

**Minutes of the Ordinary Parish Council Meeting for Sutton under
Whitstonecliffe Parish Council at 7.15pm in Sutton Village Hall on Monday,
October 8th 2018.**

Present: Cllrs. C. Artingstoll, Chairman, J. Dickinson, A. Pollard, C. Worley, T. Hill and G. Thomas.
A member of the public attended the meeting and had expressed an interest in being co-opted onto the Council.

- 18.164 Apologies for absence were received from District Councillor R. Baker.
- 18.165 PCSO Warby gave a report from NY Police. It included 42 incidents, most of them being on Sutton Bank, between July 9th and October 8th. 15 of them were HGVs stuck or reversing on the Bank. 11 reports of sheep on the road had been received and a Police Officer had visited the farmer in question.
- 18.166 There were no declarations of interest in items on the agenda.
- 18.167 The minutes of the Ordinary Meeting held on September 10th 2018 were approved and signed.
- 18.168 County Councillor G. Dadd reported that he had received the funding application for the PCC fund for variable management signs. A joint bid with West Yorkshire to the Government was being formulated for the One Yorkshire Devolution deal offering a £2.1m boost if successful. NYCC was facing an £11m funding shortage in the Children and Social Care Department and there would be an anticipated £2m overspend in the next financial year.
A discussion took place regarding poor visibility at Rigg House and possible solutions.
- 18.169 HDC Report from Cllr. Dadd on behalf of District Councillor R. Baker. The purchase by HDC of The Lambert Hospital was progressing. The Prison site development was progressing. Cllr. D. Elder had been elected to represent Thirsk at the District Council. Work was progressing on the Locality Plan.
- 18.170 Clerk's Report.
- 18.171 Financial Matters. Balance. September 28th 2018, 4291.62
a) Income: HDC. ½ Precept. £2036.50
b) Payments:
Payment of Clerk's wage for October 2018. £89.99. Chq. 852. Approved.
Payment to Clerk for Travelling Expenses. 2 x return. £11.70, Chq. 853. Approved.
Payment to KR Tweed and Son. Millstone Sign repair. £248.23. Chq. 854. Approved.
Payment to C. Artingstoll - Ink Cartridges for Chairman & Clerk £39.24. Chq. 855. Approved.
The Chairman had prepared a breakdown of expenditure against the £500 budget for the TdY 2018 showing an overspend of £13.23 which would be taken from reserves.
The Clerk was instructed to claim for travelling and time spent on work to the Emergency Plan.
- 18.172 Planning Matters:
Application.
18/01738/FUL Resthaven. Single storey front extension. Amended plan approved between meetings.
Decision. 18/01379/FUL Single storey extension at rear of Belmont House. Approved.
18/0742/CAT Brooklyn Cottage. Fell a willow tree in conservation area. Approved.
- 18.173 An update from Traffic Management Sub Committee and Vehicle Activated Sign (VAS) update was given by the Chairman. In the recent NYCC survey 59% of the respondents had voted to purchase and maintain a VAS. It was hoped that the scheme in Sutton would continue. Councillors agreed the PCC Community Fund application wording for a £20,000 contribution to the proposed Variable Management Signs care of Cllr. Dadd to avoid the Parish Council having to pay substantial audit costs.
Councillors considered and unanimously agreed a contribution of £1000.00 from the Parish Precept towards the £75,000 total cost to supply two signs in Thirsk on Long Street and at the Thircon roundabout advising motorists of traffic problems on Sutton Bank when traffic came to a standstill. Work would take place during the Sutton Bank closure 2019. It was however felt that a sign at Bagby Lane End would be of more use than one on Long Street.
- 18.174 Cllr. Dickinson and the Clerk had made significant inroads in to the completion of the Emergency Plan. Numerous permission forms would need obtaining over the next two months.
- 18.175 A report on the progress of co-option of a new Parish Councillor was given by the Chairman and a suitable candidate would be co-opted at the November meeting.
- 18.176 The repair of Village Name Millstone at the Eastern end of the village had taken place to a high standard during the Sutton Bank Closure Week. Thanks, would be sent to the contractors who had repaired it and who had only charged for materials.
- 18.177 Arrangements were finalised for the Defibrillator Training session on 20th October. There was some moisture ingress in the Defibrillator cabinet and this had been reported to the suppliers.
- 18.178 Cllr. Worley had checked the grit/salt bins in readiness for the winter season and would refill as necessary.

- 18.179 Christmas arrangements were confirmed. A new set of lights would be obtained to replace the faulty set disposed of last year. The next newsletter would be printed on 26th November and would be distributed on 1st/2nd December. The Village Hall would be reserved for the Carol Singing on December 16th in case of inclement weather.
- 18.180 A brief report had been circulated by Cllr. Pollard re the YLCA One Day Conference. She had found it very worthwhile and useful.
- 18.181 The Chairman reported that she had received notice that there was a broken rail on the battlements. From rear light debris in the road below it appeared that a vehicle on the pavement had caused the damage. NYCC had been notified and a temporary repair had been carried out by Cllr. Artingstoll and her husband.
- 18.182 The Chairman reported that she had lodged the BT Call Box fault NE9DPR67 and that it was being dealt with.
- 18.183 Notice of the YLCA Hambleton Branch Meeting at Northallerton Town Hall on Wednesday October 17th at 7pm had been received. The new Highways Customer Communications Officer, Deborah Flowers from Area 2, would be attending and questions could be raised.
- 18.184 Adoption of the Records Management Policy and receipt of an update on the progress of the Data Audit for GDPR was progressing. TMG data would be included.
- 18.185 Items for next meeting on November 12th 2018.
Co-option.
Report of Clerk's Review.
Revised Standing Orders taking GDPR in to consideration.
Commencement of budgeting process for 2019/2020.

Clerk's Report.

Swimming at Sutton Hall. Awaiting correspondence from Chairman of Timeshare Management Committee.

Correspondence.

YLCA. Notice of Hambleton Branch Meeting on October 17th 2018. Questions can be submitted for new Area 2 contact. *Parish Portal not really working and timescale for work to be carried out after yellow marks drawn?*

Rigg House. Request for help re concealed entrance.

Village Map Company. *Emails would be circulated for information but the matter would not be progressed further.*

HDC. Notice of Precept 2019/2020 request paperwork.

HDC. Notice of cancellation of November Parish Liaison Meeting. *Request reason for this.*