

**STANTON ST JOHN PARISH COUNCIL**

Councillors are hereby summoned to attend the Annual General Meeting of Stanton St John Parish Council at The Village Hall on **Monday 16th May 2016 at 7.30 pm**



Clare Massey, Clerk to the Council  
stantonstjohnpc@gmail.com

**AGENDA**

**7. Apologies**

**8. Declarations of interest** in Agenda items

**9. Election of Officers**

- 9.1 Election of Chairman
- 9.2 Election of Vice-Chairman

**10. Approve and sign minutes** of meeting held on Monday 18<sup>th</sup> April 2016.

**11. PUBLIC FORUM** members of the public are welcome to raise matters of concern or ask questions of the council

**12. Matters arising from last meetings**

- Repair to walls in village including Mill Street
- Damage to wall on Pound Lane
- Village Signs

**13. Planning**

13.1 Planning Applications received:

13.2 Planning Decisions to be noted: None

13.3 Planning Decisions pending:

i) P16/S0450/FUL Oxford Crematorium Bayswater Road near Headington OX3 9RZ. Detailed planning application for a replacement gardener's facility and a new service centre at Oxford Crematorium (resubmission)

ii) P16/S0942/FUL Demolition of existing pair of semi-detached houses (39 and 41 Waynflete Road). Erection of 52 houses and flats (including 40% of net increase as affordable homes) in single storey buildings, two storey buildings, and two storey buildings with rooms in roofs (47 dwellings proposed off Waynflete Road and 5 detached dwellings off Bayswater Farm Road). Construction of roads and footpaths including new accesses off Waynflete Road and Bayswater Farm Road. Provision of open space, parking, garages and landscaping. NB Demolition of existing houses, estate road and only part of new build in Oxford City District Land at Bayswater Farm Road & land at & rear of 39 & 41 Waynflete Road Oxford OX3 8BX (In Forest Hill with Shotover parish)

13.4 Strategic Economic Plan consultation

**14. Finance**

14.1 Applications for routine subscriptions and donations:

Open Spaces Society – find our way fund

14.2 Accounts for payment:

Clerks Pay Apr 13th – May 11th (4 weeks)	£381.20
Clerks expenses	£3.00
Holford Trust Cupboard rental	£25.00
Internal Audit fee	£129.00
BGG Grass cutting	£40.00
14.3 Receipts -	
Precept	£7750.00
14.4 Balances at bank	
Current Account as at 30 <sup>th</sup> April 2016	£14,112.85
Deposit Account as at 1st April 2016	£9,384.26

14.5 Internal Audit report

14.6 Signing governance statement, final accounts and annual return

14.7 Insurance Renewal

14.8 Village Hall Electrical test quotes

14.9 Queens Birthday Grant Application

## **15. Neighbourhood Plan**

## **16. Bus Service**

## **17. Village Hall Committee Proposals**

## **18. Reviewing Annual Documents**

18.1 Standing Orders

18.2 Risk Assessment

18.3 Financial Regulations

18.4 Review of effectiveness of internal audit

## **19. Holford Trust Committee Vacancy**

## **20. Correspondence Received**

i) Clerks and Councils Direct May 2016

ii) Letter from Lord Stanley re Pound Lane

iii) OALC April Monthly Update – circulated on email

## **Dates of Meetings**

SSJ Parish Council Meeting – 20<sup>th</sup> June 2016, 7:30pm, Village Hall.

SSJ Parish Council Meeting – 18<sup>th</sup> July 2016, 7:30pm, Village Hall.