

STANTON UNDER BARDON PARISH COUNCIL



**All Councillors are summoned to a Stanton Under Bardon Parish Council Meeting on
2nd May 2017 at 7.00pm, in the Village Hall, 2 St John Cole Crescent**

AGENDA

1. Apologies for Absence
2. Declaration of Interests
3. Acceptance of minutes of the previous meeting - 4th April 2017
4. Matters arising from those minutes
5. County Councillors Report- Mr David Sprason
6. Borough Councillors Report – Mr Matthew Lay
7. ADJOURNMENT OF THE MEETING TO ENABLE COMMENTS/QUESTIONS TO BE PUT BEFORE THE CHAIR
(MAXIMUM 10 MINUTES)
8. Staffing
 - a. To report the resignation of the Clerk of the Council and to approve the actions of the Chairman and Vice-Chairman in advertising the vacancy. To confirm the hours and terms and conditions of employment. To identify interviewing panel.
 - b. To approve the appointment of Mr I Smith as part-time Litter Picker, remuneration for which is in accordance with the minimum wage requirements. To reimburse Mr Briggs for equipment purchased.
9. Clerk's report
 - a. Financial report (details of income and expenditure), copy to follow
 - b. Web Site. Members will recall that in 2016, in order to meet obligations under the Transparency Code, it was agreed to open a web site with Spanglefish: the annual renewal fee of £29.95 is now due. This is the same as last year. Members will recall that 2Commune, (which is used by a large number of parish councils) require a set up fee of £250, followed by £250 per annum. As Spanglefish meet our requirements, it is RECOMMENDED that they be used for the forthcoming year. It is further RECOMMENDED that a direct debit payment be set up for future payments.
 - c. To report that EON are increasing their Deemed Contract rates from 1 April 2017. The rate will increase from 14.40p per kWh to 15.75p per kWh. For information, this would have increased the last invoice by £1.82.
 - d. HMRC – taxation of employees – update
10. Grant Thornton
The advice of LARALC on the issues raised by Grant Thornton in their audit of 2015/16 is being sought and is expected in time for the meeting on 6th June.
11. Transparency Code for Smaller Authorities
Members are aware that, under the above Code, certain information has to be available to the public online. To facilitate this, a grant fund has been set up to enable Parish Councils to meet additional costs. The Clerk does not have the use of a Parish Council-owned computer and the fund will meet purchase costs of up to £350. The Transparency Fund will also meet the cost of software to a maximum of £200. It is therefore recommended that an application be made to LRALC and a laptop and software be purchased.
12. Neighbourhood Plan
Mr Briggs to report on consultations with Bagworth and Thornton Parish Council with a view to formulating a joint Neighbourhood Plan.
13. Parish Properties
 - a. Recreation Ground
Inspection Report by Mr B West

- b. Allotments
Inspection Report by Mrs M Briggs

14. Planning

Applications: 17/00352/FUL South Charnwood School: Construction of 3G (artificial grass surface) sports pitch, erection of 6 x 16m high associated floodlight columns and associated fencing, hard landscaping and grasscrete access

Permissions Granted: Nil

Refusals: Plots 2 & 3 Meadow Walk : "in the designated countryside outside the settlement boundary of Stanton under Bardon and would result in significant and permanent environmental harm that would neither complement nor enhance the intrinsic value, beauty, undeveloped rural character of the area". Applicant now going to appeal.

15. Correspondence received

Change of name of Brian Mee Associates to M&BG
Eon – increase in charges
Norris & Fisher – insurance brokers company information
Houses of Parliament – Re UK Parliament Week
HAG Play equipment – brochure
Society of Local Council Clerks - Conference

16. Matters Pending to be actioned before next meeting

17. Proposed date of Next meeting – 6 June 2017 - 7pm

Dee Beesley, Clerk to the Council