

## MINUTES

Board Meeting – Social Club – Tuesday 12th August 2014 - 7.30

Present:	Board: Chair - J Bishop, R Jack, J Melville, AP Murray, PM Murray, T Robinson, J Sutherland, W Sutherland. Sub-committees: M Fraser.	Action
Apologies:	J Barnes, E Grant, A Kruger, C Mackay, V Mackenzie,	
Minutes of meeting 8.7.14	These were accepted. Proposed: RJ - Seconded: PMM	
Matters Arising	Web advertising by P Munro not taken up. Objection to proposed quarry at Camore submitted.	
Membership	Membership: M Chisholm has been asked to modify documents to reflect membership area as IV25 and to create a Friends of DADCA form.	
Event Management/ Review	<p>Indoor Bowling Club: there was a long discussion about appropriate response to incident between Bowling Club representative and DADCA secretary. The contact for Indoor bowlers will be changed to Stella Pettit (and Whist club to Jane Pagan). It was agreed to re-draft letter to be sent to Bowling Club by end of this week. All hall users to be reminded of grievance procedure. Regrettably, JMS has now stepped down from the role of over-seeing the Social Club.</p> <p>It was reported that a recent birthday party and a wedding event had exceeded their permitted hours by considerable margins. The Board expressed deep concern with the implications for the Public Entertainments Licence, occasional drinks licences, other hall users and local residents. It was agreed to review the Events Management policy document at the next meeting and to devise a new booking form for any events which include alcohol and/or entertainment scheduled to finish after 9.00pm. It will be stressed that it is the responsibility of the hirer to demonstrate how time constraints are to be handled. The Chair will raise the issue at the Village Hall meeting on 20th August and will seek guidance from David Inglis (Highland Council).</p> <p>Community Market: In response to an email from Jenifer Cameron, the Board discussed the implications of the Community Market on local businesses. Following discussion it was agreed that the Chair will confirm that DADCA has no plans (or resources) to attempt to quantify the impact of the markets, but will continue to engage with DACIC on the matter. The Board are happy with the way market is currently working and perhaps a more pro-active approach by businesses would be beneficial.</p>	<p>WMS/ JB PMM</p> <p>PMM ALL</p> <p>JB</p> <p>JB</p>
Finance	<p>Accounts: Further £5,000 legacy from a trust to be divided equally between Cinema, Festival Week, Craft Guild and Flowers &amp; Fairs. JB will let the beneficiaries know. JMS to send letter of thanks on behalf of all 4 sub-committees.</p> <p>APM has deposited £30k with Cambridge and County Bank offering 1.8% interest, retrievable at 95 days notice.</p> <p>Running total of expenditure on maintenance legacy is being kept.</p>	<p>JB JMS</p> <p>APM</p>
Keystone Policy reviews:	<p><i>Internet policy</i>: postpone to next meeting</p> <p><i>Flowers and Fairs convenor</i> : accepted with one grammatical change</p> <p><i>Risk assessment</i> : Postponed to next meeting</p>	
New Build	<i>Project Update</i> : Response sent to Angus Design Associates from New Build committee. 3 meetings arranged 14 <sup>th</sup> Aug, 11th Sept (public meeting) and 9 <sup>th</sup> Oct. This second public consultation will be funded by BL. Prior to that need to contact user groups and generate media publicity.	PMM JMS

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	<p>Hisez: Polly Chapman will re-visit mid September.                  Big Lottery : Kirsty Hodge is new contact.                  Meadows Park land sale : McKenzie &amp; Cormack and Arthur &amp; Carmichael have agreed the question to seek advice from QC, and the decision is awaited.                  J Melville feels that plan B should see the Court House developed as a community centre now that it has been bought by S Mackintosh.</p>	
Glebe field Lease	<p>Sublease is now recorded. Meeting in September, poster R Jack inviting public views for use of land at a meeting Sept 10<sup>th</sup> .7.00 in Struie room.</p>	<p>RJ RJ</p>
Exisiting building	<p>Gopak tables: order spare legs for broken tables.                  PEL : renewal form with JB - Electrical checks completed                  New kettle donated.                  Hall doors safety glass needs replaced.                  Loss of items - how to control theft, lockable cupboard in storeroom.                  Thanks to JMS for caring for building for past 7 years. Strategy for continuing care discussed. Pat, Jerry, Rachel, Jimmy are willing to help.                  All board to be approached to help by monthly rota. Rota will be displayed on noticeboard and on website.</p>	<p>JMS JB  JMS</p>
Bookings and Events. And Sub-Committees	<p><i>10 Mile Walk</i>: DADCA catering for 300 walkers. 5 volunteers so far DADCA needs to drum up more support. Posters, website membership ask Moira to contact membership by email to take up 55 places to make money for new community centre. Pat is organising lunch. JB will do advert and sponsorship forms.                  PMM to contact hall users to participate for DADCA. £10 to take part but through DADCA free. Ask Mark McAulay to co-ordinate.                  Approach Sutherland Walkers.  <i>Car Boot sale</i>: Aug 23<sup>rd</sup> MF, Sept JMS, Oct JB. Gill Robertson Tain to sell home baking for charity,                  James Hanson talk Aug 28<sup>th</sup> M Fraser organising talk as a fund raiser. Set up at 4.00.                  Community market – next one Sept 3<sup>rd</sup> last of year. Donate £250 to cathedral for use of Green. Congratulations to PMM /RJ for continued success.                  Festival Week 2014 report: See written report, needs more people on the committee. Thanks from JB by email.</p>	<p>JB MC PMM JB PMM MMc A JM  ALL PMM  JB</p>
Sub-committees	<p>Gallery: see written report.                  Tennis Club: P Tomalin has given permission on behalf of Highland Council to go ahead as Highlife Highland do not wish to be involved.                  Youth Club: did not take place in July owing to Amy's illness. Wishes for a speedy recovery from all.</p>	
AOCB	<p>Purchase of items from Tharker/ Currie wedding agreed to be offset against hire. £20 balance has been paid to JMS. No invoice required for event.                  Invite to host Electric car visit to Dornoch declined.                   Date of next meeting: <b>Tuesday 9<sup>th</sup> Sept</b>                   PMN: Advertise EGM to modify constitution to as per. BL requirements. Ad on website and posters for <b>11<sup>th</sup> SEPT</b>.</p>	<p>JMS</p>