



# CROMARTY AND DISTRICT COMMUNITY COUNCIL

Minutes of meeting held on  
Monday 24th April 2017, 7.30pm in the Hugh Miller Institute

**Minutes**  
**Approved**  
**29.5.2017**

## **Present**

**Community Councillors:** Jacquie Ross (JR) Chair, Diane Brawn (DB) Secretary, Estelle Quick (EQ) Treasurer

**Youth Representative:** Bryn Leyshon (BL)

**Highland Councillors:**

**Police Scotland:**

**Member(s) of the public:** Tony Vandyke (TV) Representing Cromarty Harbour Trust (HT)

**Community Council Minute Secretary:** Gillian McNaught (GM)

	<i>Minute Secretary's note - It was agreed by Members present that no voting or decisions would be passed as the committee was not quorate.</i>	
1	<b><u>Chairman's Welcome</u></b> JR welcomed committee and TV to the meeting.  <b><u>Apologies:</u></b> Rosemarie Hogg (RH), Kenneth MacFarlane (KM), Alan McDonald (AM), Gabriele Pearson (GP), Cllr Craig Fraser (CF), PC Calum Reid (PC CR).	
2	<b><u>Declarations of Interests</u></b> -	
3	<b><u>Approval of previous 27th March 2017</u></b>  The Minutes were approved by EQ and seconded by DB.	
4	<b><u>Youth issues</u></b>  BL reported that no issues had been raised with him this month. JR thanked BL for attending and BL left the meeting	
5	<b><u>Police Report</u></b>  PC Reid is currently on paternity leave. There is no report for this month, but the next one will cover April and May. Details of his colleague who is covering have been passed to GP.	

<p><b>(5a)</b></p>	<p><b><u>Update from Cromarty Harbour Trust (HT)</u></b></p> <p><b>HT Planning Application</b> - TV reported that the HT had lodged an application with HC seeking approval for work to handrails, ladders, the electrics and sheds under the FLAG funding programme. (<i>See minutes 27.3. 2017, item 7.3</i>).</p> <p>HT had subsequently received comments from the Community (<i>see also Correspondence, item 11</i>) that Planning had been sought for these changes before a process of Public Consultation had begun. TV wished to reassure Residents and Members that any work - in particular about replacement <i>or</i> retention and refurbishment of the Sheds - would have to go through series of detailed consultations and processes before any decision is made due to the Harbour's Grade A status.</p> <p>A report, including design solutions by John Addison, is almost complete and highlights three areas of stonework that on recent closer inspection are giving cause concern. Slumping and popping of the stonework at one site requires immediate attention. The HT has called in assistance from Historic Environment Scotland and others to progress this matter.</p> <p>TV will draft a brief update statement for the Post Office, CL website and Facebook.</p> <p>TV was thanked and left the meeting.</p>	<p><b>JR, EQ, GM</b></p>
<p><b>6</b></p> <p><b>6.1</b></p> <p><b>6.2</b></p> <p><b>6.3</b></p> <p><b>6.4</b></p> <p><b>6.5</b></p> <p><b>6.6</b></p> <p>(cont)</p>	<p><b>Matters Arising</b></p> <p>( 4.1 Post notice on Facebook requesting wood paint/preservative for Victoria Park benches. Done. <b>Discharged.</b></p> <p>(4.3 Contact Wanda to suggest that bus timetable noticeboards be tackled by the Community Volunteer Team). Done. <b>Discharged</b></p> <p>( 7.2 Jacquie post Harbour info on Facebook, Estelle send links for Ward Budget to Nigel). Hold off due to developments in (5a). Done. <b>Discharged.</b></p> <p>(9.2 Contact new Shop owners to request the siting of a battery recycling bin). Done. <b>Discharged.</b></p> <p>(9.4 Contact Neil Cameron at Resolis CC about a Housing needs survey). <b>Ongoing.</b></p> <p>(9.5 Follow up feedback on Cromarty Primary Build plan). Some works competed over Easter holidays. JR will contact Henri Shepherd. Done. <b>Discharged.</b></p>	<p><b>JR</b></p> <p><b>JR</b></p>

(cont)	<b><u>Matters Arising</u></b>	
6.7	( 9.6 & 9.12 Follow up on broken fence around football park). <b>Ongoing.</b>	<b>CF</b>
6.8	(9.7 Follow up to arrange a meeting with Iain Moncrieff). JR emailed and requested meeting, but no reply. <b>Ongoing.</b>	<b>JR</b>
6.9	(9.8 & 9.12 Follow up repairs to gate padlocked and out of use in Townlands). Raised under item 12. <b>Ongoing.</b>	<b>CF</b>
6.10	(9.9 Further information from HC regarding future of Alan Square Public Toilets). <b>Ongoing.</b>	<b>JR</b>
6.11	(9.10 Report back to Robert Campbell the proposal for car parking at the White Dykes soil site, with the suggestion of also upgrading existing play park. Request C&DCC have input). JR reported that this is now with HC legal team and await further information. <b>Ongoing.</b>	<b>JR</b>
6.12	(9.12 Contact Tony Vandyke about proposal of a Links Toilet at slipway end of the Links). <b>Ongoing.</b>	<b>JR</b>
6.13	(9.14 Research & compare costs of repair/redesign of existing Links bus shelter and the cost to HC of installing a new one). <b>Ongoing.</b>	<b>RH</b>
6.14	(9.15 Contact Wanda to request Community Volunteer Group create new bus timetable noticeboards as per Minutes). Duplicate item. <b>Discharged.</b>	
6.15	(9.18 Approach Business Development Team and assess if Member Portfolio item required). <b>Ongoing.</b>	<b>EQ</b>
6.16	( 9.20 Confirm decision about siting of Ferry Shelter with all concerned and HC). John Nightingale (JN) chose the site under the tower, but consideration now urgently needs to be given to repairs to the slipways ( <i>see Minutes 27.3.2017, item 12.2</i> ). HC are not willing to match fund the existing £30,000 in place for repairs as the slipways are not an HC asset. JR has emailed JN to suggest the funds secured be used to repair the Nigg slipway which is a priority and that the remaining funding is sought for Cromarty over the next year or two. The siting of the shelter is currently now on hold. <b>Ongoing.</b>	<b>JR</b>
6.17	(9.21 Continue to highlight responsibilities of Landowners with regard to water and debris flowing from land onto roads). <b>Ongoing.</b>	<b>CF</b>
(cont)		

(cont)		
6.18	(12.1 Follow up Memorial bench request). DB wrote and awaits a reply. <b>Discharged.</b>	
6.19	(12.1 Complete Fire and Rescue Questionnaire). Done. <b>Discharged.</b>	
6.20	(12.2 Jacquie pass on contact for David Summers. Kenny to contact him and Craig Fraser about slipway repair funding. Covered under item 6.16). Done. <b>Discharged.</b>	
6.21	(13.1 Follow up issues raised in HC report). <b>Ongoing.</b>	CF
6.22	(14.1 Register C&DCC to support Tree Charter). Done. <b>Discharged.</b>	
6.23	(14.2 Jacquie compile Facebook posting asking resident to make their views known on Surgery and Diane contact David Alston for information). DB wrote to David Alston. He replied that various options for new arrangements are being looked at but can't be more specific at this point due to business confidentiality. However, it was emphasised that the Medical Practise will <b>not</b> disappear from Cromarty and that NHS Highland are looking at a solution. Done. <b>Discharged.</b>	
6.24	(14.3 Confirm with Joanne and attend CFPA Open meeting). Discussed under 12.2. <b>Discharged.</b>	
6.25	(14.4 Contact Fortrose CC about Local Hustings). A Hustings meeting is due to take place in Fortrose Academy tomorrow (Tuesday) at 7.30pm. <b>Discharged.</b>	
6.26	(14.5 Read documentation about Highland Democracy planning). To be discussed at next meeting. <b>Ongoing.</b>	All
7	<b><u>Treasurer's Report</u></b>	
7.1	EQ circulated her report prior to the meeting ( <b>Appendix A</b> ).	
8	<b><u>Victoria Hall Report</u></b>  Alan Plampton circulated the Victoria Hall Report ( <b>Appendix B</b> ) and Fraser Thomson's Assistant Youth Worker report ( <b>Appendix C</b> ), prior to the meeting.	

9	<b><u>Community Councillors' Portfolios</u></b>	
9.1	<b><u>Estelle Quick</u></b> <ul style="list-style-type: none"> <li>• <b>Formation of Cromarty Community Company (Cromarty Community Development Trust)</b> - this will now be a standing C&amp;DCC Agenda item. Articles of Association have been agreed by all members except RH who is currently away, and checked by DTAS. The Memorandum of Association needs to be signed by all founding members of the company which may not include all C&amp;DCC members. DB &amp; GP have indicated that they do not wish to be directors of the company. As soon as the Memorandum is signed as required, the company can be registered online, and once registered a Bank of Scotland Treasurers Account will be opened. An initial meeting of directors and members will take place as soon as possible.</li> </ul>	EQ
9.2	<b><u>Diane Brawn</u></b> <ul style="list-style-type: none"> <li>• <b>CFPA Meeting</b> - DB attended this and a presentation by Bob Buskie was given. A report was circulated and will be posted on CL website.</li> </ul>	DB
9.3	<b><u>Jacquie Ross</u></b> <ul style="list-style-type: none"> <li>• <b>The Links</b> were opened to vehicles for the Easter weekend. David Walker has been contacted about the mess left following activity there connected to the school build and he will look into it.</li> <li>• <b>The Harbour</b> - see report in (5a)</li> <li>• <b>Primary School</b> - JR has a meeting on 27th April with William Gilfillan from HC to discuss the Ferry.</li> <li>• <b>Whitedykes</b> - to be followed up with David Walker.</li> </ul>	JR JR
9.4	<b><u>Gabriele Pearson</u></b> <ul style="list-style-type: none"> <li>• <b>Planning Applications</b> - 17/01543/FUL   Erection of General Purpose Buildings   Farmhouse Rosefarm Cromarty IV11 8XU - awaiting decision</li> <li>17/01565/LBC   Works to demolish and replace timber harbour sheds, replace railings on west pier, upgrade electricity supply and lighting, provide seating, interpretive panels, new ladders, and a crane/derrick   Site 110M West Of Lighthouse Field Station George Street Cromarty - awaiting decision</li> </ul>	
10	<b><u>Highland Councillors' Reports</u></b>  No reports this month	

11	<b><u>Correspondence</u></b>	
11.1	JR received an email from a Resident, concerned about aspects of the Planning Application by the Harbour Trust (Discussed under (5a)). TV agreed that valid points had been raised and would be happy to discuss further directly.	
11.2	<b>Christmas Lights</b> - JR to pass brochure received to AM.	<b>JR</b>
11.3	<b>Rig Noise</b> - JR received several complaints about noise from Rigs in the Firth. Residents can communicate concerns via the HC Environmental Health Department.	
11.4	<b>Citizens Advice Bureau Cromarty Outreach</b> - Nigel Shapcott continues to progress this but has been hindered recently by CAB staffing and technology provider changes.	
11.5	<b>Cromarty Cinema</b> - JR received an email from Fraser MacKenzie to indicate the Film Society are looking at the possibility of a small permanent cinema in Cromarty.	
12	<b><u>AOB</u></b>	
12.1	<b>Church Street Parking</b> - EQ received a complaint about a vehicle parked on the junction between Church Street and High Street for some hours and on other occasions. If a resident is aware of any vehicle parking dangerously or illegally, the best course is to call 101 with details and the registration number.	
13	<b>Date of Next Meeting</b> <b>Monday 29th May 2017, Hugh Miller Institute, Church Street, Cromarty @ 7.30pm.</b>	
	JR thanked everyone for attending and for their input. The meeting concluded at 8.35pm.	

## Summary of Matters Arising & Action Points

Reference	To whom allocated	Notes
(5a)	Jacquie, Estelle, Gillian	Display and post Harbour Trust update from Tony as minuted.
6.5	Jacquie	Contact Neil Cameron at Resolis CC about a Housing needs survey
6.6	Jacquie	Contact Henri Shepherd
6.7	Craig	Follow up on broken fence around football park
6.8	Jacquie	Follow up request for meeting with Iain Moncrieff
6.9	Craig	Follow up on repairs to padlocked gate
6.10	Jacquie	Seek further information on future on Alan Square Toilets
6.11	Jacquie	Update on Whitedykes when new information goes in
6.12	Jacquie	Contact Tony Vandyke about proposal of a Links Toilet at slipway end of the Links
6.13	Rosemarie	Research & compare costs of repair/redesign of existing Links bus shelter and the cost to HC of installing a new one
6.15	Estelle	Update Members on Business Development Team with any new information
6.16	Jacquie & Kenneth	Follow through on Slipway repairs/ shelter proposal as minuted
6.17	Craig	Continue to highlight responsibilities of Landowners with regard to water and debris flowing from land onto roads
6.21	Craig	Continue following up on issues raised in his report
6.26	All	Read documentation about Highland Democracy planning to be discussed at next meeting
9.1	Estelle	Complete forms for the Cromarty Community Company and then open Bank Account for it
9.2	Diane	Send Port Authority report to Kristina for posting on CL website
9.3	Jacquie	Meet with William Gilfillan to discuss the Ferry
9.3	Jacquie	Follow up with David Walker about Whitedykes
11.2	Jacquie	Pass Christmas Lights brochure to Alan

## Appendix A

### Agenda item 7.1

<b>Finance Report – Cromarty &amp; District Community Council</b>				
<b>Agenda Item No 7 - Treasurer's Report</b>				
<b>Period: 26/03/17-20/04/17</b>				
<b>General Income</b>				
Publications Income - Emporium	£	217.50		
Less:				
<b>General Expenditure</b>				
Secretarial Services - March	£	50.00		
Garage rental Oct-Mar	£	65.00		
<b>Increase/Decrease in Accumulated Fund</b>	<b>£</b>	<b>102.50</b>		
<b>Fund Income</b>				
Community Christmas Fund - Cromarty Stores box	£	25.45		
Cromarty Rising Fund - quiz night	£	400.00		
	£	425.45		
Less:				
<b>Fund Expenditure</b>				
Monday Club Fund - March lunches	£	157.50		
Cromarty Rising Fund - legal fees	£	300.00		
	£	457.50		
<b>Increase/Decrease in Other Funds</b>	<b>-£</b>	<b>32.05</b>		
<b>Net Assets</b>				
Bank & Cash in hand balances as at 20/04/17	£	21,884.84		
Paypal - website sales	£	5.83		
<b>Total Net Assets at 25/03/17</b>	<b>£</b>	<b>21,890.67</b>		
<i>Comprising:</i>				
Community Council Accumulated Fund	£	1,629.27		
Provision for Guide Book reprinting	£	604.30		
Seaplane Plinth Fund	£	48.93		
Bonfire Night Fund	£	1,045.25		
Splash & Dash Fund	£	667.77		
Monday Club Fund	£	988.50		
Community Christmas Fund	£	121.57		
Gala Day Fund	£	5,214.69		
Emergency Resilience Fund	£	242.72		
Open Gardens Fund	£	6.86		
Gluren bij de Buren Fund	£	202.06		
Tractor Operations Fund	£	400.00		
Cromarty Rising Fund	£	10,718.75		
	<b>£</b>	<b>21,890.67</b>		
Estelle Quick 20/04/17				

**Appendix B**

**Agenda item 8**

**Cromarty & District Community Council Meeting - 24<sup>th</sup> April 2017**

**Agenda Item 8 - Victoria Hall Report**

1. **Finances and Bookings** Unfortunately, this meeting has come a week too early for the Hall draft accounts to be available. They will be circulated over the next two weeks, but Members can be reassured that the figures will show a continuing healthy position.

**ACTION - Information only, no action required.**

2. **Repairs and Maintenance** Unfortunately the main hall programmer to the boiler failed. This, sadly, was caused by overheating when someone (unknown) decided to switch the boiler on to 24/7 manual. At first this caused the boiler to keep 'tripping out' and then for the programmer to short circuit. Access to the Plant Room has now been restricted. Luckily, we were able to make direct contact with the Highland Council engineers and a repair/replacement was completed within 48 hours. Only one booking was cancelled, as a result.

**ACTION - Information only, no action required.**

3. **Highland Council/Highlife Highland Negotiations** over the new Licence to Occupy are now underway and it is hoped that the renewal will be complete by the next meeting.

But all outstanding repairs, currently with the Highland Council, remain outstanding.

**ACTION - Information only, no action required.**

4. **Emergency Resilience Project** As it contains related financial issues, the promised final completion report will now be circulated to Members with the draft Hall accounts.

**ACTION - Information only, and no action required.**

5. **Youth Café Report** attached.

**ACTION - Information only, no action required.**

Alan Plampton, VHMC

## Youth Café Report -April 2017

### What we have been up to over the past 3 Months

#### Junior Youth Café

In the Jnr Youth Café young people have had the opportunity take part in lots of different activities such as, Candle Making, Valentines Crafts, Mother's Day Crafts, Easter Crafts, Pancake making, Football, Dodgeball, Multi Sports, and games. Kirsty Holm from Balblair is studying her HND in Contemporary art practice in Inverness Uni came and ran a session with the Jnr to make A Positivity pocket box. Each week young people who attend the Jnr Youth Café really enjoy taking part in all different activities provided.

#### Self Defence

Shaun Bell-Higgs from SOS School of Self Defence comes and provides Self Defence session for young people. At these sessions young people are learning about.

- Self Defence
- Self Protection
- Self Confidence
- Respect
- Discipline
- Health
- Most of all have FUN\_

All of the young people are really enjoying taking part in these sessions.

Quote from young people that they have learnt while taking part in the class "NO! I don't want any trouble"

While taking part in the class the young people are learning about the own strengths, how to protect themselves in difficult situations and how to escape by causing minimal harm to the other person.

Each week Shaun teaches the group a new move.

#### Snr Youth Café

At the Snr Youth café the activities that are provided are tailored to what they young people want do. Activities that have been provided over the past few months, Cookwell, Bakewell, Pizza Popcorn & Movie Nights, PS4 nights and Football.

#### Cookwell

Over the past few months 5 Cookwell session and 4 Bakewell sessions were provided. Young people baked and donated cakes to the Fortrose Academy Alzheimer's Scotland fundraiser. All the young people that have taken part in Cookwell or Bakewell are learning new recipes each week and the young people are encouraged to try different types of food.

### **Badminton**

On a Wednesday night Badminton Sessions are provided for young people, Led by Cody Benjamin and Jamie Kelly who are taking part in The Highlife Highland Leadership Award Programme.

There can be up to 10 young people turning up each week. The leaders teach Skills, Drills & games with the young people. Each week the group's skills have been improving.

### **February's fun Activities:**

During the February in-service break activities were offered to young people:

Nerf Wars with 25 young people attending

Dementia Friends Training - 5 young people and 7 older people are now training to be dementia Friends, The training is about being able to support people with dementia and give people a better understanding about dementia.

### **Getting Young Voices Heard.**

In Cromarty we have various young people on various different forums and Committees:

- Cromarty Community Council - Bryn Leyshon, Each month Bryn holds a Youth Surgery so that young people are able to approach him with issues that affect young people in the community. One of the issues That Bryn consulted the young people about was the change to the bus services in Cromarty, once he had all of the information from the young people he presented it to Community Council.
- Cromarty Community Rowing Club - William Barker & Dean Mackay
- Highland Youth Parliament - Tomos Dargie, Highland Youth Parliament
- Ross & Cromarty Youth Forum

The Overall Purpose for having young people on various different committees are to:

- be democratic
- Give members of the forums the opportunity to represent other young people in their school or youth groups and bring their views to meetings and sessions
- Encourage access to the people who make decisions locally that affect young people's lives
- Create and maintain good links with decision makers in local and national government
- Act on issues that are important to young people on a weekly basis and attend meetings monthly.

### **Peer Mental Health Educators:**

Tomos, Grace & Ann-Marie have been taking part in a Mental Health Project where they are going to become Peer Educators. They have attended 2 different days one in Dingwall and one in Cromarty. At these days the group met and discussed how the sessions were going to be made and created a short video about mental health

### **Cromarty Community Rowing Club**

The Skiff named Cromba is now complete and was launched on the 18<sup>th</sup> March there was around 100 members of the community at the launch.

Jamie Kelly, Teal Skinner, Abby More & Phoebe Fox named the boat and then the boat was blessed. I would like to thank Thomas Mackintosh for all his hard work in building the skiff. The boat is absolutely beautiful. Over the past few weeks I have been out on the skiff training so I am able to take young people out in the summer

## One to One Employability

I have been supporting young girls with a Money Matters Course and SCQF Employability Money Matters is a short course that introduces young people to the world of budgeting it covers:

- Why should we budget?
- Setting goals
- Different sources of income/expenditure
- prioritising expenditure
- dealing with debt
- Savings and investments
- Shopping strategies

SCQF Employability is to:

- Discovering the current knowledge, skills and understanding of the learners.
- Identifying their transferable skills.
- Helping to develop an action plan to build on learners' skills.
- Developing an understanding of what is being asked for in job adverts.
- Completion of a CV.
- Preparation for a Job interview.
- Discussing the responsibilities of both employers and employees.
- Exploring the differences that exist inside and outside the world of work.

## Cromarty Primary School

On a Monday morning I assisted with Resilient Kids with the P7's from Cromarty, Culbokie & Resolis. Resilient kids is about enabling young people to become more resilient when moving up to the academy.

Over the course of the 6 weeks young people looked at their emotions and how they think they would react and feel in different situation. Health and Well-being was key to all sessions. Young people were given the opportunity to explore issues, concerns and expectations about the transition

Young people are fairly well protected in the primary school and the prospect of going to the academy is quite a scary thought, this course allowed them to meet other pupils that will go to the same school and get to know staff at the academy.

On a Friday afternoon I support 5 young leaders to deliver various different sessions during golden time. Sessions that are provided:

- Badminton
- Coding
- Lego
- Football
- Loom Bands

I supported the Cromarty Primary School Cross Country Team compete at the North of Scotland Cross Country championship.

I supported the Pupil council by attending the fourways club and hosting a Tea party for them. all of the older people really enjoyed seeing the young people and getting the crack with them.

### **Mountain Biking**

5 young people are attending Night Mountain Biking on a Tuesday night at Learnie. Some of the group have been entered into different competitions across Highland including the Strathpeffer.

All of the young people are really enjoying taking part in mountain biking and are gaining new skills each week.

### **Volunteer & Training**

At the Youth Café we can have up to 15 young volunteers gaining new skills and delivering different activity to the young people. The young people are learning how to play different games and then are picking up skills from the volunteers

All of the young people that help at the different clubs are all gaining hours towards their Saltire award and Highlife Highland Leadership Award

On Monday 20<sup>th</sup> March

Grace Wilson received a Highly Commended Certificate in the Community Action Category

Tomos Dargie received the Runner up in the Community Action Category

Ann-Marie Gull received a Highly Commended Certificate in the Helping Others Category

All of these awards were given out by Janet Bowen the Lord Lieutenant for Ross, Cromarty, Skye & Lochalsh.

I am so proud of all the young people who received these awards. The skills and experience that young people learnt from volunteering is invaluable

### **Substance Misuse Toolkit Revamp:**

A group of young people were selected to have a look at the Substance Misuse Toolkit and give their feedback as to what they thought of the website and was it somewhere that young people would go for advice or help.

### **Training that I have attended:**

Food Hygiene Training

Working with Group Training

I was down in Glasgow on the 16<sup>th</sup> March at Youth Links Awards Ceremony:

I was a finalist at their Awards for Part Time Youth Worker of the Year Scotland Wide.

### **What's happening next?**

Activities in the Easter Holidays

Working with the P7s to support them with their transition up to the Academy

Fraser Thomson

Assistant Youth Worker

Cromarty Victoria Hall