

	<p>CAMUSCROSS & DUISDALE INITIATIVE</p> <p>Note of meeting held on 14 September 2016, at 7 Duisdheil Mor commencing at 7:30pm.</p>	
ITEM	NOTES	Responsibility for ACTION
<p>1 Present:</p>	<p>Mark Wringe (MW), Innes Grant (IG), Susan Walker (SW), Rory Flyn (RF); Laura Stephen (LS);</p> <p>Apologies: Elaine Smith (ES),</p> <p>In Attendance: David Collins (DC); Fiona Begg</p> <p>2 Minutes and Matters Arising:</p> <p>The minutes were formally approved.</p> <p>Matters arising 42 people attended the very successful open day at An Crùbh, in groups of up to 15.</p> <p>All other matters arising, other than those listed below, are covered in the agenda.</p>	
<p>3 Financial:</p>	<ul style="list-style-type: none"> i. Treasurer's report on funds: ii. The amount in the bank = £129,886.36 Of this total, the unrestricted funds = £1,716.19; Restricted = £128,170.17 iii. Annual auditing of accounts. The accountants will have the draft of the annual accounts by next week, and will be emailed for approval to directors. These must be submitted to OSCR and Companies House by the end of September. The final accounts will be picked up and signed by Treasurer iv. The new RBS account for all money to do with An Crubh is now open v. The raffle at Feis an Eilein raised £145 for unrestricted funds, required for costs such as accountant, insurance etc 	
<p>ACTION</p> <p>4 AGM</p>	<p>Accounts to be approved by a majority of directors, then signed by treasurer and submitted to Companies House by accountants by deadline</p> <p>Accounts must be submitted to OSCR by end Oct also</p> <ul style="list-style-type: none"> i. 12th November is proposed as date with some additional attraction to encourage people to attend. It's important to try to get new directors for this important stage in the development of CDI. 	<p>All, IG, FB DC</p>

5	<p>able</p> <p>It was agreed to join Development Trust Association Scotland (DTAS) as a member at £75 pa. They are able to provide considerable advice on setting up and running social enterprises</p>	
<p>ACTION</p> <p>4 An Crùbh</p>	<p>Ask contractors about possibility of AGM on Saturday 12th November</p> <p>Send out notification to members by 21 days prior to AGM</p> <p>Organise logistics of AGM</p> <p>Join DTAS</p> <p>i. VAT – it was agreed to appoint Faye MacLeod, accountant, Campbell Stewart, MacLennan, to assist with this very complex issue related to the way the VAT has been split between the community part of the building and the commercial part of the building. She will use a VAT specialist to provide additional advice and produce a report for sharing with funders.. Also to be asked for quote for updating the financial projections to take account of changes to the project, such as additional revenue funding, PO income and additional PO staff needs.</p> <p>ii. Trading subsidiary – require to conduct a review of the relationship between CDI and the trading subsidiary, and to determine the legal structure of the trading subsidiary. It was agreed to organise a meeting of directors with Faye MacLeod to provide advice.</p> <p>iii. It was agreed that it was important to retain the area of flat ground in front of the building for outdoor events etc</p> <p>iv. SCT contract for supply of woodchip has been received and needs to be checked. The contractors will cover the costs of heating An Crùbh until their contract ends. CDI will be responsible for costs once it takes over the building in the New Year</p> <p>v. Additional funding applications – it has been agreed to work on a heritage funding application for external wall, seating etc. The fundraising committee is working on applying for funding for children’s play equipment. Additional funding will also be needed for additional items such as staging, sound system, and lighting.</p> <p>vi. SCT is selling off The Trading Post kitchen and other equipment, which will be checked to see if anything would be useful for the café or kitchen.</p> <p>ACTION</p> <p>Contact Faye MacLeod for quote for VAT & reviewing projections</p> <p>Organise meeting of directors with Faye MacLeod</p> <p>Contractors to be asked to retain flat area in front of An Crubh</p> <p>SCT woodchip contract to be checked</p> <p>Heritage funding application. Other funding applications</p> <p>Check Trading Post equipment</p>	<p>FB</p> <p>DC</p> <p>All</p> <p>IG</p> <p>FB</p> <p>FB, All</p> <p>FB</p> <p>DC</p> <p>SW, FB</p> <p>FB, LS</p>

<p>5</p>	<p>Events & Fundraising Group The group has had a very busy and successful year. The Pam Carter raffle raised £4,500. The group is only £500 short of the total £6,000 contribution to the capital costs. Gaelic Beetle 6th October SMO for all, at 7pm and St Andrew's Night Ceilidh, being run in association with Sabhal Mor Ostaig traditional music students, led by the course leader Decker Forrest.</p> <p>6 Communications An Lianag is being worked on, is awaiting meeting with Faye MacLeod to finalise trading structure of An Crubh and will then be ready to be delivered.</p> <p>ACTION Finalise An Lianag Deliver</p>	<p>SW All</p>
<p>7</p>	<p>AOB Canan has been appointed to develop a logo, simple website and photographs. Rory to meet them next week following the brainstorming meeting to come up with initial ideas.</p>	<p>RF</p>
<p>9</p>	<p>Date of Next Meeting: October meeting cancelled due to other meetings and holidays November meeting date and venue tbc.</p> <p>Meeting concluded at 10.55pm</p>	<p>MW, All</p>