

St Mabyn Parish Council
Minutes of the Meeting of St Mabyn Parish Council held in the Memorial Hall, St Mabyn
on Tuesday 6th November 2018, commencing at 7.30pm.

Present: Cllrs: M Grigg (Chairman), Mrs C Daniels (Vice Chair), G Martin, D Masters, R Chadwick
A Fynamore and G Smith.

In Attendance: Mrs L Coles, Parish Clerk, Cllr S Rushworth (Cornwall Council)

There was one member of the public present

Item No		Action By
1	<p>Apologies Apologies were received and accepted from Councillor Mrs P Lloyd and Councillor Mrs C Bray. A letter of resignation was received and accepted from Cllr B Wiltshire. The Clerk will notify the Monitoring Officer.</p>	Clerk
2	<p>Declarations of Interest a) Agenda Items. Cllr Smith declared an interest in Item 11 Village Shop (and Item 14), and Cllr Masters declared an interest in item 11, Village Shop, both are on the committee for the shop. b) Gifts. None declared.</p>	
3	<p>Consideration of written requests for dispensation None received.</p>	
4	<p>Unitary Councillor's Report Cllr Rushworth reported that Cornwall Council is working on its budget at present. The proposal is that there will be an increase of 3.99% in Council Tax, 2% of which will be for Adult Social Care. Cornwall Council has now started reviewing the Parish Boundaries and has already received some applications for changes. The Council wants to provide 350 extra care units and is looking for sites to build 50 care homes. Cllr Rushworth has had a phone call with the Case Officer for the Chapelfield development and has agreed an extension on the 5-day protocol until after this Parish Council meeting.</p>	
5	<p>Public Participation The Architect for the Chapelfield development, PA17/06588, spoke about the amendments made to the plans, having taken on board the Parish Council's previous comments. Affordable Housing is now in favour of the scheme and Cornwall Council is minded to approve it. Questions were answered by the Architect and a discussion followed around the Parish Council's concerns regarding the original planning application and the number of houses to be built in total, as well as the S.106 Money from the Longstone development being used to make this scheme viable. Drainage and sewerage and highway issues were discussed.</p>	
6	<p>Response to Public Participation. As above.</p>	
7	<p>Planning a) Planning applications received before the agenda was published: PA17/06588, Chapelfield, Chapel Lane, St Mabyn, Bodmin. Proposed residential development, 13 dwellings (Affordable and Open market dwellings). 5-Day Protocol discussed and it was RESOLVED to accept Option 3 of the protocol and have the application called to Committee, proposed by Cllr Daniels, seconded by Cllr Martin with all in favour. Cllr Daniels will attend the Sub-Area Committee and speak on behalf of the Parish Council.</p>	CD

	<p>PA18/08817, Land West of Polglaze Farm, St Mabyn, Bodmin. Conversion of existing outbuilding to a residential property. The Planning Sub-Committee visited the site and no problems were identified. The development will be more aesthetically pleasing.</p> <p>PA18/08818, Polglaze Farm, St Mabyn, Bodmin. Listed Building Consent: conversion of existing outbuilding to a residential property.</p> <p>PA18/08819, Land South of Polglaze Farm, St Mabyn, Bodmin. Conversion of outbuilding to dwelling.</p> <p>PA18/08820, Polglaze Farm, St Mabyn, Bodmin. Listed Building Consent: Conversion of outbuilding to dwelling.</p> <p>Following discussion, it was RESOLVED to support planning applications PA18/08817, PA18/08818, PA18/08819 and PA18/08820 en bloc, proposed by Cllr Martin, seconded by Cllr Masters with all in favour.</p> <p>b) Planning applications received after the agenda was published. PA18/08548, Penwine Barn, Longstone, Bodmin, Cornwall. Change the use of a recreational room and annexe to create three self-contained holiday lets with full disabled access. The sub-committee recommended support of this application. It was therefore RESOLVED to support, proposed by Cllr Martin, seconded by Cllr Masters with all in favour.</p> <p>c) Cornwall Council Planning Decisions: PA18/07278, Land South East of West End Cottage, Station Road, St Mabyn, Bodmin. Construction of two dwellings (revised design following approval under decision PA17/09376). APPROVED</p> <p>d) Other Planning Matters. Concerns had been raised regarding the developments at St Mabyn Holiday Park, St Mabyn, Bodmin PL30 3BY. Following investigation it has been ascertained that permission has been granted for this development and building regulations are not required.</p> <p>Cllr Rushworth and the member of the public left the meeting.</p>	
8	<p>To RESOLVE to approve the Minutes of the following Meeting:</p> <p>a) Minutes of the Meeting held on Tuesday 2nd October 2018. It was RESOLVED that the Chairman should sign the copy of these Minutes as a true record of that meeting.</p> <p>Proposed by Cllr Smith, seconded by Cllr Fynamore with all in favour.</p> <p>Cllr Daniels left the meeting</p>	
9	<p>Matters arising from the above Minutes and the Action Tracker</p> <p>Cllr Masters has sent the photos of the tyre swing to the Clerk.</p> <p>Cllr Masters is putting the seat together for Highgates, cleaning out the area that it will sit on and making some anchorage to secure it to the ground.</p> <p>The Clerk will look at Land Registry for details of the Playing Field and the car park behind the bus shelter.</p>	<p>DM</p> <p>Clerk</p>
10	<p>King George V Playing Field</p> <p>Cllr Martin reported that numbers 5 and 6 Station Road have encroached on the land at The Playing Fields, by extending the garden space. The hedge has been removed and a wooden fence erected. However, it was agreed that because this happened some 15 years ago there is little that can be done to retrieve the land now that adverse possession has been established. The football team has started using the field again for training.</p>	
11	<p>The Village Shop and Public Defibrillator</p> <p>The Clerk will contact Duchy Defibrillators regarding an update on the removal of the equipment from the old shop to the pub.</p> <p>The Clerk handed round copies of the draft Lease as drawn up by the Solicitor. Subject to the word 'playgroup' (item 22.7) being changed to Community Shop it was proposed by Cllr</p>	<p>Clerk</p>

	<p>Martin and seconded by Cllr Chadwick to accept the draft and the Clerk will ask Chisholms to draw up the formal Lease.</p> <p>It was RESOLVED that the Porta Cabin will be gifted to the Community Shop, proposed by Cllr Finnamore, seconded by Cllr Martin with all in favour.</p> <p>Cllr Masters said that the outside toilet lights are now disconnected and the inside lights will be funded by the Community Shop; the meter is situated on the wall of the toilets. Water has been connected direct to the shop. The pathway to the toilets is shared access between the Parish Council and the Village Hall and the school now uses the gateway to the hall. The house next door to the shop has put boulders on the highway and the children are having to walk in the road. The Clerk will write to the resident and asked for these to be removed.</p> <p>The first month's trading, October, has been good. The Shop has been awarded 5 stars for food and hygiene. Regarding ongoing governance, there is to be a meeting of the members on the 25th January 2019. There are 125 individual shareholders.</p>	Clerk
12	<p>Neighbourhood Development Plan</p> <p>The next meeting of the Steering Group will be held in December and there will be a meeting for all involved in January 2019.</p>	
13	<p>Footpaths</p> <p>The Clerk will send a footpath plan to Steve Smith.</p> <p>Cllr Finnamore reported that the work has been carried out at Jasmine Cottage.</p>	Clerk
14	<p>Highway Matters</p> <p>The road is still closed at Helland Bridge.</p> <p>The Clerk reported that the A39 St Kew Highway will be closed from the 26th November to the 4th December; 19.30pm to 06.00am; for CORMAC to carry out works.</p> <p>Cllr Smith reported that Kier have dug a trench for electricity and water in Station Road. The trench has been back-filled with soil and stone where it had previously been tarmac. Kier has not restored the highway to the condition it was before and the Clerk will write to both Kier and Western Power and point out that this needs to be done. Richard Warne, Highways, is to attend the area tomorrow to inspect it.</p> <p>Cllr Masters said that outside Gander Cottage, station Road, a large pothole has appeared and the road surface is breaking up. The Clerk will report to Highways.</p>	Clerk Clerk
15	<p>Correspondence</p> <p>a) Cornwall Council draft Housing Supplementary Planning Document for Consultation. Cllr Martin said that clustering is a concern. Noted</p> <p>b) Cruse Bereavement Care letter requesting funding. The Clerk will reply that the Parish Council supports local charities only.</p>	Clerk
16	<p>Finance</p> <p>a) It was RESOLVED to sign and pay the following cheques for October. Proposed by Cllr Masters, seconded by Cllr Smith with all in favour to pay:</p> <ul style="list-style-type: none"> • Chq 001911- L Coles, Clerk's October salary, office & expenses • Chq 001912- B McNary, Toilet and Bus Shelter Cleaning - £100.00 • Chq 001913 – HMRC Direct, Clerk's October PAYE etc. • Chq 001914 – A1 Trees & Grounds, grass cutting September - £288.00 • Chq 001915 – Cornwall Council, planning training - £24.00 • Chq 001916 – Viking Direct, stationery, ink, toilet rolls, hand towels - £257.74 <p>RECEIPTS – Wadebridge U15s FC - £150.00</p>	

	<p>b) It was RESOLVED to sign the bank reconciliation for September and the Cashflow to Budget for October as being correct. Proposed by Cllr Martin, seconded by Cllr Chadwick with all in favour.</p> <p>c) Unity Trust Bank. The Clerk reported that the balance of the accounts had not been transferred as yet from Lloyds Bank. The Clerk explained to all how to register for internet banking on Unity Trust's Site.</p>	
17	<p>Any Other Business</p> <p>It was reported that the sign posts on the A39 and the B3266 are missing the arms that indicate St Mabyn. The Clerk will report.</p> <p>Cllr Masters said that James Mutton has reported that dog walkers are using his fields and leaving gates open. It was suggested that notices are put up to say 'Please Shut the Gate'. Cllr Martin said that dog owners should take more care. The Clerk will put a notice on the Parish Council website.</p> <p>The Clerk reported that Cllr Bray has the Remembrance Wreath and Crosses for the service on Remembrance Sunday. It was RESOLVED to pay for these items, proposed by Cllr Martin, seconded by Cllr Smith with all in favour. The Clerk will find out the amount to be paid.</p> <p>The Clerk gave some details of bollards that she has found online and which might be suitable for the gateway at the Playing Field.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
18	<p>Items for inclusion in future meetings.</p> <p>Bollards for the Playing Field</p> <p>Car Park</p>	
19	<p>Date and time of the next Parish Council meeting</p> <p>The next meeting of St Mabyn Parish Council will be held on Tuesday 4th December 2018, commencing at 7.30pm, in St Mabyn Peace Memorial Hall, St Mabyn.</p>	

There being no further business to transact the Chairman closed the meeting at 9.55pm

Signed.....Chairman

Dated.....

A copy of these Minutes and those of previous meetings of the Parish Council can be viewed on the Parish Council Website: <http://www.parish-council.com/StMabyn/>