

**Minutes of the Meeting of the St Mabyn Parish Neighbourhood Plan Steering Group held on Tuesday 22<sup>nd</sup> May 2018 at St Mabyn Peace Memorial Hall, St Mabyn, following the meeting for the Topic Groups which commenced at 7.30pm**

Present: Jake Gillespie (JG) Chair, Jeff Muir (JM)(Consultant), Bryan Wiltshire (BW) and Linda Coles (LC) (Clerk)

<b>Item No</b>		<b>Action By</b>
<b>1</b>	<b>Apologies</b> Apologies were received and accepted from Charlie Daniels, Penny Lloyd and James Mutton who had attended the earlier meeting	
<b>2</b>	<b>Minutes of the 16<sup>th</sup> April Meeting</b> The Minutes were approved.	
<b>3</b>	<b>Matters Arising from the above Minutes</b> The funding will applied for by LC from Locality. JM will produce a budget for this. JM is looking at the bid for The Big Lottery funding.	<b>LC/JM JM</b>
<b>4</b>	<b>Update on Topic Groups</b> There will be a second meeting of the volunteers for the Topic Groups to build on what has been started this evening. JM has observed the groups and identified four members to head up a group: Philip Treveil, Historic Sites and Local Culture; Tina Kutter, Community Facilities, Health and Well-being; Alexy Van Kimmenade, Young people and Education; and Martin Bailie, group to be chosen. JM will produce a flyer to publicise the next meeting of the Topic Groups, to be held on Tuesday the 19 <sup>th</sup> June 2018 at 7.30pm in the Memorial Hall. LC to book hall. It was suggested that the flyers are distributed on the 11 <sup>th</sup> June.	<b>JM LC</b>
<b>5</b>	<b>Update on School Spring fair</b> LC said that it was rather disappointing that only two residents stopped and made a comment on the Plan.	
<b>6</b>	<b>To discuss budgets and funding</b> Already discussed.	
<b>7</b>	<b>Any Other Business</b> There was no other business to discuss	
<b>8</b>	<b>Date and Venue of Next Meeting</b> Tuesday 19 <sup>th</sup> June, following the Topic Group meeting which will commence at 7.30pm in the St Mabyn Peace Memorial Hall	

Signed.....Chairman

Dated .....