

**St Mabyn Parish Council**  
**Minutes of the Meeting of St Mabyn Parish Council held in the Memorial Hall, St Mabyn**  
**on Tuesday 4<sup>th</sup> December 2018, commencing at 7.30pm.**

**Present:** Cllrs: M Grigg (Chairman), Mrs C Daniels (Vice Chair), G Martin, D Masters, R Chadwick  
A Finnamore, Mrs C Bray and G Smith.

**In Attendance:** Mrs L Coles, Parish Clerk, Cllr S Rushworth (Cornwall Council)

There were no members of the public present

Item No		Action By
1	<b>Apologies</b> Apologies were received and accepted from Councillor Mrs P Lloyd.	
2	<b>Declarations of Interest</b> a) <b>Agenda Items.</b> Cllr Smith declared an interest in Item 12 Village Shop, and Cllr Masters declared an interest in Item 12, Village Shop, both are on the committee for the shop. b) <b>Gifts.</b> None declared.	
3	<b>Consideration of written requests for dispensation</b> None received.	
4	<b>Unitary Councillor's Report</b> Cllr Rushworth reported that Cornwall Council is going to Cabinet on the 18 <sup>th</sup> December to discuss the motion of service charges for all of its social housing tenants, to be capped at £5 per week. Cornwall Council will be putting forward new affordable housing properties, aimed at those who are paying private rents, giving them a 5 year tenancy after which they will be offered an opportunity to purchase under a shared equity scheme, within S106 Agreements which the developer will pay for. Cllr Rushworth said that he believes that there will be a switch to smaller developments in future years and Neighbourhood Development Plans will not be able to stop affordable housing developments. The new Electoral Boundaries were published this morning. St Mabyn Parish is in the Wadebridge West Division.	
5	<b>Public Participation</b> No matters brought forward.	
6	<b>Response to Public Participation.</b> Not applicable.	
7	<b>Planning</b> a) <b>Planning applications received before the agenda was published:</b> None received. b) <b>Planning applications received after the agenda was published.</b> None received. c) <b>Cornwall Council Planning Decisions: PA18/07209,</b> St Mabyn Parish Council, Erection of a building for use as a Community Shop, Wadebridge Road, St Mabyn. <b>APPROVED</b> d) <b>Other Planning Matters. PA17/06588,</b> Chapelfield, Chapel Lane, St Mabyn, Bodmin. Proposed residential development, 13 dwellings (Affordable and Open market dwellings). This application has been called in to be heard at Committee on Monday 10 <sup>th</sup> December and the Clerk has registered the Parish Council's intent to speak to the application. Cllr Daniels will attend the Sub-Area Committee and speak on behalf of the Parish Council.	

8	<p><b>To RESOLVE to approve the Minutes of the following Meeting:</b></p> <p><b>a) Minutes of the Meeting held on Tuesday 6<sup>th</sup> November 2018.</b> It was <b>RESOLVED</b> that the Chairman should sign the copy of these Minutes as a true record of that meeting.</p> <p><b>Proposed by Cllr Smith, seconded by Cllr Finnamore with all in favour.</b></p>	
9	<p><b>Matters arising from the above Minutes and the Action Tracker</b></p> <p>Road Closure at Station Road, St Mabyn, Kier is in dispute with Western Power over who is responsible for restoring the site to its original state, currently in a horrible mess. The Clerk will contact both companies and ask for clarification.</p> <p>The Clerk will look at Land Registry for details of the Playing Field and the car park behind the bus shelter.</p> <p>The picnic bench and the bin will be added to the Action Tracker.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p>
10	<p><b>Standing Orders.</b> The Clerk handed round copies of the proposed amendments to Standing Orders as published by NALC to be discussed at the next meeting. The Clerk will put a paper together illustrating the changes to Standing Orders and will email round to all of the Members ahead of the next meeting.</p>	<p><b>Clerk</b></p>
11	<p><b>King George V Playing Field</b></p> <p>The bollards and the parking at the Playing Field was discussed.</p> <p><b>With the permission of the Members the Chairman brought Item 16 Car Park forward for discussion.</b></p> <p>It was reported that there had been a meeting to discuss whether there is room to safely have an entrance for a car park behind the Community Shop, level with the boundary of the public toilets. Cllr Masters showed an Architect's drawing to all which demonstrates that the entrance is wide enough to accommodate 30 cars. A revised drawing from Savills was circulated which indicates a housing development that will use this car park entrance as the way through. Cllr Masters suggested that a meeting is held between the Church, the School, the Diocese, the Shop, the Parish Council and its Clerk and the Memorial Hall. <b>Cllr Masters proposed, Cllr Daniels seconded and all were in favour to hold a meeting</b> at everyone's earliest convenience in the New Year, which the Clerk will arrange. It was agreed to defer a decision on bollards for the Playing Field until it is known how the plan for this car park is progressing.</p> <p>The Clerk reported that the Parish Council had been awarded £1000 from Tesco Bags for Life. The Clerk will seek more quotes for a new see-saw for the Playing Field.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p>
12	<p><b>The Village Shop and Public Defibrillator.</b> The shop is running well and it is hoped that the Post Office will be in by February 2019. There will be a meeting for all shareholders on the 25<sup>th</sup> January 2019. There is some delay with the Lease and the Clerk will chase this through the Solicitors. The Clerk will also chase the removal of the defibrillator from the old shop to the pub.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>
13	<p><b>Neighbourhood Development Plan</b></p> <p>There is to be a meeting of the Steering Group on the 11<sup>th</sup> December and the comments regarding the validity of a Plan and the Parish Council's concerns will be taken to this meeting.</p>	<p><b>Clerk</b></p>
14	<p><b>Footpaths</b></p> <p>The Clerk is chasing the LMP and requested details of the footpaths again from Cornwall Council.</p>	<p><b>Clerk</b></p>
15	<p><b>Highway Matters.</b> Already covered</p>	
16	<p><b>Car Park.</b> Already covered under Item 11.</p>	
17	<p><b>Correspondence.</b> None received</p>	

18	<p><b>Finance</b></p> <p>a) It was <b>RESOLVED</b> to sign and pay the following cheques for October. <b>Proposed by Cllr Finnamore, seconded by Cllr Martin with all in favour to pay:</b></p> <ul style="list-style-type: none"> <li>• Chq 300007- L Coles, Clerk’s November salary, office &amp; expenses</li> <li>• Chq 300008- B McNary, Toilet and Bus Shelter Cleaning - £100.00</li> <li>• Chq 300009 – HMRC Direct, Clerk’s November PAYE etc.</li> <li>• Chq 300010 – L Coles (Nisbets) Purchase of new picnic bench - £203.98</li> <li>• Chq 300011 – L Coles (Plasdon UK) purchase of new benches for playing field - £397.20</li> <li>• Chq 300012 – B McNary, Toilet and Bus Shelter Cleaning for December - £100.00</li> <li>• Chq 300013 – Boscawen CEP, NDP Consultant fee - £96.00</li> </ul> <p>b) It was <b>RESOLVED</b> to sign the bank reconciliation for November and the Cashflow to Budget as being correct. <b>Proposed by Cllr Martin, seconded by Cllr Bray with all in favour.</b></p> <p>c) The Clerk reported that the bank accounts have now been transferred from Lloyds to Unity Trust and urged those Members who haven’t already done so, to register for online banking.</p>	
19	<p><b>Any Other Business</b></p> <p>Cllr Martin had attended the Community Network Area meeting and gave a brief report. There has been a burglary in St Mabyn. A new Sergeant has been appointed in charge of Community Policing. Cllr Masters said that, regarding the burglary, the Police have been brilliant in their dealings.</p>	
20	<p><b>Items for Inclusion in Future Meetings</b></p> <ul style="list-style-type: none"> <li>• Celtic Cross</li> <li>• Standing Orders</li> <li>• Car Park</li> </ul>	
21	<p><b>Date and Time of the next Meeting</b></p> <p>The next scheduled meeting of the full Council will be held on Tuesday February 5<sup>th</sup> 2019 commencing at 7.30pm.</p>	

There being no further business to transact the Chairman closed the meeting at 9.27pm

Signed.....Chairman

Dated.....

A copy of these Minutes and those of previous meetings of the Parish Council can be viewed on the Parish Council Website: <http://www.parish-council.com/StMabyn/>