



APPROVED
MINUTES
27.10.2014

**Draft Minutes of meeting held on Monday 29 September 2014
in the Hugh Miller Institute**

Community Councillors: Jeremy Price (JP) Chair, Vivienne Plampton (VP) Treasurer, Gabriele Pearson (GP) Secretary, Diane Brawn (DB), Estelle Quick (EQ), Andrew Hulse (AH)

Youth Representative: Niamh McCann (NM)

Highland Councillors: Cllr David Alston(DA), Cllr Craig Fraser(CF)

Police Scotland: Not present

Community Council Minute Secretary: Gillian McNaught

Item	Details	Action
1	<u>Chairman's Welcome</u> JP welcomed everyone to the meeting, with special mention of Niamh McCann who was present at her first meeting as Youth Representative.	
1.1	<u>Apologies:</u> None	
2	<u>Approval of previous Minutes 4th August</u> Proposed by VP and seconded by DB.	
3	<u>Youth Issues</u>	
3.1	NM raised the following points: <ul style="list-style-type: none">• the graveyard is a mess after grass cutting and gravestones covered in piles of cut grass. CF said there is time built in to the contract to dust down stones, but will follow up HC.• in the area beside the graveyard by the monument there is a lot of dog mess.• there have been reports of cat mess in Townlands.• at the harbour there is dog mess in the grass area and lots of litter. <p>It was suggested these concerns could be covered by the meeting next week to discuss the proposal for a Town Officer (see 5.12).</p>	CF

Item	Details	Action
3.2	NM reported that 20 young people had taken part in the design and painting of the mural at the back of the Keystore which had received many favourable comments from the public and that similar numbers had participated in a recent Tennis Tournament enjoyed by all.	
3.3	Following behaviour issues on the school bus and an incident last week, senior pupil bus monitors have been appointed.	
4	<p data-bbox="263 539 454 573"><u>Police Report</u></p> <p data-bbox="263 607 821 640">GP has had no report from Police Scotland.</p>	
4.1	It was suggested that C&DCC may wish to respond to the current consultation by the Scottish Police Authority on armed officers.	JP

Item	Details	Action
5	<u>Matters Arising from 30 June 2014 minutes</u>	
5.1	(5.3 Letter of thanks). Sent to Darren Williams. Discharged.	
5.2	(5.6 Bus shelter repairs). EQ has emailed but not heard back. Ongoing.	VP & EQ
5.3	(5.7 Cromarty Leaflet). All done, distributed and money coming in from sales to offset costs. Discharged.	
5.4	(5.10 New perspex for C&DCC notice board). £300 received from Ward Discretionary Budget towards costs. Ongoing.	VP
5.5	(5.11 Public toilet complaints). CF received no further complaints but will continue to monitor. Discharged.	CF
5.6	(5.13. Nigg Ferry Complaints). DA and CF will meet with Maxine Smith and William Gilfillan to discuss improving communication and monitoring of the service to avoid customers being stranded. Ongoing.	DA & CF
5.7	(5.14 South Sutor Forts). JP heard nothing further. Ongoing.	JP
5.8	(5.16 Health and wellbeing of older people). EQ reported back that the offer is ongoing if the C&DCC wish to make contact with Tracy Shaw. Discharged.	
5.9	(7.1 Beach Clean). Ongoing.	AH
5.10	(7.1 Library wheelie bin). GP will follow up. Ongoing.	GP
5.11	(8.3 Ref letter from Scottish Licence Trade Association). JP wrote to Ramsay McGhee of the SLTA (with a copy to Mr K MacFarlane), confirming the C&DCC position on the request from the Gala Committee as discussed (see also Treasurer's Report Appendix ?). Discharged.	
5.12	(10.1 Bobby Mackay's (Town Officer) post. JP, GP, DA and Mandy MacLeman, representative from HC, will meet next week to investigate the proposal that this post be funded though the Community Challenge Fund. Councillors agreed there had been a marked decline in the look of Cromarty. This would be raised at the meeting along with how to address these issues in the short term. Ongoing.	JP & DA
5.13	(10.2 Community Tractor). Safe and stored. Ongoing.	

Item	Details	Action
5.14	(10.3 Nancy's Bus Shelter). DB had investigated various options for a replacement and Fettes had the best quality overall. A 6'x4' shed with door and long double window would cost £360 (inc VAT). DB will ask Fettes for a quote for purchase, delivery and installation securely to the existing base with the addition of a small rear facing window. DB will update Nancy. Ongoing.	DB
5.15	(10.5 Poor road surface Daviston to Farness). Done. Discharged.	
5.16	(11.3 Memorial bench request). This will go ahead. Ongoing.	
5.17	(12.6 C&DCC vacancy). Anyone wishing to join the Council should get in touch. The C&DCC will seek skills or expertise as required. Ongoing.	
5.18	(12.7 BT problems). EQ reported that a subsequent BT problem affected the Post Office. The problem seems to be with the exchange but different departments within the service need to talk to each other to sort out. The large green cabinets that had mistakenly been installed at the bus shelter will be relocated. CF reported BT has now mapped conservation areas to prevent this kind of mistake in the future.	CF
6	<p><u>Gaelic Chapel</u></p> <p>CF waiting to hear from Property at HC and John Nightingale. Ongoing.</p>	
7 7.1	<p><u>Community Councillors' Portfolios-review/update</u></p> <ul style="list-style-type: none"> • VP - Cromarty Leaflets well received and distributed. No complaints about charge of 30p each. • EQ- • GP - • DB- could not attend the last Nigg Liaison meeting but DB will clarify that the noise complaints are regarding the rig at Nigg and not those in the Firth. Information about piling work and possible noise will be posted on the Cromarty Live website. • AH - 	
8 8.1 8.2	<p><u>Victoria Hall and Youth Cafe Reports</u></p> <p>8.1 (See Appendix A). A new cooker, kindly donated has been installed by a qualified electrician which meets all the requirements for this kind of equipment.</p> <p>8.2 (See Appendix B). It was agreed that the Youth Cafe was very active and offering lots of wonderful opportunities. JP noted that Wanda's Diamond Divas had received much praise for their 'We Are Cromarty' dance performance. NM was asked to feed this back to Wanda MacKay.</p>	NM

Item	Details	Action
<p>9</p> <p>9.1</p> <p>9.2</p>	<p><u>Treasurer's Report</u> VP presented her report. Attached separately. (Appendix C).</p> <p>The Gala Fund stands at over £5000. VP received an email from from the Gala Day committee who have offered to subsidise the fireworks purchase if there were insufficient funds but this would be paid back as and when funding was received.</p>	
<p>10</p> <p>10.1</p> <p>10.2</p> <p>10.3</p> <p>10.4</p> <p>10.5</p>	<p><u>Highland Councillors' Reports</u> <u>Craig Fraser</u></p> <p>CF reported on several issues requiring attention</p> <ul style="list-style-type: none"> • Photographs of the Victoria Park Bus shelter were passed around to illustrate the poor condition of some of the slates. This is an immediate health and safety issue. • Photographs of two holes in the Victoria park perimeter fence near to the playground were shown to councillors which are getting worse. This matter is on the HC environmental list. • The bark under the swings is not of sufficient depth so requires replenishing and levelled. This is on the list for action. <p>Some time ago, notices were posted asking if anyone would wish to sponsor a memorial bench below the Buoy Store overlooking the Harbour. Ronald Young noted his interest and JP will contact him.</p> <p>Bobby's Tractor - It is envisaged that when a Town Officer is appointed, he or she would use the Tractor if needed during winter months. VP raised the issue of insurance for the vehicle which is due soon, the cost of which is around £400. VP will check last year's details and pass to DA.</p> <p><u>David Alston</u></p> <p>JP, as chair of C&DCC is now an ex-officio trustee of the Middleton Trust. In the financial year beginning April 2015, the Trust will be supporting the Youth Cafe, Youth Worker, travel costs for swimming lessons for Cromarty Primary School, the Tennis Club, sailing lessons, the Chanter Class tutor and the Cromarty Youth Opera. Following discussions with Wanda, there is a need for additional revenues to be sourced. DA has agreed to find someone to help with written applications and do work on this.</p> <p>School Rebuild - the disposal of soil containing New Zealand flatworms from the proposed building site would add £300,000 to the budget. There are discussions about how this is progressed and dealt with.</p>	<p>JP</p> <p>VP & DA</p> <p>DA</p>

Item	Details	Action
<p>11</p> <p>11.1</p> <p>11.2</p> <p>11.3</p> <p>11.4</p>	<p><u>Correspondence</u></p> <p>Winter Resilience Community Aid Group - The Highland Council will assist communities who wish to take action in their own areas to help clear snow and ice from footpaths, providing grit, shovels etc.</p> <p>A letter was received regarding LEADER consultations.</p> <p>Highland Community Panel- this is an electronically conducted consultation with organisations on budgets etc. GP will send details to DB who will report back.</p> <p>Proposed Black Isle Community Wind farm (see also under Planning 14.2) - C&DCC are now kept informed of developments which are gathering pace and a comprehensive Q&A can also be found on the Transition Black Isle website. As all Black Isle residents will be balloted on this proposal, GP will compile a posting for Cromarty Live to assist residents in making an informed decision.</p>	<p></p> <p>GP & DB</p> <p>GP</p>
<p>12</p> <p>12.1</p> <p>12.2</p> <p>12.3</p> <p>12.4</p>	<p><u>Any Other Business</u></p> <p>Seaplane memorial plinth. Ongoing.</p> <p>Bus shelter repairs. Covered under 5.2</p> <p>Cromarty Lunch Club - VP received a letter from Mr K MacFarlane at the Cromarty Arms who runs the Lunch Club. He indicated that the response has been overwhelming and instead of the initially proposed 7-12 weekly attendees from September to June, the numbers could potentially increase to 20. The lunches are subsidised by the Ward budget and Common Good Fund and the money has already been awarded for this year based on the original figures. There was concern that the budget could be depleted before June. It was agreed JP would convey to Mr MacFarlane the Lunch Club may have to stop little earlier if numbers exceeded the budget, but in the meantime C&DCC would explore other funding sources to bridge the potential gap. VP will send figures to DA who will explore another source of potential funding.</p> <p>Garden Waste - JP received a letter asking why Cromarty did not have a garden waste collection. DA & CF said that due to budget constraints this collection had been targeted in areas of larger populations (Avoch, Fortrose) and that it was unlikely it would be introduced here. JP will reply to this effect.</p>	<p>All</p> <p>VP & EQ</p> <p>JP, VP & DA</p> <p>JP</p>
<p>13</p>	<p><u>Date of Next meeting</u></p> <p>Monday 27th October 2014 @ 7.30pm, Hugh Miller Institute, Cromarty</p>	<p></p>

Item	Details	Action
14	<p><u>Planning</u> NM, DA and CF were thanked and left the meeting. GP circulated planning applications prior to the meeting. (Appendix D).</p>	
14.1	Update on Walled Garden - Permission has been granted for three houses and a workshop.	
14.2	Out of Area (see also 11.4) - Three Community Wind Turbines proposed for the centre of the Black Isle. There have been several public meetings and next year all Black Isle Residents will be balloted. 50% + 1 of residents have to respond and of those, 50% + 1 have to be in favour i.e. a majority for both.	
14.3	<p>A discussion followed about C&DCC's role in commenting on planning applications and what the policy was on this. Feedback would continue to be passed to Lynne Sproull, who has agreed to be a conduit with HC for planning issues.</p> <p>GP will ask other Community Councils about their policies regarding commenting on planning applications and also establish why it is not possible for Highland Councillors to stay in the room during discussions and listen to comments.</p>	GP
14.4	<p>In discussions relating to an application for listed building consent for Wellington House, it was decided that the C&DCC would neither agree nor object to this application as the community has a proper communication channel through the planning process.</p> <p>However, it was agreed that as it is a building of historic significance in the town, C&DCC will ask that HC note Cromarty's conservation status and that any alterations that are consented to are sympathetic to the special architectural and historical qualities of the town. GP will feed this back to Lynne Sproull.</p>	GP
	JP thanked everyone for attending and for their input.	

Summary of Action Points from meeting

Reference	To whom allocated	Notes
3.1	Craig	Follow up concerns raised by Niamh McCann
4.1	Jeremy	Follow up possible comment on armed Police policy
5.2	Vivienne and Estelle	Links Bus Shelter repairs
5.4	Vivienne & others	Complete order and install new notice board
5.5	Craig	Continue to monitor Allan Square toilets
5.6	Craig & David	Continue to liaise about the Nigg Ferry complaints
5.9	Andrew and Craig	Arrange beach cleans
5.10	Gabriele	Contact Library about missing wheelie bin
5.12	David & Jeremy	Attend Town Officer post meeting and feed back
5.14	Diane	Get final quote from Fettes for replacing, securing and installing Nancy's Bus Shelter.
5.18	Craig	Relocation of BT green cabinets
8.2	Niamh	Pass on positive comments to Wanda
10.2	Jeremy	Contact Ronald Young regarding memorial bench
10.3	Vivienne & David	Vivienne to pass on to David information about last year's insurance arrangements for Bobby's tractor
10.4	David	To source someone to help with written revenue funding applications
11.3	Gabriele and Diane	Gabriele to pass on info to Diane ref: Highland Community Planning meetings. Diane to feed back
11.4	Gabriele	Draft information for CL website regarding Black isle Community Windfarm
12.3	Jeremy	Pass on information to Mr K MacFarlane ref: Lunch Club
12.3	Vivienne	Pass on figures to David ref: Lunch Club
12.3	David	Explore other potential funding for the lunch club
12.4	Jeremy	Feed back to member of the public ref: Garden Waste
14.3	Gabriele	Find out information on Community Council comments on planning policy and non-attendance of councillors during discussions.

14.4	Gabriele	Feedback on Wellington House planning application to Lynne Sproull
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Appendix A

Agenda item no 8.1

Cromarty & District Community Council

Committee Meeting 29th September 2014

Agenda Item 8 - Victoria Hall Report

1. Finances remain healthy with both regular and occasional bookings staying strong. Figures for the first 6 months in the current financial year will be presented at the next C&DCC meeting in October.

ACTION - Information only, no action required.

2. Youth Café Report - Attached.

ACTION - Information only, no action required.

3. Following the completion of works in the main hall area, further work has been commenced in the kitchen. Following the generous donation of a second hand cooker by Jo and Ian Donald, this has now been installed. Costs relating to this installation have hopefully been kept to a minimum but it has been necessary to alter the existing kitchen units and, at the request of the Highland Council, we have had to employ a fully certified electrician to connect the used appliance. The next phase will see the replacement of the existing kitchen lighting with more modern and environmentally friendly fittings. Then finally the kitchen will be redecorated.

ACTION - Information only, no action required.

4. Following recent discussions, the VHMC has changed the booking form to make it a specific condition of booking that all events, other than Hogmanay, will finish at midnight. This stipulation is no longer linked to

the Public Entertainment Licence conditions and no requests from hirers for relaxation will be entertained.

ACTION - Information only, no action required.

Vivienne Plampton

Appendix B

Agenda item no 8.2

Youth Café Report - September 2014

Activities for March to September 2014

Wanda's Diamond Divas

Around fifteen young girls attend weekly, they all have great fun. The girls are doing really well with their dancing. On the 16th of May most of the girls performed the BIG Dance Pledge which is a dance that was showcased around the world live at either 1pm or 7pm at the Eden Court as part of the Breakin Convention. The girls learned the dance for the flash mob for the Queens Baton Relay. The girls are putting together a dance routine that they are creating themselves, that will be performed at the We are Cromarty Mini Festival. Throughout the summer holidays the girls had the opportunity to dance with Steve from Beyond Lifestyle, doing different dances that Steve calls Bootylicious, all of the girls loved Steve's dancing, the girls have learned some new moves so they can hopefully use these in their dances that they create themselves.

Junior Youth Café

Cromarty Junior Youth Café is very successful with around 15 members each week taking part in a range of activities, Arts and crafts for different occasions, a range of baking use the youth cafe's new baking equipment, Plant Pot decorating, Football, Badminton, Dodgeball, jewellery making, and team challenges, lots of fun games, man overboard, duck, duck goose, and Nerf War Challenges with EQ Sports.

All of the young people that attend the Youth Café have the opportunity to say what they would like to do in the Youth Café, so when I am putting together a programme of events I am planning what the young people want

to do. Each week there are up to 5 volunteers that help to run the session with their own skills.

Socc-A- Cize Football

Both Jnrs and Snrs have been doing Football with Steve over the summer holidays they were learning different skills, and techniques. All of the young people that took part had great fun and all loved the sessions.

Senior Youth Café

The Snrs have been busy with different activities, Baking, Cooking, Football, Tennis and Bubble Ball Football, Lazertag, Rugby, Mental Mountain Biking, Great fun had by all. More exciting activities coming up in the next few months

Football with Ross County

For 4 weeks the Jnrs and Snrs have had the opportunity to take part in football training with Ross County, lots of fun had by all of the young people taking part.

Sailing Project with Simon

This project had been going great; all of the young people love the opportunity to sail. With the young people sailing they got the opportunity to go on board and view the T.S Royalist (Sea Scouts, Land Scout, Police Cadets, Boys Brigade and many other cadets on board the ship), then we were invited to a BBQ with them- it was an amazing night. All of the young people have learned new skills, including how to set up the sails, taking them down, working as part of a team, learning how to use the VHF radio.

Chanter Class

The Chanter Group are doing amazing, they opened their School sports day. They helped Father Mel pipe at a wedding. In the summer the group were practicing in the park with over 50 people coming to watch them practice. Finally they played with the Cadet Pipe Band in Cromarty. Well done Boys & Girls.

Tennis

Every Saturday there is Tennis Lesson for young people and adults; these have been a huge success and all of the young people's tennis skills have improved so much. On a Monday evening I take the young people at the tennis courts for some more coaching so that in the summer holidays we can set up a tournament. Some young people took part in the Tennis Tournament - 3 different cups, one Pre Jnr Cup, One Jnr Cup & one Snr Cup, all of the young people that took part had great fun and it was good to see the young people playing tennis when at the start of the season some of the young people couldn't hit the ball over the net._

Summer Programme 2014

Over the Summer holidays there were a range of different activities provided for young people, Dodgeball, Multi Sports, Football, Dance, Camping with a group from Invergordon, Sailing, Kayaking & Tennis - over 50 young people took part in the range of activities over the summer.

Saltire Awards

In each of the sessions of the Junior Youth Café there are 5 young people who help run the sessions and input their own skills. 2 of the young people that attend and help run the Youth Café have been selected to become Saltire Ambassadors for Ross-Shire.

Volunteers

Estere, one of the volunteers that help out at the youth café, has won the Lord Lieutenant's Award for helping with Young Carers.

All of the volunteers that attend the Youth Café have had a range of different training:

- Child Protection
- First Aid
- Sexual Health

Cromarty Primary School

Each week I help out in Cromarty Primary School, helping in the classroom doing 1-1 with young people, helping out at lunchtime with football for the boys and football for golden time. Now I am going to be teaching the young people bike ability and how to use their bikes safely on the road.

My own Personal Development

I have just about finished my SVQ level 2 in Youth Work and have started my Personal Development Award (PDA) in Youth Work

Taken Part in First Aid Training, and Bike Ability Training that I am going to be teaching to P4-P7 in Cromarty Primary.

I would like to thank you for reading this report and would also like to thank you for helping support the Youth Café and my Position as Part Time Youth Worker.

Fraser Thomson

Assistant Youth Worker

Cromarty Youth Café

Victoria Hall, High Street

Cromarty,

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Appendix C
Agenda item 9.1

<u>Finance Report – Cromarty & District Community Council</u>				
<u>Agenda Item No 9 - Treasurer's Report</u>				
<u>Period: 4th August to 28th September 2014</u>				
<u>General Income</u>				
Publications Sales	£	512.00		
Less:				
<u>General Expenditure</u>				
Secretarial Services - August meeting	£	50.00		
Publication Expenses	£	437.00	Leaflet reprint (2,000)	
Postage & Stationery	£	1.74		
Increase/(Decrease) in Accumulated Fund		£23.26		
<u>Fund Income</u>				
Lonna's Lights Fund - Public Donations	£	15.22		
Gala Day Fund - 2014 Net Proceeds	£	2,607.28		
Less:				
<u>Fund Expenditure</u>				
Increase/(Decrease) in Other Funds				
		£2,622.50		
<u>Net Assets</u>				
Accounts Receivable @ 28.09.14	£	297.00	Publications Sales not yet received	
Accounts Payable @ 28.09.14	-£	300.00	Grant for noticeboard received in advance	
Bank & Cash in hand balances as @ 28.09.14	£	11,265.13		
Total Net Assets at 28th September 2014		£11,262.13		
<i>Comprising:</i>				
Community Council Accumulated Fund	£	2,444.45		
Provision for Guide Book reprinting	£	717.50	287 sold at £2.50 cost =	£ 717.50
Seaplane Plinth Fund	£	820.13		
Bonfire Night Fund	£	742.84		
Splash & Dash Fund	£	945.74		
Monday Club Fund	£	266.30		
Lonna's Lights Fund	£	208.00		
Gala Day Fund	£	5,117.17		
		£11,262.13		
Vivienne Plampton 28.09.14				

Appendix D

Agenda item 14

New Planning Application

New Planning

14/03585/FUL | Erection of extension to house, including garage | 7 Bayview Crescent Cromarty IV11 8Y – Pending Consideration

14/03110/FUL | Installation of telecoms cabinet | High Street Cromarty- Application Withdrawn

14/03109/FUL | Installation of telecoms cabinet | Land At Allan Square Cromarty- Application Withdrawn

14/03059/FUL | Erection of extensions to house | The Cottage Shoremill Cromarty IV11 8XU- Pending Consideration

14/03021/LBC | Internal alterations to house, erection of extension and alteration to boundary wall and railings (Listed Building Consent) | Wellington House Church Street Cromarty IV11 8XA- Pending Consideration

14/03018/FUL | Erection of extension to house and formation of access (Planning Permission) | Wellington House Church Street Cromarty IV11 8XA- Pending Consideration

Update on Planning Applications

4/02440/FUL | Erection of porch extension to house and painting of exterior walls (Planning Permission) | Fuinary High Street Cromarty IV11 8YR- Permission Granted

14/02443/LBC | External and internal alterations and erection of extension to house (Listed Building Consent) | Fuinary High Street Cromarty IV11 8YR – Granted Listed Building Conse

14/01834/FUL | Erection of replacement porch extension to house, installation of replacement gate and wall/railings, erection of two outbuildings and change of use of workshop building to self-contained residential unit | An Tigh Dearg Church Street Cromarty IV11 8XA – Permission Granted