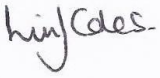


ST MABYN PARISH COUNCIL

Notice is hereby given of a Meeting of St Mabyn Parish Council, to be held in The Memorial Hall, St Mabyn, Cornwall on Tuesday 7th November 2017 commencing at 7.30pm.

Members of the press and public are invited to attend, pursuant to the Public Bodies (Admissions to Meetings) Act 1960. (Members of the public are invited to make representations in person on matters relating to the Parish under Item 4 Public Participation).

The latest plans for discussion at the meeting can be viewed on the Cornwall Council Planning Portal

Signed  Linda Coles
Dated 31st October 2017

Mrs Linda Coles, Locum Parish Clerk
The Firs, Lower Metherell, Callington, PL17 8BJ
Telephone: 01579 350962 Email: clerk@stmabynpc.co.uk

Chairman: Mark Grigg

AGENDA

1. **APOLOGIES.**
2. **DECLARATIONS OF INTERESTS. 1 AGENDA ITEMS. 2 GIFTS** (All gifts and hospitality received that could be seen by the public as likely to influence a Councillor's judgement).
3. **CONSIDERATION OF WRITTEN REQUESTS FOR DISPENSATIONS. Clerk**
4. **PUBLIC PARTICIPATION.**
5. **RESPONSE TO PUBLIC PARTICIPATION.**
6. **PLANNING**
 - a) To receive notices of new planning applications received before the agenda finalised and **RESOLVE** the Parish Council's response, if applicable. **All**
PA17/09376. ST Developments (Cornwall) Ltd, Land South East of West End Cottage, Station Road, St Mabyn, Bodmin. Construction of two dwellings.
PA17/09766. Jason Gordon, St Mabyn School, Wadebridge Road, St Mabyn, Bodmin. Works to a tree subject to a tree preservation order. Pruning of Horse Chestnut by 3 metres from 18 metres in height and 12 metres in width.
EN17/02051. Enforcement notification. Damage to Listed Granite Sign, Guide Post, St Mabyn, Bodmin.
 - b) To note planning applications received after the agenda has been published. **All**
 - c) To receive planning decisions from Cornwall Council. **Clerk**
 - d) Other Planning Matters.
7. **MINUTES FROM THE FOLLOWING MEETING TO BE APPROVED AND SIGNED**
 - a) Minutes from the Parish Council Meeting held on 3rd October 2017.
8. **MATTERS ARISING FROM THE ABOVE PARISH COUNCIL MEETING MINUTES AND ACTION TRACKER**
9. **PARISH COUNCIL POLICIES AND PROCEDURES.**
 - a) Disciplinary Process and Procedure. (circulated to Members) **All**
 - b) Grievance Process and Procedure. (circulated to Members) **All**

- c) Terms of Reference for Disciplinary Committee (circulated to Members) **All**
- d) Terms of Reference for Appeals Committee (circulated to Members) **All**

10. **PLAYING FIELD** – Monthly inspection report (Cllr Chadwick) and other matters.
11. **NEIGHBOURHOOD DEVELOPMENT PLAN.** Update from the Steering Group Committee if applicable.
12. **FOOTPATHS.** (Including Seat to be placed at Highgate).
13. **HIGHWAY MATTERS.**
14. **CEMETERY.** Clerk to report to Council on its position re management. **Clerk**
15. **PUBLIC TOILETS**
16. **CORRESPONDENCE:** To consider and **RESOLVE** Council's response to correspondence received. **All**
 - a) HMRC letter acknowledging PC compliance with Auto -Enrolment Regulations and Duties.
 - b) Email from N Garland re update on plans for the playing fields.
 - c) Completion Notice for the adoption of the Telephone Kiosk at Longstone.
 - d) Email from Cornwall Autism Partnership re plaque on public toilets.
 - e) Report from Highways re Speed Monitoring at Longstone Crossroads.
 - f) Email from D Ebsary, CORMAC, re new Way Markers for the footpaths.
 - g) Invitation to Cornwall Preventing Violent Extremism & Terrorism Conference.
 - h) Invitation to Localism Summit 2017.
17. **FINANCE**
 - a) To **RESOLVE** and sign the cheques covering Clerk's wages/expenses for October and other payments. **All** (details of payments circulated to Members)
 - b) To **RESOLVE** to approve and sign the Bank Reconciliations for September 2017. **All**
 - c) To discuss Draft Budget proposals for Precept 2018/19. (circulated to Members).
 - d) To report on External Auditor's Report and Conclusion of Audit 2016/17. **Clerk**
 - e) Parish Insurance and Asset Register. **Clerk**
18. **ANY OTHER BUSINESS.** Items for report and interest only (Members are reminded that decisions cannot be made under this item)
19. **ITEMS FOR INCLUSION IN FUTURE MEETINGS.**
20. **DATE OF NEXT MEETING.**

A draft copy of the Minutes of the last Parish Council Meeting can be viewed on the Parish Council Website:
www.parish-council.com/StMabyn

This meeting is advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.