

**MINUTES OF THE ORDINARY MEETING OF SUTTON UNDER
WHITESTONECLIFFE PARISH COUNCIL HELD ON WEDNESDAY 9TH MAY 2018
AT 8.00 PM IN SUTTON VILLAGE HALL.**

Present: Cllr. C. Artingstoll, Cllr. J. Dickinson, Cllr. T. Hill, Cllr. A. Pollard, Cllr. G. Thomas and Cllr. C. Worley attended the meeting. County Councillor Dadd and District Councillor R. Baker were in attendance, with two members of the public and PCSO N. Warby.

- 18.80 To receive apologies for absence. None.
- 18.81 PCSO N. Warby was thanked for giving a report from NY Police. It included a report of mud being deposited on the road just before the TdY was to pass through, and a number of HGV related incidents on Sutton Bank.
- 18.82 Declaration of interest in items on the agenda. None.
- 18.83 The minutes of the meeting held on 9 April 2018 were approved and signed.
- 18.84 County Councillor G. Dadd gave a report from NYCC including an update of the success being had by the Library volunteers in the running and extension of services. In the past NYCC had provided free transport for students aged 16-19 years attending Special Schools but were now asking for a contribution of approximately £400 per annum. Cllr. Dadd outlined the proposed makeup of the new Constituency Committees Framework Protocol for which approval would be sought at the first Full Council Meeting in June. He also gave a brief summary of the Shine TV film making project in Thirsk and the surrounding area.
- 18.85 District Councillor R. Baker gave a brief report from HDC which was to hold its AGM the following week and also gave a reminder that the HDC Parish Liaison Meeting was also taking place the following week. Rubbish collection routes were to be revised from early June. An update about the status of Allerton Park and its links with collection of rubbish from HDC would be given later and Councillors were invited to attend a visit to Allerton Park.
- 18.86 Clerk's Report. See below.
- 18.87 Financial Matters. Balance in Bank as 31 March 2018. £2,709.77 and 30 April £4,323.07.
a) Income: HDC ½ Precept. £2036.50. HMRC VAT refund. £206.99 (Not included in Balance)
b) Payments:
Payment of Clerk's wage for May 2018. £86.58, Chq. 778 Approved.
Payment to Clerk for Travelling Expenses. 2 x return. £11.70, Chq. 779 Approved.
Payment to NYCC for VAS. £450.00. Chq. 780 Approved.
Payment to IC de Wet for padlock. £1.99. Chq. 781 Approved.
Payment to IC de Wet for TdY land art materials. £66.21. Chq. 782 Approved
Payment to A. Pollard for Balloons for TdY. £59.95. Chq. 783 Approved.
Payment to A. Pollard for Envelopes and Glue Sticks. TdY. £6.45. Chq. 784 Approved.
Payment to C. Artingstoll for flags. TdY. £62.46. Chq. 785. Approved.
Payment to C. Artingstoll for ink cartridges. £38.57. Chq 786. Approved.
Payment to IC de Wet for TdY travelling. 4 X Return. £23.40. Chq. 787. Approved.
Cheque 788. VOID.
- 18.88 The Annual Accounts for 2017 -18 were approved and would be sent for an Internal Audit.
- 18.89 It was agreed to certify that Sutton PC is exempt from an External Audit.
- 18.90 Planning Matters:
Application. HDC. New Premises Licence for Sutton Hall Resort. Wish to see approved. The Resort Rules of facilities being only for timeshare owners were noted.
Decision. 18/00234/FUL Bamber House. Demolition and Rebuilding. Approved.
- 18.91 An update from Traffic Management Sub Committee reported that the next meeting was yet to be planned. The VAS was expected on 29th May.
- 18.92 The road closure muddle by NYCC and HDC and consequently by the Traffic News, for the Tour de Yorkshire on Saturday May 5th 2018 had been disappointing and had spoiled an otherwise good day. The village had been assured that the A170 would only be closed to HGVs from the morning until two hours before the race and that cars and bikes would be diverted down Kilburn Lane to avoid the Sutton Bank closure. The resulting lack of through traffic had had a considerable knock on effect for trade at both the Pub and the Village Hall.
It was agreed that in future, improved publicity for the Village Hall needed to be in place for the eastern end of the village as well as from the west. The small hand flags had been very popular and the village itself looked magnificent, as a result of all the hard work of the community.
Villagers would be asked to send photographs to the Clerk in order that a film show for the residents could be organised.
It would be checked if the Parish Council owed a member of the Village Hall Committee for expenses, including the TV licence.
Grateful thanks were expressed to all who had worked so very hard.
- 18.93 The Clerk had circulated notes from the YLCA GDPR Training and discussion re the Sutton PC Policy. It was agreed that should the Government insist on Parish Councils needing a DPO

- (Data Protection Officer) Sutton would join the proposed YLCA initiative.
- 18.94 Repairs to the path adjacent to Eden House were noted and appreciation would be sent via Cllr. Dadd.
- 18.95 Arrangements for the co-option of a new Parish Councillor had been put in place. All households had received notification.
- 18.96 Councillors were requested to respond to www.nationalruralcrimenetwork.net/survey
- 18.97 Report received regarding property in the parish. Non-compliance with a planning condition of domestic use only had been noted. HDC were aware.
- 18.98 October 6th or 20th was agreed for the next Defibrillator Training Session.
- 18.99 A report re the Planning Seminar from Cllrs. Artingstoll and Dickinson was received. It had been very useful.
- 18.100 Maintenance of the bench at Kilburn Lane end. Cllr. Worley would re set the bench to prevent it wobbling and would repaint it.
- 18.101 Items for the next meeting on June 11th 2018.
Approval of the internally audited accounts.

Clerk's Report.

YLCA correspondence. Various emails about GDPR and Data Protection Officer appointment. *All circulated.* Further clarification re Marketing would be requested from YLCA as had been promised at the Training Session.

Notice of Clerk's wage increase from £9.743 per hr to £10.107per hr, SCP19. Backdated to April 1st 2018

Worst of holes outside Village Hall patched by NYCC and confirmation that stones will be removed from farm lane entrance.

Correspondence.

Discussions with Thirlby Village Meeting re road closure by Yorkshire Water on 14th May for at least 3 days.

Cllr. A. Pollard. Report from NYMNPA Western Area Parish Forum. Circulated.

HDC Parish Liaison Meeting. Agenda. Cllr. Pollard and the Clerk to attend. They were asked to find out how often the roadside verges have litter cleared from them. Also, they were requested to lobby for green bin collections to be carried on until the end of December.