

St Mabyn Parish Council

Minutes of the Meeting of St Mabyn Parish Council held in the Memorial Hall, St Mabyn on Tuesday 31st July 2018, commencing at 7.30pm.

Present: Cllrs: Mrs C Daniels (Vice Chair), G Martin, D Masters, Mrs C Bray, A Finnamore, B Wiltshire and G Smith.

In Attendance: Mrs L Coles, Parish Clerk, and Cllr S Rushworth (Cornwall Council).

There were 5 members of the public present

Item No	In the absence of the Chairman, Cllr Daniels (Vice Chair) chaired the meeting	Action By
1	Apologies. Apologies were received and accepted from Cllr M Grigg (Chairman), Cllr Mrs P Lloyd and Cllr R Chadwick	
2	Declarations of Interest a) Agenda Items: Cllr G Smith and Cllr D Masters declared a non-pecuniary interest in Item 11, The Village Shop. They will remain in the meeting to provide information but will not take part in any vote. b) Gifts. None declared	
3	Consideration of written requests for Dispensation. None received	
4	Unitary Councillor's Report. Cllr Rushworth reported that Cornwall Council had its final meeting today to consider its response to the Boundary Commission, and to decide which of the three options it prefers. The Space Port has been awarded a licence. The Cornwall Business Case has gone forward to Central Government for £3million for the Stadium for Cornwall. It has been resolved at the Community Network area Meeting to purchase 3 mobile speed flashing signs for the area. The next big item for Cornwall Council will be setting the budget in September; at present 100% of the business rates are received by Cornwall Council as part of a pilot scheme but this could be cut to 75%. Cllr Martin asked if signs could be painted on the road to indicate the playground. The Clerk will complete an Expression of Interest Form and submit it to the CNA.	Clerk
5	Public Participation. A member of the public appealed to the Parish Council to support the Community shop which is much needed in St Mabyn. It is important that a thriving community is maintained in St Mabyn, with a shop, a church, a school and a pub, particularly for the elderly and those with no transport and it will also benefit young people. Another member of the public said that the capital cost of the Community shop had been worked out at £20k with another £10k needed for working capital and that so long as a post Office facility is obtained, and the same range of goods offered, a very small profit could be generated in the first year. Volunteers will need to be trained and a car park will also be required. There has been incredible volunteer support generated by this project, but this needs to be maintained by acting quickly. Cllr Finnamore said that the shop needs to be used to be sustainable. A member of the public who used to own St Mabyn Stores and had made a success of it said that customers who use the shop need to be taken care of and he is willing to advise for the first 6 months. The Post Office will not come into force for at least 4 months; an application form has been received and will be completed as soon as	

	possible but in the meantime the Outreach Post Office Van will attend St Mabyn as a temporary measure. The shop will also have to open as soon as possible and will need financial backing from the Parish Council in the interim.	
6	Response to Public Participation. Not applicable	
11	<p>With the permission of the Members the Chair brought Item 11 forward for the convenience of the Members of the Public present.</p> <p>The Village Shop. Cllr Smith said that there had been a meeting regarding a car park behind the Village Hall, but it will be some months before this is progressed through Savills. Cllr Smith agreed that it is absolutely critical to maintain the support of the community and presented a paper showing a progress report from the Steering Group, which highlighted six requests to the Parish Council. A Lease Agreement is needed, and Cllr Smith had submitted a template to the Clerk, but this now needs to go to a Solicitor to be drawn up legally. £26k has been pledged to date. A discussion followed regarding the car park and the position of the Porta Cabin on the site. Everyone left the hall to look at the site outside. It was RESOLVED to site the Cabin as shown and use the gate in the wall of the Hall to access the public toilets, proposed by Cllr Finnamore, seconded by Cllr Bray with all in favour.</p> <p>Cllr Martin proposed that the Parish Council makes available £13k as a grant for the purchase of the Cabin and £10k of working capital to fit the Porta Cabin and stock it for a Community Shop, seconded by Cllr Bray, with all in favour, RESOLUTION passed. It was RESOLVED to issue Cheque Number 001895 for the sum of £3180.00 (three thousand, one hundred and eighty pounds, including VAT of £530), to purchase the Porta Cabin from Wernick Hire Ltd, proposed by Cllr Martin, seconded by Cllr Bray with all in favour.</p> <p>It was RESOLVED to submit a planning application to Cornwall Council to allow the site to be used for a Pop-Up Shop, proposed by Cllr Finnamore, seconded by Cllr Martin, with all in favour that the Parish Council applies. It was RESOLVED to issue Cheque Number 001894 for the fee of the Planning Application, 50% for Parish Councils, proposed by Cllr Finnamore, seconded by Cllr Wiltshire with all in favour.</p> <p>The Clerk was instructed to obtain three quotes from local Solicitors for drawing up the Lease and a deadline of October was put in place for the lease to be put in place.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
7	<p>Planning</p> <p>a) PA18/06037, the Former Sheepshed, Polglaze Farm, St Mabyn, Bodmin PL30 3DE. Notification for Prior Approval for a Proposed Change of Use of Agricultural Building to a Dwelling House (Class C3) and for Associated Operational Development. Notification only, NOT for Consultation. The planning committee has visited the site and there is no objection.</p> <p>PA18/03088, Kintail, 5 Station Road, St Mabyn, Bodmin. Conversion of a current garden outbuilding into accommodation including 1.5m extension at the rear to accommodate bathroom. Following discussion about the points addressed by the Case Officer, it was RESOLVED to agree with the Officer's findings, proposed by Cllr Martin, seconded by Cllr Bray with all in favour.</p> <p>b) Planning applications received after the agenda finalised. None received.</p> <p>c) Planning decisions from Cornwall Council. It was noted that the planning application for Trevisquite PA18/05017 has been withdrawn.</p> <p>d) Other Planning Matters. None</p>	

8	<p>Minutes from the Meeting held on 3rd July 2018</p> <p>It was RESOLVED to sign a copy of the Minutes of the above meeting as a true record, proposed by Cllr Smith, seconded by Cllr Masters with all in favour.</p>	
9	<p>Matters Arising from the above Minutes and Action Tracker</p> <ul style="list-style-type: none"> • None, all in hand 	
10	<p>King George V Playing Field.</p> <p>Cllr Martin has received a complaint from a Parishioner that cars are blocking the gate and pathway to the Playing Field, preventing access. It was agreed that a laminated poster will be put on the gates, the Clerk will put together some wording. This will also be publicised on Facebook by Cllr Daniels.</p> <p>Cllr Chadwick was not present to give a report, but Cllr Masters has looked at the play equipment and all seems okay.</p> <p>The Clerk will chase A1 regarding the cutting of the hedges and will make a note in the diary for April 2019 to look at the Agreement with them.</p> <p>The benches and bin are with Cllr Daniels. Wadebridge Camels U16s would like to use the Playing Field for training next season and will contact the Clerk.</p>	<p>Clerk</p> <p>CD</p> <p>Clerk</p>
11	The Village Shop. Already covered.	
12	<p>Celtic Cross Site.</p> <p>It was agreed that the Cross can be stored by Neil Campbell until it can be put back in its place. It was RESOLVED that the Celtic Cross will be put back on the Triangle, proposed by Cllr Masters, seconded by Cllr Daniels with all in favour. The Clerk will contact Highways to make sure that there are no objections to it being put back there.</p>	Clerk
13	Neighbourhood Development Plan. The Steering Group has not had a meeting.	
14	<p>Footpaths.</p> <p>Bridleway at Polglaze. The resident wants to keep this as a bridleway allowing periodic access to the fields by farm vehicles only.</p>	
15	<p>Highway Matters.</p> <p>The matter of painting on the road that there is a Play Ground- Clerk to ask Highways. The Clerk pointed out a proposed Road Closure by Western Power in Station Road, 17th September to the 5th October, whilst cables are put underground.</p>	Clerk
16	<p>Correspondence</p> <p>a) Cornwall Council's counter to the proposed merger of Devon and Cornwall Police and Dorset Police. Cllr Martin gave some detail of this. Noted</p> <p>b) Cornwall Council Planning – Draft validation Guide including the Local List. Noted.</p>	
17	<p>Finance</p> <p>a) It was RESOLVED to sign the following cheques for July as per circulated schedule. Proposed by Cllr Martin, seconded by Cllr Finnamore with all in favour to pay:</p> <ul style="list-style-type: none"> • Cheque No. 001890 – L Coles, Clerk, July salary, expenses and office • Cheque No. 001891 – £100.00 - B K McNary, Toilet & Bus Shelter Cleaning, July • Cheque No. 001892 – £35.80 - HMRC Direct, month 4 PAYE for Clerk • Cheque No. 001893 – £192.00 - Boscawen CEP, NDP Consultant's fee <p>b) Bank Reconciliation for June 2018 and Cashflow for July 2018. It was RESOLVED to sign these as correct, proposed by Cllr Martin, seconded by Cllr Wiltshire with all in favour.</p> <p>c) The Clerk asked for further information required from the Members present in order to progress the application to Unity Trust Bank.</p>	

18	<p>Any Other Business</p> <p>Cllr Martin said that CALC reported that Cornwall Council will start looking at Town and Parish Council boundaries in the next 6 months, however, CALC feels that parish boundaries will remain as they are. It was agreed that the Clerk will speak to Helland with a view to amalgamating with St Mabyn Parish Council.</p> <p>The Clerk has still heard nothing from Norman Trebilcock about the defibrillator. Cllr Bray has emailed him.</p>	Clerk
19	<p>Items for Inclusion in Future Meetings</p> <ul style="list-style-type: none"> • PTA Beer Festival 2019 	
20	<p>Date of Next Meeting</p> <p>The next meeting of St Mabyn Parish Council will be held on Tuesday 4th September</p>	

There being no further business to transact the Chair closed the meeting at 9.40pm

Signed.....Chairman. Dated.....

NB. A copy of the Minutes of the Parish Council Meetings can be viewed on the Parish Council website:

www.parish-council/St Mabyn/

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