

MINUTES

Board Meeting – Social Club – Monday 16th September 2013 - 7.00

Present:	Chair – J Bishop, W Sutherland, Patrick Murray, J Sutherland, Pat Murray, J Melville, J Barnes, A Kruger, M MacAuley, C Mackay, M Fraser (Consultant), R Jack (invited)	<u>Action</u>
Apologies:	E Grant, V Mackenzie, S Sutherland, T Robinson	
Minutes of meeting 19 th August 2013	These were accepted as read. Proposed Patrick Murray. Seconded W Sutherland	
Matters Arising	None	
Directors	Eligibility declaration - These were completed. Still to complete and return to Paddy - V Mackenzie, E Grant. T Robinson, W Sutherland. Induction Pack - All directors present have now read the induction pack and completed the induction process. VM, EG, SS and TR will complete induction at the next meeting.	VM, EG, TR VM, EG, SS, TR, JMS
Finance	Accounts - were presented by Paddy (see attached document) Lloyds Community Fund award - DADCA are one of 4 North Highland nominees, public voting starts on 23 rd Sept – 1 st Nov. Aim to get as many votes online as possible using link. https://communityfund.bankofscotland.co.uk/voting/cf_org_vote_search_results.asp typing in DADCA. Carol to monitor and promote this.	CM
Keystone	1 st review with C Ross (VGES) on 20 th Sept. Policy reviews: Car Boot Sales Conflict of Interest: Change “to respond within 5 days”. Avoid use of names of post holders and their details. See website for contacts. Couple of text formatting errors. Take out “ or the carer”	
New Build	Lottery Bid – draft complete to be finalised next week and sent by 1 st Oct. Pre-Planning application – Acknowledged by HC Planning. Requires letter of comfort from Trustees of Meadows Park. J McGillivray confirmed that preferred option for Sport hall does not include a Fitness Suite.	WMS, JB, APM JB
Glebe Field	Draft lease -underway with HC legal dept, we may change T&C if we do not agree. Multi Usage Games Area suggested – Mark McA to research Allotments – R Jack willing to assist with steering committee and community consultation once lease has been confirmed.	M McA
Existing Building	Cinema Window screens - Looking for a permanent and safe solution to light leakage. Cinema group will deal with this. Material must meet HAS standards. Router – Extender kit bought, move router to bar Land at rear of Social Club – It would appear from documents included in conveyance of Social Club to DADCA that former Trustees own land at rear of building. Nigel Jones to be contacted to discuss. Cleaners cupboard – needs vent and mop rack installed Gents toilet – stalls cistern auto flush broken.	EM, AM, PM, JMS, MF JMS JMS JMS
Bookings/ Events	Bookings report from Pat. What’s On poster to be circulated It was agreed to waive D Duguid’s fee for Sept. Northern Times column to be run by Pat in Mark F’s absence. Remove Tai Chi from open classes list. Car Boot Sales- admit public at 9.30 – all to observe.	PM PM/MF ? All

MINUTES

Board Meeting – Social Club – Monday 16th September 2013 - 7.00

	<p>Sept sale MF set up Friday 4.30. Oct Sale – JB. Signs on A9 suggested.</p> <p>Bonfire Night – 2nd Nov suggested. Contact Marlene to offer support and check funds Jerry will build bonfire. Fireworks from last year’s source</p> <p>Hogmanay Ceilidh dance – Jimmy intends to do this again this year, needs to be booked now to avoid conflicts.</p>	<p>MF/JB</p> <p>JMS</p> <p>JB</p> <p>JM</p>
Sub-committees	<p>Tennis Court – Pat and Rachel would like to revive the Tennis Club as a Sub-committee of DADCA. Will do research and report back. RJ has relined courts. HC lease to club granted on 1956, minute of agreement to be re-negotiated with HC.</p> <p>Festival Week – Profit margin better than expected. Appreciation of all the work which goes into running the week expressed.</p> <p>Flowers and Fairs – Tree outside Castle hotel suffering from drought, could F&F watering rota include this when dry..</p> <p>St Andrew’s Fair – 30th November, DADCA would like to run a Book stand</p> <p>Cinema – Next film Cloud Atlas 28th Sept. Set up 4.30.</p> <p>Art and Craft Guild- Fibre Fest plans progressing</p> <p>Youth Café – Started again appears to have enough helpers.</p>	<p>PM/RJ</p> <p>JMS</p> <p>JMS/BM</p> <p>PM/JMS</p>
AOCB	<p>Membership – Luckie’s membership does not appear on website – rectify and apologise – update from Moira Chisholm</p> <p>Merchandise – do we want to do another calendar featuring Events in Dornoch. P Wild, S Gardiner have photos but possibly too late for next year?</p> <p>Audio system – dope sheet now in projector cupboard.</p> <p>Check survey for offers of help and list</p> <p>Minutes of Disability Access Audit action to Paddy</p>	<p>JMS</p> <p>JB</p> <p>JMS</p> <p>JMS</p>

Meeting closed at 8.50pm

NEXT MEETING MONDAY 21ST OCTOBER AT 7.00PM