

## St Mabyn Parish Council

### Minutes of the Meeting of St Mabyn Parish Council held in the Memorial Hall, St Mabyn on Tuesday 4<sup>th</sup> September 2018, commencing at 7.30pm.

**Present:** Cllrs: M Grigg (Chairman), G Martin, D Masters, Mrs C Bray, A Fynamore, B Wiltshire, Mrs P Lloyd, R Chadwick and G Smith.

**In Attendance:** Mrs L Coles, Parish Clerk, and Cllr S Rushworth (Cornwall Council).

There were 4 members of the public present

Item No		Action By
1	<p><b>Apologies</b> Apologies were received and accepted from Cllr C Daniels and Cllr S Rushworth (Cornwall Council), who was late to the meeting</p>	
2	<p><b>Declarations of Interest</b>  <b>a) Agenda Items.</b> Cllr Smith declared an interest in Items 7a and 11; Cllr Masters declared an interest in Items 7a and 11.  <b>b) Gifts</b></p>	
3	<p><b>Consideration of Written Requests for Dispensation.</b> None received</p>	
4	<p><b>Unitary Councillor's Report.</b> This item was deferred until later in the meeting</p>	
5	<p><b>Public Participation</b> One of the Applicants concerned in the planning decision Appeal, (item 7d.i of the agenda) asked that the Parish Council considers supporting their Appeal, following the granting of a Certificate of Lawful Use of the Land, which was supported by the Council. A member of the public said that he supported the Parish Council's original decision to object to development of the site, planning application PA17/10565. A discussion followed about future development around this site.</p>	
6	<p><b>Response to Public Participation.</b> Not applicable.</p>	
7	<p><b>Planning</b>  <b>a) PA18/07278, Land South East of West End Cottage, Station Road, St Mabyn, Bodmin.</b>  <b>Cllrs Smith and Masters, having declared an interest in this Item, left the room.</b>                      A discussion followed. It was noted that the height of the proposed development has been reduced and some of the hedge has been removed for safety reasons. It was <b>RESOLVED</b> to support this application, <b>proposed by Cllr Martin and seconded by Cllr Bray, six votes for and one against.</b>  <b>b) Applications received after the Agenda was finalised:</b> None received.  <b>c) Planning decisions from Cornwall Council.</b> None received.  <b>d) Other Planning Matters</b>                      i. <b>APP/D0840/W/18/3204934. Ref.PA17/10565, Land West of Tregaddock House, Tregaddock Lane, St Mabyn, PL30 3DE.</b> The Chairman read out the Parish Council's previous comments to the Planning Application. It was <b>RESOLVED</b> to note the Appeal but not respond, <b>proposed by Cllr Smith, seconded by Cllr Masters, six votes for and three abstentions.</b></p>	

	ii. Attendance at forthcoming Planning Conferences. Cllr Martin and Cllr Bray would like to attend the St Austell event. The Clerk will book the places.	Clerk
8	<b>Minutes of the Meeting held on 31<sup>st</sup> July 2018</b> It was <b>RESOLVED</b> that these Minutes be recorded as a true record of that meeting subject to a typo, comma to be inserted after “£13K,.....”, page 19, Item 11. <b>Proposed by Cllr Wiltshire, seconded by Cllr Martin with all in favour.</b>	Clerk
9	<b>Matters Arising from the above Minutes and the Action Tracker</b> <b>Minutes:</b> Page 21, Item 19. PTA Beer Festival to be an agenda item for the next meeting <b>Action Tracker:</b> Cllr Martin asked if the benches could be installed by a Contractor. Cllr Masters said that he may know someone who can do this. Cllr Martin is happy to store the bench for The Crescent in his garden until it can be installed. The Clerk will speak to Cllr Daniels, who is storing the benches at present. Cllr Masters will provide a photo of the tyre swing for the Clerk to use to order the new chains.	Clerk Clerk DM
10	<b>King George V Playing Field</b> Cllr Masters has inspected the play equipment, and all looks fine. The new fence has been put up by Richard Bray. A1 have still not trimmed the hedge along Watergate Lane, the inside and the top. Cllr Chadwick said that he will trim it with a flail. Cllr Martin has received reports that dogs are being exercised in the Playing Field. Cllr Martin asked if parking outside the gates of the Playing Field could be reviewed. Discussion followed about the possibility of a chain with a sign being put up across the entrance and the implications this would have for emergency vehicles and contractors wishing to access the field for maintenance purposes. Cllr Masters said it should be possible to have bollards installed, one set one at either side of the entrance with two ‘kick’ ones in the centre that an emergency vehicle can knock down to gain access to the field and the contractor would have a key. It was <b>RESOLVED</b> that the Clerk will look at the cost of providing bollards, <b>proposed by Cllr Martin, seconded by Cllr Lloyd with all in favour.</b> The Clerk read out an email from Wadebridge U15 FC which said that the money will be paid to the Parish Council this week.	RC Clerk
4	<b>Unitary Councillor’s Report – this Agenda Item was moved because Cllr Rushworth was late to the meeting.</b> Cllr Rushworth reported that the Electoral Review Committee is refining its final response. Parish Boundaries will be looked at and if two parishes wish to merge then a proposal should be sent to Cornwall Council. Discussion followed, and it was agreed that the Clerk will contact Helland and ask if it would be willing to merge with St Mabyn. The Clerk will report back to the Council at the October meeting.	Clerk
11	<b>The Village Shop</b> Cllr Smith gave an update. The Community Shop opened as promised on the 25 <sup>th</sup> August for Newspapers and will be transferring from the Snooker Hall to the Porta Cabin very shortly. Cornwall Council is willing to accept the Planning Application that Cllr Smith made on behalf of the Parish Council if it is signed by the Clerk. Cllr Finnamore wished to record a vote of thanks in the Minutes to the Volunteers that have made the shop work. The Clerk had obtained quotes from Solicitors for drawing up the lease but only two out of three had replied. It was <b>RESOLVED</b> that Chisholms of Wadebridge are appointed, <b>proposed by Cllr Martin, seconded by Cllr Chadwick with all in favour.</b> The Clerk will make contact. <b>It was proposed by Cllr Martin and seconded by Cllr Bray, with all in favour</b> that the Solicitor’s costs for drawing up the Lease is paid for by the Community Shop.	Clerk

	Following discussion about the confusion of the £10k discussed at the 31 <sup>st</sup> July Meeting it was agreed that an Extraordinary Meeting will be called for the 11 <sup>th</sup> September to discuss the way forward. In the meantime, <b>Cllr Finnermore proposed</b> that a temporary loan of £5000 is made to the Community Shop, <b>seconded by Cllr Martin with all in favour</b> . The Porta Cabin is in the process of being refitted. An offer has been made from a local builder to clad the outside and put on a pitched roof with insulation etc. Western Power has fitted an electric box on the wall of the Public Toilets and a meter will be put in to feed the shop. There will be a security light on the side of the shop. Water will also be temporarily run from the Toilets to the Shop. An Agreement will be formalised re the Electricity Meter and the Clerk will look at this. The Shop is hoping to trade on the 1 <sup>st</sup> October.	<b>Clerk</b>          <b>Clerk</b>
<b>12</b>	<b>Celtic Cross Site</b> The Clerk will chase Highways regarding putting the Cross back on the Triangle. For the time being it is safe where it is, against the hedge. Cllr Martin will give the Clerk a list of the Listed Buildings in the Parish to be forwarded to the NDP Group.	<b>Clerk</b>
<b>13</b>	<b>Neighbourhood Development Plan</b> The Clerk reported that the Steering Group will be arranging a meeting in the near future. <b>(Cllr Rushworth left the meeting)</b>	
<b>14</b>	<b>Footpaths</b> The Clerk will chase up the issues with the footpath by the Church with Cornwall Council.	<b>Clerk</b>
<b>15</b>	<b>Highway Matters</b> a) <b>Helland Bridge</b> – Cllr Martin reported the issue of caravans and camper vans not being able to make the turn after Helland Bridge because of the narrowness of the road. The Clerk will contact Cornwall Council and ask about signage. The Clerk reported that there is to be a Road Closure at the bridge and she will find out the reasons for the closure. b) <b>Road Closure</b> – There will be a road closure at Station Road, St Mabyn, for Western Power.	<b>Clerk</b>  <b>Clerk</b>
<b>16</b>	<b>Correspondence</b> a) Letter from CALC to the Police and Crimes Commissioner regarding the proposed merger of Devon and Cornwall Police with Dorset Police and the reply from the PCC. <b>Noted</b> b) Cornwall Council consultation re Community Infrastructure Levy (CIL). <b>Noted</b> c) Letter from Burlerrow Farm regarding the measures being put in place re the production of Miscanthus. The letter was read out and it appears that things are improving. Cllr Masters will visit the farm every month and give the Council a progress report. The Clerk will thank the farmer and ask if the letter can be published on the website.	<b>Clerk</b>
<b>17</b>	<b>Finance</b> a) Payment of cheques for August. It was <b>RESOLVED</b> to sign the cheques and make the following payments, <b>proposed by Cllr Martin, seconded by Cllr Lloyd with all in favour:</b> <ul style="list-style-type: none"> <li>• Chq 001896 – L Coles, Clerk’s August Salary, expenses and office costs</li> <li>• Chq 001897 – B K McNary, Toilet and Bus Shelter cleaning for August - £100.00</li> <li>• Chq 001898 – HMRC Direct, Clerk’s August PAYE, Month 5</li> <li>• Chq 001899 – A1 Trees &amp; Grounds, grass cutting June/July playing field - £576.00</li> <li>• Chq 001900 – MA Grigg (L Coles), fencing materials for playing field - £211.00</li> </ul> b) Bank reconciliation for July and Cashflow to Budget for August. It was <b>RESOLVED</b> to sign the Bank reconciliation as correct, <b>proposed by Cllr Martin and seconded by Cllr Bray with all in favour.</b>	

	<p>c) Duchy Defibrillators. It was <b>RESOLVED</b> that Duchy Defibrillators will be appointed to maintain the defibrillator, <b>proposed by Cllr Bray, seconded by Cllr Fynamore with all in favour</b>, the Clerk will contact Duchy defibrillators. Cllr Masters said that the defibrillator might be taken to the pub from the old shop.</p> <p>d) Transfer of the bank accounts from Lloyds Bank to Unity Trust. The Clerk passed the forms round for signatures and as soon as she has obtained Cllr Daniel's signature the forms will be submitted to Unity Trust.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>
<b>18</b>	<p><b>Any Other Business</b> The Parish Council held a 30 second silence in respect of John Lobb of Treblethick Farm who has recently died.</p>	
<b>19</b>	<p><b>Items for inclusion in future meetings</b> PTA Beer Festival</p>	
<b>20</b>	<p><b>Date and time of next meeting</b> The next meeting of St Mabyn Parish Council will be held on Tuesday the 2<sup>nd</sup> October 2018 in St Mabyn Peace Memorial Hall commencing at 7.30pm.</p>	

There being no further business to transact the Chairman closed the meeting at 10.10pm

Signed.....Chairman

Date .....

DRAFT

A copy of these Minutes and those of previous meetings of the Parish Council can be viewed on the Parish Council Website: <http://www.parish-council.com/StMabyn/>

DRAFT