



# Brean Parish Council

Clerk to the Council Hazel Brinton, 60 Worle Moor Road, Weston-s-Mare BS24 7EG

## Minutes of the Brean Annual Parish Council Meeting held on Monday 7<sup>th</sup> May 2018

### Present

Chairman Cllr J Harris  
Councillors M Chatterton, D Holland, T Hicks, J Smith  
Clerk to the Council Hazel Brinton  
District Councillor T Grimes  
County Councillor B Filmer  
There was one member of the public present

### 066/18 To elect a Chairman for the municipal year 2018-19

Cllr Smith proposed and Cllr Hicks seconded that Cllr Harris be elected Chairman for 2018-19. Cllr Harris accepted the nomination which was unanimously agreed by members.

### 067/18 To elect a Vice Chairman for the municipal year 2018-19

Cllr Smith proposed and Cllr Chatterton seconded that Cllr Hicks be elected Vice Chairman for 2018-19. Cllr Hicks accepted the nomination which was unanimously agreed by members.

### 068/18 To receive and accept apologies

Apologies were received and accepted from Cllr Scott.

### 069/18 Declaration of Interests

No declarations of interests were received.

### 070/18 Approval of draft minutes

The draft minutes of the meeting dated Monday 9<sup>th</sup> April 2018 with one small amendment were approved by members and signed by the Chairman.

### 071/18 To respond to members of the public

The member of the public present asked council whether anything could be done about the overnight camping on the verge opposite the Post Office. Would it be possible to put a sign up stating no overnight camping was permitted? County Councillor Bob Filmer offered to look into the matter with county.

### 072/18 To elect representatives for the following areas for 2018-19

Members agreed the following representatives@

- Finance – Cllr Hicks
- Footpaths and water – Cllr Scott
- Beach Manager – Cllr Harris
- Police – Cllr Chatterton
- Emergency Plan- Cllrs Chatterton & Smith
- SALC – Cllr Holland
- Advertising – Cllr Holland
- Cycle Paths – Cllr Hicks

Signed by Chairman.....

7<sup>th</sup> May 2018

### 073/18 Discussion of matters arising from previous minutes

- First Bus – no response had ever been received from First Bus in spite of the clerk sending a letter instead of email to the customer service department of First Bus. Now the buses were running later on the Friday, the clerk was asked to put the item back on the agenda in October in good time to ask First Bus to commence the later service from Weston at an earlier month.
- Highways issues
  - Map of gritting network – the clerk confirmed that the map had now been sent on to councillors together with a website address giving more detail on roads gritted in Brean by SCC.
  - Fencing at Old Rectory – the clerk had sent the response to the householder as requested by council but nothing further has been heard from SCC on the matter. The clerk was asked to keep the issue on the agenda until the matter is resolved.
- Unity Trust bank – the clerk gave a verbal update. Santander were proving difficult in the transfer of the account but there were now sufficient proceeds in the new Unity Trust account to commence on line payments.
- Refurbishment of public toilets – the Chairman proposed that a temporary repair only was done for the summer and then the matter re-visited in the closed season. Members agreed to this action.
- Gigaclear – Cllrs Harris and Hicks had met the company on 2<sup>nd</sup> May. Cllr Hicks gave members an update and informed council that the company had been asked to come back to the parish council with a better plan showing no road closures in July.

### 074/18 To note progress with on-going planning applications and applications for premises licenses

- 06/18/00004 – Erection of single storey extension to side elevation on site of existing conservatory (to be demolished) for Mr and Mrs Haskins at The Bungalow, South Road, Brean, TA8 2RD – **granted permission**

### 075/18 New Planning Applications and Licensing Act Premises Licences for consideration

Councillors were informed of a retrospective application for the installation of an ATM at the Londis store. Councillors did not feel the application required further comment from the parish council as it was just to regularise the installation of the machine that had been done some time ago.

### 076/18 Report on Beach Management

- Defibrillator – councillors had received the information on purchasing outright a defibrillator and the possible costs from the clerk. The Chairman proposed that the option to hire a unit from the South Western Ambulance Service be taken up. The unit and cost could then be shared with Warren Farm as previously. The clerk was asked to contact the service and arrange the hire of the unit at £225 per annum.  
**Action: Clerk**
- Beach incident - the Chairman informed members of the incident involving the recovery of a vehicle from the sands on April 22<sup>nd</sup> and that the unfortunate death of one of the recovery team had nothing to do with the vehicle recovery itself.
- Land Train – members were informed of the possibility of a land train concession for Brean. It was agreed the Chairman should investigate further if the applicant makes contact with him.
- Public Space Protection Order – the clerk gave an update on the PSPO for Brean. Only police officers or authorised individuals are lawfully allowed to remove items of alcohol from someone on the beach and only after receiving a

complaint. Members agreed that it was unfeasible for the beach warden to patrol the entire length of the beach to identify individuals consuming alcohol.

#### **077/18 Reports on Village issues**

- GDPR – members received an update from the clerk on the implications of GDPR for the parish council. She informed members that the government were proposing an amendment to its own bill so that parish and town councils would not be required to appoint a Data Protection Officer. She added that the parish council does little to no processing of personal information and that the impact is much more likely to be felt at district and county level. She had been informed in discussions with an internal auditor that keeping email correspondence would not amount to processing personal information.
- Church grass – the clerk read out an email received in respect of the grant request from the church to support the costs of grass cutting. The current contractor had raised his prices considerably but the church was looking out for a new contractor to lower the cost. The Chairman proposed that a maximum amount of £700 be committed to support the costs.
- Red Road closure – members were updated on the forthcoming road closure and diversion on Red Road. Animal Farm could still be accessed via Hurn Lane.
- Road lines – the clerk had been given a new contact at SCC regarding the issue of line marking in Brean. Members informed her that the main issue was from the Pontins end of the village from the roundabout to the church where both the centre line and yellow markings had all but disappeared. The clerk was asked to report to the new contact.

**Action: Clerk**

#### **078/18 Approval of cheques for the current month's expenditure**

A schedule of cheques and direct debit expenditure for April 2018 is included at Annex 1 to the minutes. The clerk informed members of an additional payment of £660 for rates on the toilet block that had come in after the issue of the agenda. Payments were unanimously approved by members including the payment for £660.

#### **079/18 Financial matters**

- Councillors noted receipt of the bank reconciliation for March 2018
- Councillors noted the receipt of the income and expenditure statement as at 31<sup>st</sup> March 2018
  - i) Councillors unanimously agreed the Annual Governance Statement which was duly signed by the clerk and the chairman
  - ii) Councillors unanimously agreed the Accounting Statements as presented by the Responsible Financial Officer which was then duly signed by the Chairman

#### **080/18 To review the following documentation and policies**

- Standing Orders – members agreed to re-adopt the standing orders as adopted in January 17
- Financial Regulations – it was agreed to defer the adoption of this item until the next meeting when the clerk had had an opportunity to review the document.
- Asset Register – members agreed the asset register was correct. The Chairman would speak with Derek Petrie to check the insurance rebuild cost for the Village Hall was sufficient.
- Complaints Procedure – it was agreed to defer this item until June to allow the clerk time to review the procedure.
- Other policy and procedures – it was agreed that all council's policies and procedures would be reviewed over the next year.

Signed by Chairman.....

7<sup>th</sup> May 2018

**081/18 To confirm that summons, notices and other such documentation will be sent by email to councillors**

It was unanimously agreed that all summons, notices and other documentation will be sent by email to councillors.

**082/18 To consider next steps in the co-option of a new councillor**

It was agreed that all councillors who could make the meeting with the two applicants would meet the on Friday 18<sup>th</sup> May commencing at 17.00.

**083/18 To receive comments from councillors on previously circulated emails**

No comments were made

**084/18 Other matters raised by Councillors for discussion at the next meeting in June 2018**

Cllr Smith reported very loud music emanating from Pontins on 20<sup>th</sup> April – a letter of complaint has been sent. She further reported that overhead power lines being struck by passing birds is an ongoing issue. She has reported it to Western Power and has a job number. The company is looking into the matter as it is not a standard solution that is required. Cllr Smith asked about the pedestrian crossing at Brean Court and whether it will happen. County Cllr Filmer offered to look into the situation with the Small Improvement Scheme.

Cllr Chatterton reported that the beach warden had done a very good job of clearing the rubbish after the Bank Holiday Monday when it was piled up. The Chairman reported that the wardens had cleared 50-60 bags of rubbish.

District Cllr Grimes informed members that Vicky Banham from SDC will look into the issue of grants for refurbishing the public toilets.

County Cllr Filmer reported that Somerset Waste Partnership was now recycling more types of plastic and county is hopeful that even more will be recycled with the new contract that is currently out for tender. This should be within the next 12-18 months. He reported on the county council's big push to increase adoptions as county now had more than 500 children in care. There is a possibility that services throughout the South West would team up to address the issue. Cllr Filmer also noted that the Leader of SCC had recently announced a proposal to form a unitary authority for Somerset.

**085/18 Date of next meeting**

It was agreed that the next meeting would take place on Monday 4<sup>th</sup> June 2018.

There being no more business the Chairman closed the meeting at 20.17