



CROMARTY AND DISTRICT COMMUNITY COUNCIL

**Minutes of meeting held on Monday 26th October 2015
in the Hugh Miller Institute**

MINUTES
APPROVED
30.11.2015

Present

Community Councillors: Andrew Hulse (AH) Chair, Gabriele Pearson (GP) Secretary, Estelle Quick, Treasurer (EQ), Diane Brawn (DB), Vivienne Plampton (VP)

Youth Representative: Sativa Alexander (SA)

Highland Councillors: Cllr David Alston(DA)

Police Scotland:

Member(s) of the public: Jill Stoner (representing Cromarty Care Project)

Community Council Minute Secretary: Gillian McNaught

1	<p><u>Chairman's Welcome</u> AH took the chair as agreed and welcomed everyone to the meeting.</p>	
1.1	<p><u>Apologies:</u> Cllr Craig Fraser(CF), PC Calum Reid (CR), Police Scotland.</p>	
2	<p><u>Approval of previous Minutes 27th July 2015</u> Approved by VP and seconded by DB.</p>	
3	<p><u>Youth Issues</u></p>	
3.1	<p>SA spoke again with Wanda about a safer crossing for children (Minutes 5.10.15, 3.3) at the end of High Street. DA suggested contacting Hugh Logan, Head of Road Safety at HC and Cromarty Primary School to suggest a review/update of their travel plan which may suggest ways of improving crossings and in turn could release Safe Routes to School funding. SA will contact the school.</p>	SA
3.2	<p>SA had received concerns from young people that there is no venue that can be hired locally for their fundraising events or parties. VP sympathised with this but explained that the Victoria Hall policy is currently not to hire to under 25s, having experienced various problems previously.</p>	

4	<p><u>Cromarty Care Project</u></p> <p>Emergency Plan (Minutes 5.10.15, item 5). Jill Stoner updated the meeting on progress to make the Victoria Hall a place of refuge. Duncan Bowers has drafted an Emergency Plan based on a ‘cascade’ model for the £9000 funding to be released. This had been circulated to members. Cromarty town is the main focus of the Plan but members agreed it was also vital to include outlying districts. Jill would feed this back to Duncan.</p> <p>C&DCC support was requested to apply for a larger storage shed than first proposed at the Victoria hall to house a generator and other associated equipment. Agreed.</p> <p>Jill Stoner was thanked and left the meeting.</p>	
5	<p><u>Harbour Trust</u></p> <p>DA reported that the Harbour Revision Order is in progress and is likely to be completed early next year.</p>	
6	<p><u>Police Report</u></p> <p>There were no major incidents to report since the last meeting. PC Calum Reid is happy to meet to discuss any concerns. GP will feed back.</p>	
7	<p><u>Matters Arising</u></p> <p>7.1 (3.1 Follow up pot holes at Townlands). Ongoing.</p> <p>7.2 (3.4 Contact the Arts Trust regarding disappearance of totem). DB will contact Gail at Ardyne. Ongoing.</p> <p>7.3 (3.5 Contact Stagecoach regarding incidents at Links Bus Stop). Emailed and awaiting reply. Ongoing.</p> <p>7.4 (3.5 Liaise on Links Bus Stop issues). Ongoing.</p> <p>7.5 (3.6 Report back on impact on loss of Ferry service). A Report is being completed by the Ferry Working Group. Discharged.</p> <p>7.6 (3.7 Report overgrown steps from Braehead). Ongoing.</p> <p>(cont)</p>	<p>CF</p> <p>DB</p> <p>EQ</p> <p>DB & SA</p> <p>CF</p>

(cont)		
7.7	(3.8 Contact the school regarding removal of temporary fencing). Discharged.	
7.8	(4 Put Links protection information on CC noticeboard). Given to EQ for noticeboard. Discharged.	
7.9	(4 Contact HC to inform contractors about protection of Links). Ongoing.	CF
7.10	(4 Contact Links residents regarding coastal protection). Ongoing.	EQ
7.11	(4 Follow up quote for defibrillator cabinets). VP will forward quote when available. Ongoing.	VP
7.12	(5 Contact Fire Service for possible grant assistance for defibrillators). No funding is available but assistance can be given with fundraising. Ongoing.	DB
7.13	(5 Contact High Life Highland and Cromarty Medical practise ref: defibrillators). No funding is available from the former, still to hear back from the latter. DB had also contacted the charity Lucky2BHere who can assist communities with training etc. Ongoing.	DB
7.14	(5 Liaise with Cromarty Care Project). Ongoing but Discharged from matters arising.	
7.15	(7.1 Contact school about goals in dog free area). Discharged.	
7.16	(7.2 Follow up suggestion of Links toilets for next season). Ongoing for next year but Discharged from matters arising.	
7.17	(7.3 Contact Kristina Dupar about Police info on CL website). Discharged.	
7.18	(7.4 Contact John MacFarlane ref replacement basketball hoop). John is too busy. Calum MacKay is willing to give a quote. Ongoing.	VP
7.19	(7.5 Follow up on damaged bus timetable noticeboard). Ongoing.	CF
7.20	(7.5 Report back on Farness Road). Reported by CF but will chase up. Ongoing.	CF
7.21	(7.7 Update on replacement Hospital Road sign). DA has sent reminder but not heard back. Ongoing.	DA
7.22	(7.11 Check paperwork on co-opting C&DCC members). This information is set out in the constitution. Discharged.	
7.23	(7.12 Report back on discussion about access to Links). This can be discussed under The Links regular agenda item. Discharged.	
(cont)		

(cont)		EQ
7.24	(7.14 C&DCC Funding application to Ward Budget for Emergency Centre support (Minutes 27.7.2015, 11a). EQ awaiting information from Nigel Shapcott Ongoing.	
7.25	(7.17 Liaise on role of Minute Secretary). Had a meeting and will finalise for next meeting. Ongoing.	GP & GM
7.26	(7.18 Report back on possible generic CC email address). Discussion took place and it was agreed to put as agenda item after the elections. Discharged.	GM
7.27	(9 Write to Sandy Thomson regarding successful Natal event). Done. Discharged.	
7.28	(9 Take on the managing of the CC notice board). VP to pass on spare key to EQ. Discharged.	VP
7.29	(9 Report back on purchasing Christmas Tree). Ongoing.	AH
7.30	(10 Write to Di Agnew regarding Victoria Hall Licence to Occupy and copy David in). Update in Victoria Hall Report. Discharged.	
7.31	(12.1 Follow up on action points contained in his report). Awaiting response from HC. Ongoing.	CF
7.32	(12.2 Organise relocation of green bin and yellow information stickers). Done. Discharged.	
7.33	(13 Add discussion of Harbour Trust appointment panel to agenda for first meeting after elections). Done. Discharged.	
7.34	(14 Write to John Waring with support for Nigg projects). Done. Discharged.	
7.35	(14 Feed back to DB & GP on Ward boundaries public consultation). EQ completed with the C&DCC's view that the Black Isle should remind a single unit. Discharged.	
7.36	(15 Pass on concerns of dead sheep on Reeds Loop). EQ emailed John Nightingale but no response to date. Ongoing.	EQ
7.37	(15 Pass on to HC issues of overhanging trees on Paye and poor state of Miller Lane). Done. Discharged.	
7.38	(15.2 Follow up with Moira Bank Street lorry access). Ongoing.	CF

8	<p><u>Gaelic Chapel</u></p> <p>No update, but there will be further information for the next meeting.</p>	
9	<p><u>Community Councillor's portfolios - review/update</u></p> <p>Gabriele Pearson</p> <ul style="list-style-type: none"> • Broadband project. Tim Pearson has completed an analysis of all postcode areas on the Black Isle (approximately 300). A list of those that may not be served by the HIE/BT project (just under 100 postcodes) has been submitted to Community Broadband Scotland for cross referencing with HIE/BT plans. Tim will continue to work on this and will provide updates on their website: <u>www.blackislecommunitybroadband.co.uk</u> 	
10	<p><u>Victoria Hall Report</u></p> <p>VP circulated the Victoria Hall report (Appendix A). At present there is no-one confirmed to take over the managing of hall bookings etc but VP will liaise with a resident who has expressed an interest to volunteer.</p>	VP
11	<p><u>Treasurer's Report</u></p> <p>EQ presented her report to the meeting. (Appendix B).</p>	
11.1	<p>VP asked for clarification of the Gala Day fund in the C&DCC accounts which currently stands at £4399. EQ will contact Ingrid Gunn (who lead the Gala Committee before it was disbanded) for her view and report back to the C&DCC.</p>	EQ
12	<p><u>Highland Councillors' Reports</u></p> <p><u>Craig Fraser</u></p> <ul style="list-style-type: none"> • There has been no response from Highland Council to the items highlighted in walk round in September. • There will be an article in next week's North Star reporting on the fact that Highland Council does not accept for recycling the Low Density Polyethylene (LDPE) class 4 bags used for wood pellets. 	
13	<p><u>The Links</u></p> <p>No update. Ongoing.</p>	

14	<p><u>Cromarty Ferry</u></p> <p>DA reported that the tender will go out in November for a decision in January. The Ferry Working Group had a positive impact on progress and importantly helped to secure a flexible tender.</p> <p>Although it was agreed this would remain as a regular agenda item, it was noted that during the tendering process there would be limitations on what could be discussed.</p>	
15	<p><u>Correspondence</u></p> <ul style="list-style-type: none"> • A letter from Stagecoach notifying of changes to some bus services in the area from Monday 23rd November. Service 26 -The 1601 (Monday to Friday) Fortrose-Inverness will not operate via North Kessock. • The HC is holding public meetings to consult on their Transport services and has an online survey available on their website. There will be a meeting on Monday 23 November, Findon Hall, Culbokie, 6.30 - 8.30pm. • An email was received from Alec Wilson regarding Rig noise in the evening and overnight. As similar complaints have been raised several times by residents it was agreed to contact the HC Noise Abatement officer. AH will follow up. DB will raise these complaints at the next Nigg Liaison meeting in December. 	AH DB
16	<p><u>AOB</u></p> <p>16.1 • Remembrance Sunday. AH will lay wreath on behalf of the C&DCC. DA will liaise with AH.</p> <p>16.2 • Spare Keys. EQ wished to have minuted that she has securely stored the bag of spare keys for the HMI, the bollard for the links and C&DCC notice board in the Post Office Safe.</p> <p>16.3 • C&DCC Election. This will take place on Thursday 18th November and there are 8 nominated candidates. AH will contact Di Agnew, Returning Officer, for advice about the suggestion of publicising short candidate profiles and the general administration of the first meeting on Monday 30th November. After discussion, it was agreed that it would be good practise to establish a Members' register of interests and this should be on the next agenda. At the next meeting of C&DCC, DA will chair the election of Office Bearers and the newly elected Chair will take over from there.</p> <p>16.4 • Community Market Follow Up.</p> <ol style="list-style-type: none"> 1. Residents who wished to have C&DCC information sent direct to them by email will receive the Draft & Approved Minutes and agenda this month. 2. The managing of Street Lighting to be more energy efficient was an issue raised at the Market. This will be put on the agenda after the election. 	DA &AH AH All & GM DA DB & GM GM
17	<p><u>Planning</u></p> <p>GP circulated the Planning Report prior to the meeting. (Appendix C).</p>	

18	<p><u>Date of Next Meeting</u> Monday 30th November 2015 @ 7.30pm Hugh Miller Institute, Church Street, Cromarty</p>	
	<p>AH thanked everyone for attending and for their input. Special thanks were extended to Vivienne Plampton who is not standing for re-election and has served the C&DCC for many years.</p>	

Summary of Action Points

Reference	To whom allocated	Notes
3.1	Sativa	Contact Head of Road safety at HC and Primary School about safer High Street crossing and review of travel plan
7.1	Craig	Follow up pot holes at Townlands
7.2	Diane	Contact the Arts Trust regarding disappearance of totem
7.3	Estelle	Follow up contact with Stagecoach regarding incidents at Links Bus Stop
7.4	Diane and Sativa	Liaise on Links Bus Stop issues & report back
7.6	Craig	Report overgrown steps from Braehead
7.9	Craig	Contact HC to inform contractors about protection of Links
7.10	Estelle	Contact Links residents regarding coastal protection
7.11	Vivienne	Follow up quote for defibrillator cabinets
7.12	Diane	Follow up with Fire Brigade on possible assistance with fundraising for defibrillators
7.13	Diane	Follow up contact with Cromarty Medical practise ref: defibrillators
7.18	Vivienne	Report back on quote from Calum MacKay ref basket ball hoop repair
7.18	Craig	Report back on damaged bus timetable noticeboard
7.20	Craig	Follow up reporting of damage on Farness Road verges
7.21	David	Update on replacement Hospital Road sign
7.24	Estelle	Liaise with Nigel Shapcott on application to Ward Budget for resilience funding.
7.25	Gabriele & Gillian	Report back at next meeting on role of Minute Secretary
7.29	Andrew Hulse	Report back on purchase of Christmas Tree
7.31	Craig	Follow up on action points contained in his report

7.36	Estelle	Follow up email contact with John Nightingale ref concerns of dead sheep on Reeds Loop
7.38	Craig	Report back on Bank Street lorry access/damage issues
10	Vivienne	Liaise with resident regarding role of managing bookings etc
11.1	Estelle	Contact Ingrid for views on Gala Day funds held by C&DCC
15	Andy	Contact HC Noise Abatement Officer regarding Rig noise complaints
15	Diane	Raise Rig Noise complaints to next Nigg Liaison meeting
16.1	Andy and David	Liaise ref C&DCC Remembrance Day wreath
16.3	Andy	Liaise with Di Agnew about items discussed ref election , register of interests and first meeting administration
16.3	Gillian	Register of interests on agenda for next meeting
16.3	David	Chair the election of office bearers at next meeting
16.4	Diane & Gillian	Send minutes etc to members of the public who requested at Community Market
16.4	Gillian	Energy efficiency of street lighting on agenda for next meeting

Appendix A

Agenda item 10

Cromarty & District Community Council Meeting - 26th October 2015

Agenda Item 10 - Victoria Hall Report

1. Continued strong bookings with a number of 2016 bookings already confirmed. Changeover to invoicing through the new Treasurer is still going well.

ACTION - Information only, no action required.

2. Licence to Occupy renewal is now with Property Division who have now been instructed by Care and Learning (so many people for one document!). Discussions with Highland Council about the Hall's use as a potential Emergency Rest Centre are still ongoing. A non specific planning application has been lodged with ePlanning, by Nige Shapcott, on behalf of the C&DCC. Nige and Alan to agree specifics of structure to be erected. The electrician has been briefed as to the work required and we await final estimates.

ACTION - Information only, no action required.

3. The security lighting on the Park side of the Hall has been repaired today, further electrical work is also needed relating to overloading circuits, which will be undertaken at the time of the ERC work. Instead of renewing the stage lighting the VHMC is also evaluating the installation of an electric back-projection screen at the front of the stage. Quotes are awaited for all of this work.

ACTION - Information only, no action required.

4. Discussion required regarding the Bookings admin work being covered after my 'departure' following the November elections.

ACTION - Information only, discussion only required.

5. Alan is liaising, direct with Duncan Bowers, over those aspects of the draft Emergency Action Plan affecting the Victoria Hall. Members will be circulated with any required additions and amendments.

ACTION - Information only, no action required.

6. Youth Café Report - No further report following the last meeting but the Youth Café today celebrated its 10th anniversary.

ACTION - Information only, no action required.

Vivienne Plampton

Appendix B
Agenda item 11

Finance Report – Cromarty & District Community Council			
<u>Agenda Item No 11 - Treasurer's Report</u>			
<u>Period: 1st to 23rd October 2015</u>			
<u>General Income</u>			
Less:			
<u>General Expenditure</u>			
Secretarial Services - September	£	50.00	
Snowplough insurance	£	413.23	
Increase/(Decrease) in Accumulated Fund	-£	463.23	
<u>Fund Income</u>			
Community Christmas Fund collection boxes	£	55.66	
Monday Club Fund - Highland Council/CCGF	£	700.00	
Bonfire Night Fund - donation from Global Energy	£	250.00	
Less:			
<u>Fund Expenditure</u>			
Galactic Fireworks	£	1,499.66	
HMS Natal panel	£	771.20	
Increase/(Decrease) in Other Funds		£(1,265.20)	
<u>Net Assets</u>			
Accounts Receivable @ 30.09.15	£	79.00	Guide Book Sales (NTS, Coupers Creek)
Accounts Payable @ 30.09.15			
Bank & Cash in hand balances as @ 30.09.15	£	8,357.08	
Total Net Assets at 23rd October 2015	£	8,436.08	
<u>Comprising:</u>			
Community Council Accumulated Fund	£	1,423.21	
Provision for Guide Book reprinting	£	94.05	33 sold at £2.85 cost
Seaplane Plinth Fund	£	48.93	
Bonfire Night Fund	£	435.86	
Splash & Dash Fund	£	1,239.72	
Monday Club Fund	£	702.80	
Community Christmas Fund	£	92.18	
Gala Day Fund	£	4,399.33	
	£	8,436.08	
Estelle Quick 23/10/15			

Appendix C
Agenda item 17

New Planning Applications

15/03629/FUL | Installation of air source heat pump | Barkly Cottage Braehead Cromarty IV11
8YQ- Awaiting decision

Up date on Planning Applications

15/03504/ADV | Erection of signs (Advertisement Consent) | Former Police Station Bank Street
Cromarty IV11 8UY- Application Permitted

15/03503/FUL | Change of use from office (Class 4) to shop (Class 1) | Awaiting decision Former
Police Station Bank Street Cromarty IV11 8UY-Application Permitted

15/03160/LBC | Installation of antenna and associated ancillary works | Old Brewery Burnside
Place Cromarty IV11 8XQ- Application Permitted

15/03167/LBC | Installation antenna and associated ancillary works | 21 Church Street Cromarty
IV11 8XA- Application Permitted

15/03161/LBC | Installation of antenna and associated ancillary works | 27 High Street Cromarty
IV11 8YR-Application Permitted