

MINUTES

Board Meeting – Social Club – Tue 18th March 2014 - 7.30

Present: Apologies: Absent:	Board: Chair - J Bishop, J Barnes, Pat Murray, A P Murray, T Robinson , J Sutherland, W Sutherland, Sub Cttees: R Jack. M Fraser, A Kruger, E Grant, V Mackenzie, J Melville , S Sutherland, C Mackay M McAulay	<u>Action</u>
Minutes of meeting 18 th February 2014	Amend “JB invited participation in New Build committee meetings, JMS volunteered” to” JB invited board members to attend the New Build committee meetings” . Otherwise these were accepted as correct. Proposed: APM Seconded: TR	
Matters Arising	<i>Service Point Closures:</i> Highland Council’s Depute Chief Executive and Director of Corporate Development- M Morris has responded to DADCA’s letter opposing proposed closure of service points. Amendment, proposed by opposition, went to the full HC committee who have agreed to Cllr D Mackay’s outreach services commitment, guaranteeing face to face meetings where required. The figure given for Dornoch service point’s footfall and usage are flawed eg. V Nairn’s assertion that figures were based on 2.5 equivalent staff when there are only 1.5 staff. The figures will now be reviewed by a panel of 10 elected councillors.	
Membership	All board to continue to recruit, membership form on website.	ALL
Finance	Approaching end of fiscal year and 7K up over all, only Cinema down £455 possibly because films not as popular as in previous years. Fundraising: Big raffle in summer. All to try to find good prizes. eg, RDGC - week of golf, Links House concessionary meal etc. To be considered at next meeting. ASDA community charity nomination: JMS wrote no response. Follow up.	JMS JMS
Policy review.	Job description reviews: Caretakers Contract: Approved un-amended. Secretary: Approved un-amended Treasurer: approved un-amended Bookings Secretary; approved un-amended. Training opportunities: Social Media workshop -Bonar Monday 31 st March free all invited to attend. Social Enterprise Funding - Inverness 1 st April –free. JB to pass on details to board.	JB JB/JMS
New Build & Glebe field	Report circulated by JB. HISEZ will support our business case through the process via Polly Chapman & Brian Weaver. HISEZ action plan approved and response by end of June. Site Visits: Of the interested bidders there was one site visit from Liz Adams of Adams & Sutherland. Funds: SIS have funds for low interest bridging loan and this is to be looked at by the end of June. Highland Opportunities alternative funding for bridging loan Creche: Consideration given to including a creche in the new build although it was pointed out that L & E Macleod have plans to incorporate one in their new build on the Retail Park. Fitness Suite: Julie Brown offering advice on equipment for Fitness suite. Time slots to hotels possible. Glebe Field: No new information about lease. Too late to plant shrubs/trees will have to take place in Autumn now. CM confirmed that BOS staff will help and Neil Hampton (RDGC) has confirmed that he is happy for DADCA to plant trees. Public Meeting: to determine future uses of Glebe field to be organised once lease confirmed. Let board know first. PM, PH, RJ, DD. S Wild has a 7 month grazing contract with RDGC and has offered to put up a stock fence. Discuss plans with Meadows nursing home (Shaun and Dawn Mr Joyce) Jackie Mackenzie, activites co-ordinator Joyce Sutherland. Hall visits: JB visited Boat of Garten hall who run successful Jazz sessions, gallery space for travelling exhibitions and CGNP use it. JMS to organise another visit for board.	JMS JMS JMS

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Existing Building	<p>New lock now on kitchen door, JMS has extra key. Fire alarm glass broken by door in strong wind. Needs replaced. JB to construct draught proofing of coffee lounge doors. Front door lock some find difficult, notice to call caretaker if problems. PIR ask Jimmy Anderson to mend Guttering detached - G Pratt to fix</p>	<p>JB JB JMS JMS JMS</p>
Bookings/ Events	<p>£839 in hire fees for Feb, May all weekends booked. U3A will take occasional Thursdays pm. Struie room for video and display by Joan Baxter. Elections on 22nd May. Car Boot Sales start again in March.</p>	
Sub-committees	<p>Fibre Fest: A very successful event, all stall holders want to come back next year. The Yarn bombing of Cathedral green trees amused. £1600 in expenses £2,200 in revenue so £400 for new build fund. Festival Week cttee and Allsorts made profits on catering. Local businesses well used and pleased with increased footfall. Next event 13-15th March 2015. Window spotting competition: 1 Zara Macdonald. 2 Tom McFall, 3 Angus McFall, 4 Hannah Riddell 5 Margaret Hayward. Cushion competition: Primary children - Archie Orr Adults -Sandra Ian. Most innovative? Email winners to J Bishop. Book Fair: Start getting publicity together Car Boot sale: First of 2014 22nd March. JB to get publicity out. Advertised as starting at 9.30 - decided to stay with this time for year. Set up help requested. Email around for volunteers for rest of year. Community Market: Now has sufficient commitment to make it viable. Publicity banners, buskers, music, street theatre PM to contact. PM to forward press release to JB for brochure. Webpage on site. Stall holders to bring own gazebos. RJ. 10 mile treasure walk: DADCA need to recruit 60 walkers. Board to put on refreshments. Set up own webpage for just giving. Firm up by next meeting. Details on visitdornoch.com Gallery: Replies in by yesterday. Website Mark liaise with Jill to update and repoint old website to DADCA.org.uk. Publicity. Cleaner not to access Struie room during Gallery Golf Tag Sale: Volunteers to help run this event on 7th June PM, MF,RJ, JMS, WMS. RDGC supporting, JMS to contact other golf clubs in area. Other sub-committees – No reports.</p>	<p>J Ba. MF/PM JB JB ALL PM JB RJ ALL ? MF JMS JMS</p>
AOCB	<p><i>Tri partite meetings with DACIC and Community Council:</i> JB attending these for DADCA. Some inaccuracies of reporting to be amended. Aspirations for dedicated youth room by Y Ross noted by DADCA and DADCA's intention to approach Common Good Fund in due course for amount as yet unspecified. <i>New Build Cttee;</i> Some bidders for Design stage known to some of board who will withdraw from selection process. PM proposed Stuart Gardiner and JB proposed Mark Fraser as substitutes for WMS and APM. S&S Gardiner to consider ways of anonymising the bids. Need to decide on evaluation matrix before opening tender bids.. JMS suggested redacting document to obscure bidders ID. Big Lottery to be approached for advice.</p>	

Meeting closed at pm 21.36

NEXT MEETING 15th April 7.30PM - NOTE CHANGE TO LATER TIME

Forthcoming meetings 20th May.