

**MINUTES OF THE ORDINARY MEETING
OF SUTTON UNDER WHITESTONECLIFFE PARISH COUNCIL HELD ON
MONDAY 8TH MAY 2017 AT 7.30 PM IN SUTTON VILLAGE HALL.**

Present: Cllr. Artingstoll, Cllr. B. Carney, Cllr. J. Dickinson, T. Hill, Cllr. A. Pollard, Cllr. G. Thomas and Cllr. C. Worley, attended the meeting. District Councillor R. Baker, County Councillor G. Dadd and PCSO L. Walker were in attendance for part of the meeting.

The Chairman, Cllr. Artingstoll welcomed everybody.

17.080 To receive apologies for absence. None.

17.081 Mrs Therese Hill was proposed by Cllr Artingstoll and seconded by Cllr. Carney and co-opted as a new Parish Councillor and welcomed.

17.082 Reports for April and May from NY Police were given by PCSO Lucy Walker.

17.083 There were no declarations of interest in items on the agenda.

17.084 The minutes of the meeting held on April 10th 2017 were approved after correcting the name of Old Oak Cottage.

17.085 District Councillor Bob Baker gave a brief report reminding members that the HDC Parish Liaison Meeting would take place on 18th May. There continued to be problems with bin emptying to the east of the village which Cllr. Baker would follow up.

17.086 County Councillor G. Dadd noted that the County Council was still in a state of purdah as a result of the forthcoming General Election and this was affecting some major decisions. The County Council AGM would be held on 10th May. Cllr. Dadd expressed his sadness that some good opposition members had lost their seats at the recent County Council elections. Arrangements were made for a press photograph for the new information sign for Sutton Bank in the lay by on the A19. Following another severe accident at the Bagby road junction on the A170 a suggestion had been passed to Area 2 to build a roundabout at the junction which might also benefit HGV drivers not wishing to ascend Sutton Bank.

17.087 Clerk's Report. See notes below.

17.088 Financial Matters. Balance in Bank as 28 April 2017. £3871.95.

The internal audit report from V. Fegan was received and the Annual Accounts and Annual Governance Statement were approved. As suggested by Internal Auditor, the Council would in future ensure that all payments were supported by invoices showing the full amount.

Income: VAT request for £441.08.

HDC. Precept. £2063.00.

BHF Donations £31.00

YLCA Transparency Fund. £292.91

Payments:

Payment of Clerk's wage for May 2017, £86.58 Chq. 403. Approved.

Payment to Clerk for Travelling Expenses. 2 x return. £11.70. Chq.404. Approved.

Payment to BHF. £50.00. Chq. 405. Approved.

Payment to Sutton Hall for plants. £100.00. Chq. 406. Approved.

Payment to NYCC for VAS. £450.00 (VAT 75.00). Chq. 407. Approved.

Payment to Sutton Village Hall - rent - Defib. Awareness Sessions. £80.00 Chq. 408. Approved.

Payment to Zoe's Place for Internal Audit Donation. £40.00. Chq 409. Approved.

17.089 Planning Matters:

17.090 An update from Traffic Management Sub Committee including the installation of the sign on the A19 layby was received. The Clerk was requested to liaise with the Bagby and Thirsk Council Clerks to see if their Councils would add their support to the roundabout idea. A date for a meeting with Will Naylor from the PCC Office and Highways England to possibly make improvements to HGV information boards on the major routes. Cllr. Pollard gave an updated report of the Incident Log which showed fewer HGV incidents on Sutton Bank in 2017 than in a comparable period in 2016. It was noted that the weather had been considerably drier in 2017. There had been a complimentary and useful comment left on the petition site.

- 17.091 An update regarding the Defibrillator Scheme was given by Cllr. Pollard. Installation of the cabinet was still awaited by Thompson's Electricians. A rota for weekly checks of the equipment would be drawn up. The summer newsletter would include the code to access the defibrillator. Once installed the defibrillator would be registered with Yorkshire Ambulance Service. The equipment bag would be returned to storage.
- 17.092 Community Emergency Plan. There had been no response to a request made to the Village Hall Committee. The request would be resubmitted. It was noted that Robin Derry was to leave the County CEP Team.
- 17.093 Cllr. Artingstoll was nominated by members as a potential representative for the Hambleton Area Committee.
- 17.094 Cllr. Thomas agreed to make enquiries regarding a possible Insurance Provider for 2017/2018.
- 17.095 ICO procedures were updated, including signing the Security Policy, adoption of the revised Model Publication Scheme and noting the availability of a training DVD.
- 17.096 Items for next meeting on June 12th 2017.
Village Newsletter.
Defibrillator.
Footpath surfacing.

Clerk's Report.

- Hillsprint. Binding of old minutes.
- HDC. Local Plan Alternative Sites and Local Greenspace Consultation until 2nd June.
www.hambleton.gov.uk/localplan
- HDC. Parish Liaison Meeting Agenda. Includes Kerbside Recycling Contamination, Local Plan, NYCC Parish Portal-Online Reporting. Former Northallerton Prison site., Community Litter Picking and Community Awards 2017. Deadline for submission of questions is 12th May.
- NYCC. Repairs to road at village hall would be undertaken.

Correspondence.

- NYCC. Advance notice of Road Closure at Crosshills from 10 – 12 July.
- NALC. Legal Briefing. The Code of Recommended Practice on Local Authority Publicity. (England). *Circulated.*