

## St Mabyn Parish Council

Minutes of the Meeting of St Mabyn Parish Council held in the Memorial Hall, St Mabyn  
on Tuesday 4<sup>th</sup> July 2017 commencing at 7.30pm.

**Present:** Cllrs M Grigg (Chairman), J Gillespie (Vice Chairman), Mrs C Daniels, G Martin, D Masters, Mrs C Bray, Mrs A Batchelor, Mrs P Lloyd and A Finnemore

**In Attendance:** Mrs L Coles, Locum Clerk

There were no members of the public present.

Item No		Action by
1	<p><b>Public Participation</b> There were no members of the public present and no items brought forward. The Locum Clerk was welcomed and Cllr Martin proposed thanks to Cllr Daniels for acting as Clerk in the interim, this was seconded by Cllr Batchelor and all were in agreement.</p>	
2	<p><b>Apologies</b> Apologies were received and accepted from Cllr R Chadwick and Cllr S Rushworth (Cornwall Council)</p>	
3	<p><b>Members Declarations of Interest</b> a) Agenda Items. None declared b) Gifts. None declared</p>	
4	<p><b>Written Dispensations.</b> None received</p>	
5	<p><b>Minutes.</b> a) Minutes of the Parish Council meeting held on the 6<sup>th</sup> June 2017. It was <b>RESOLVED</b> that the Chairman signed a copy of the Minutes of this meeting as a true record, <b>proposed by Cllr Gillespie, seconded by Cllr Masters with all in favour.</b> b) Minutes of the Extraordinary Parish Council Meeting held on Tuesday 20<sup>th</sup> June 2017. Subject to the following amendments...Item 4 wording to be added, "<i>The Annual Governance Statement is available, in full, on the Parish Council's Website</i>" and Item 5 wording to be added, "<i>Discrepancies in administration with other organisations are under investigation</i>", it was <b>RESOLVED</b> that the Chairman signed a copy of the Minutes of this meeting as a true record, <b>proposed by Cllr Martin, seconded by Cllr Lloyd with all in favour.</b></p>	
5a)	<p><b>Matters arising from the Minutes that are not on the Agenda</b> There were no matters arising from the above Minutes.</p>	
6	<p><b>Administrative Matters</b> The Clerk will circulate copies of the Financial Regulations and the Risk Assessment Schedule to the Members for adoption at the next Parish Council meeting.</p>	<b>Clerk</b>
7	<p><b>Planning Applications/Planning Matters</b> There were no Planning Applications for decision. It was reported that the Planning Committee had attended Planning Induction training on the 14<sup>th</sup> June. Cllr Daniels drew Council's attention to the possible issue of a pre-planning application</p>	

	for Glebe land from Coastline Housing. It was proposed to invite Sheila Atherton, Coastline Housing to the next meeting of the Parish Council to discuss the possibility of clustering with neighbouring parishes to deliver local housing needs. Cllr Daniels will make contact with possible dates.	<b>Cllr Daniels</b>
8	<b>Accounts/Financial Matters</b> Cllr Daniels had circulated a spreadsheet of accounts and a schedule of payments to be made. It was <b>RESOLVED</b> to sign the cheques as reported, <b>proposed by Cllr Daniels, seconded by Cllr Finnemore with all in favour.</b> It was <b>RESOLVED</b> to invoice Cornwall Council in respect of the LMP for footpaths 2016/17, £899.53, <b>proposed by Cllr Gillespie, seconded by Cllr Martin with all in favour.</b>	<b>Cllr Daniels</b>
9	<b>Cornwall Council LMP Footpaths</b> The Agreement for 2017/18 will be signed and submitted to Cornwall Council. It was reported that the current contractor does not wish to continue beyond this season. The Members expressed their thanks to him for the work that he has done. The Parish Council will put the footpaths maintenance out for tender for 2018/19 in January 2018.	<b>Clerk</b>
10	<b>Playing Field</b> It was reported that one of the see-saws needs attention at a considerable cost. <b>Cllr Gillespie proposed that it is taken away permanently and that Cllr Daniels obtains a quote for its removal, seconded by Cllr Batchelor, with all in favour.</b> The left-hand goal net will be re-tied with stronger cable ties. Cllr Daniels reported that the ROSPA recommendations have either been dealt with or are in the process of being completed. There is a missing toddler swing seat and a replacement needs to be ordered. It was <b>RESOLVED</b> that the seat will be ordered, <b>proposed by Cllr Finnemore, seconded by Cllr Gillespie with all in favour.</b> The new equipment and possible car park plans are still being dealt with. The quotes that Cllr Daniels has obtained for the new equipment were discussed. It was <b>RESOLVED</b> that the cheaper quote is accepted, <b>Cllr Gillespie proposed and Cllr Batchelor seconded with all in favour.</b> The Committee will meet to discuss further	<b>Cllr Daniels</b>      <b>Cllr Daniels</b>
11	<b>Neighbourhood Plan</b> Cllr Gillespie reported that the group had met and formalised the wording to go into advertising, Facebook, the website and mailshots. The next meeting will be on 6 <sup>th</sup> July when publicity will be finalised. Cllr Batchelor outlined the importance of having a Neighbourhood Plan and identifying land for housing development. Discussion followed.	
12	<b>Correspondence</b> a) Coastline Housing – <b>already covered.</b> b) CALC weekly list – <b>Noted</b> c) Bodmin Town Council re burial services – <b>Cllr Daniels will reply</b>	<b>Cllr Daniels</b>
13	<b>To Agree/Discuss</b> There was nothing to report on the Community Network. It was agreed to defer the discussion on the Parish Council’s on-line and paper presence; the use of Facebook, the website and Parish Magazine (for general use and Parish Council official business) to the agenda for the next Parish Council meeting.	<b>Clerk</b>
14	<b>Parish Matters/Any Other Business</b> <b>Public Toilets</b> – The overflow problem is being dealt with. The toilets need redecorating; to be looked at as a future item. Cllr Masters will look at the signs and renew. The Clerk will order the toilet cleaning items required.	<b>Cllr Masters</b> <b>Clerk</b>

	<p><b>Electoral Review of Cornwall Council</b> – Cllr Gillespie reported to the Council that he would recommend the number of Councillors to be nearer to 100 so that the Parishes can be best served. Discussion followed, from which it was agreed that the Parish Council would like to see the Parish boundaries preserved and the number of Cornwall Councillors to be reduced from 123 to 99. The Clerk will respond.</p> <p><b>Item for the next Agenda</b> – The Transparency Fund, for the purchase of a laptop and the Clerk’s hours for working on the website.</p> <p>It was reported that the roadside hedge of the playing field needs to be trimmed, between Watergate Lane and Station Road. Cllr Daniels will contact A1 Trees and Grounds.</p> <p>Cllr Masters reported that a lady has had a fall on the Public Right of Way between the school and the church. Tree roots are pushing up the tarmac making the surface uneven. The Clerk will contact Cornwall Council and ask who owns the footpath to see what remedial action can be taken.</p> <p>Cllr Finnemore has reported the potholes around the village.</p> <p>Cllr Daniels will report the pothole behind the bus shelter.</p> <p>Cllr Daniels reminded members that she has booked 8 places for the Code of Conduct Training on the 11<sup>th</sup> July.</p> <p>Cllr Daniels will report the road signs hidden by overgrown vegetation from the Campsite down to Longstone cross roads.</p> <p>It was reported that the local MP will be in the Village on Saturday 15<sup>th</sup> July for a Coffee Morning where there will be an opportunity to meet and greet and chat to Parishioners.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Cllr Daniels</b></p> <p><b>Clerk</b></p> <p><b>Cllr Daniels</b></p> <p><b>Cllr Daniels</b></p>
15	<p><b>Date of the Next Meeting</b></p> <p>The 1<sup>st</sup> August has been reserved in case of Planning Matters however, if not required the next meeting of the Parish Council will be held on the 5<sup>th</sup> September 2017</p>	
16	<p>There being no further business the meeting closed at 10.02pm</p>	