

ITEM	NOTES	ACTION
	<p>CAMUSCROSS & DUISDALE INITIATIVE</p> <p>Note of meeting held on 9th April 2016 at Off the Hill, Duisdale, commencing 8:00pm</p>	
1	<p>Present:</p> <p>Mark Wringe (MW) (chair); Rory Flynn (RF); Innes Grant (IG); Laura Stephen (LS); Elaine Smith (ES); Susan Walker (SW)</p> <p>Apologies: Rory Flynn (RF); David Collins - Company Secretary (DC)</p> <p>In Attendance: Fiona Begg - Project Development Officer (FB).</p>	
2	<p>Minutes and Matters Arising:</p> <p>The minutes were formally approved.</p> <p>Following the issue of the draft minutes, board members should make comments to the secretary within 5 days.</p> <p>All other matters arising are covered in the agenda.</p>	
3	<p>Financial:</p> <p>i. Treasurer's report on funds: - The amount in the bank on 1204/16 is £23,056.90 - Of this total, the unrestricted funds were £1,458.87 - The restricted funds were £21,598.03. The restricted funds relate to the Hub project.</p> <p>ii. It was agreed to hold a meeting to finalise accounts before sending to accountant for external scrutiny and production of the annual accounts. Innes confirmed that the annual accounts must be submitted to OSCR by September.</p> <p>iii. Management accounts - Fiona is working with Innes on this as the funders require to see management accounts showing expense and claims, It was agreed to continue the subscription for the Xero software accounting system. Once she has finalized the current workload, Fiona hopes to look at the system to determine how useful it is.</p>	<p>FB, IG, DC, SW</p> <p>FB</p>
4	<p>Hub:</p> <p>i. It was noted that An Crubh had been chosen as the name for the community hub in a poll in which over 50 people took part. It was agreed to start using the new name, rather than the working title of 'hub'.</p> <p>ii. Project Development Officer update: Fiona is discussing with funders the possibility of accessing some of our project funding early to help with cashflow. The problem has become magnified because the project timetable has been shortened and the budget was increased by £200,000.</p> <p>iii. HIE has agreed to fund specialist VAT advice up to a value of £1,000 to reassess the VAT position in relation to the hub project. A specialist has been appointed and will start work shortly.</p> <p>iv,</p>	<p>All</p> <p>FB</p> <p>FB, LS</p>

v.	Fiona is working with Rob Ware to get the website updated and more relevant to the current work of CDI, and to give much more detail on the An Crubh project. The architect has been asked to produce a video 'fly-through' of the design	LS, FB
vi.	Laura and Fiona will go to look at the woodchip boiler in the Sir Iain Noble building at SMO prior to finalising the boiler type.	SW, DC, RF, FB,
vii.	The fittings and equipment list needs to be reassessed and recosted.	
iv.	FB is setting up a special email address which she will use for the project.	
ix.	Drainage and grazings – the architects are awaiting a method-statement for how the drainage to the back of the hub site will be created. All necessary legal and environmental permissions are in place to allow this to go ahead.	ES, SW
x..	PO application – Elaine this has been held up because the Royal Mail needs to first decide whether An Crubh would be given the post sorting and handling work. This decision will be made tomorrow 14 th April 2016. Once that decision has been made, the application process can proceed. Elaine and Susan have both been Disclosure checked, which is a requirement of the application process. They will be interviewed on the business plan and there will be a period of public consultation.	FB, LS, RF
xii.	Full name/description for An Crubh - sub group of Rory, Laura and Fiona will consider branding and marketing	
	It has been decided to keep the meeting date the same date in the month until we hear the response from the VAT expert.	
5	Co-opting Board Members:	
	It was agreed to try to find directors in the autumn, to be brought onto the board at the next AGM, as this would mean that new people could be brought on board with fresh ideas at a crucial and exciting time leading up to the opening of An Crubh.	Board
6	Events:	
i.	Fund-raising Group Events:	
ii.	The next two events are: Soup and Pudding Lunch: Saturday 14 May Charity Café: Thursday 21 July The board are very appreciative of the all the efforts of this group. Contact Siùsaidh NicNeill or the board if you want to get involved in fundraising.	ES, FB
iii.	The Easter Egg hunt on 27 th March – Easter Sunday - had a good turnout with approx 50 people children and adults, in good weather. The event brought in £100.	
iv.	It was agreed that there was a need for the board to organise some big fundraisers for unrestricted funds to cover the core costs of CDI – which includes accountants fees, insurance, hall hire etc., as, due to the intense pressure of funding applications for the An Crubh project over the last number of years, allied to extremely poor weather most of last year, we have been unable to organise as many events as previously	ES
v.	The latest draw was held at the board meeting, with one lucky winner of £32. Anyone who is able to "donate", in the form of buying monthly lottery tickets, is helping to fund our community activities, and could also be in with a chance of winning the monthly prize. Anyone wanting to join the club should set up a Standing Order with their bank into our Lottery account 00298597, sort code 83-26-19, every £1 buys a ticket in the draw and half our takings is prize money. New members should give their name as the reference number when setting up the standing order	ES

	<p>and contact Elaine (833305 or elainesmith99@btopenworld.com) so she knows who has bought tickets.</p> <p>The next draw will be at the May board meeting for tickets bought in April.</p> <p>There was discussion about how to make improvements to make it easier to buy tickets and offer more prize money. Elaine agreed to investigate this. Fiona suggested that it would be good to expand membership of the 50:50 Lottery by bringing in more members outside the geographic area of Camuscross and Duisdale to bring in more regular core funding.</p>	
vi.	It was suggested that a big fundraiser in Glasgow or Edinburgh was a possibility	LS, FB
vii.	Crofting Olympics – we are still investigating if we can find a venue for this as it was a good fundraiser in the past, and a very popular community event. It was agreed to explore a new venue.	ES
7	An Lianag:	
i.	<p>New Issue: There was not enough news to produce one before Easter, however it is planned to produce one once the building starts to make progress out of the ground. Articles and news are encouraged from community members to give more breadth and variety.</p>	SW
8	AOCB:	
	None	
9	Date of Next Meetings:	
	Board Meeting: Wednesday 11 May 7.00 or 7.30 PM (time tbc).	LS, RF
	Every second Wednesday of month.	
	Venue: Mark's	
	Time Meeting Concluded:	
	11pm	
	Post Meeting Note – Post Office application	
	It has been confirmed that the Royal Mail has agreed that the postal sorting should remain in the post office when it relocates to An Crubh. This is good news for the new business, and also good news for the postmen and for anyone throughout Sleat who needs to go to the sorting office to collect a parcel that could not be delivered to their house.	