE. NO DAMAGE TO PROPERTY.

PC Calum Reid

**Appendix B**  
**Agenda item 12**

<b><u>Finance Report – Cromarty &amp; District Community Council</u></b>			
<b><u>Agenda Item No 13 - Treasurer's Report</u></b>			
<b><u>Period: 21/3/2016 to 24/4/2016</u></b>			
<b><u>General Income</u></b>			
Youth Café contribution to basketball hoop	£	150.00	
<b>Less:</b>			
<b><u>General Expenditure</u></b>			
Secretarial Services - March	£	50.00	
Garage rental Oct 15 - Mar 16	£	65.00	
Cromarty Live renewal	£	29.95	
<b>Increase/Decrease in Accumulated Fund</b>		<b>£5.05</b>	
<b><u>Fund Income</u></b>			
<b>Less:</b>			
<b><u>Fund Expenditure</u></b>			
Monday Club Fund - March lunches	£	171.50	
Gala Day Fund - hire of Victoria Park	£	143.40	
<b>Increase/Decrease in Other Funds</b>		<b>-£314.90</b>	
<b><u>Net Assets</u></b>			
Bank & Cash in hand balances as at 24/04/16	£	6,846.67	
Accounts receivable	£	81.00	NTS
<b>Total Net Assets at 20/3/2016</b>	<b>£</b>	<b>6,927.67</b>	
<b><u>Comprising:</u></b>			
Community Council Accumulated Fund	£	1,309.31	
Provision for Guide Book reprinting	£	393.30	138 sold at £2.85 cost
Seaplane Plinth Fund	£	48.93	
Bonfire Night Fund	£	1,102.86	
Splash & Dash Fund	£	721.72	
Monday Club Fund	£	145.80	
Community Christmas Fund	£	-	
Gala Day Fund	£	3,965.93	
Emergency Resilience Fund	-£	960.18	
Tractor Operations Fund	£	200.00	
	<b>£</b>	<b>6,927.67</b>	
Estelle Quick 24/04/16			