

Minutes of the Meeting of St Mabyn Parish Council held in the Memorial Hall, St Mabyn on Tuesday, 7th February 2017 at 7.30pm.

Present: Cllrs. M Grigg (Vice Chairman), A Finnamore, D Masters, Mrs C Daniels, R Chadwick, J Gillespie, Mrs C Bray, Mrs P Lloyd, Mrs A Batchelor.

Also attending: Mrs J Hoskin (Parish Clerk)
Three members of the public

In the absence of the Vice Chairman, Cllr A Finnamore chaired the business for this meeting.

Item No.		Action by
1 1.1	<p>Cllr Mrs A Batchelor to sign her “Declaration of Acceptance of Office”: Cllr Alison Batchelor signed her declaration and Cllr Finnamore welcomed her to the Council.</p> <p>Public Session: Cllr Finnamore invited the members of the public to address the council, if they so wished. Local residents again spoke about planning application PA16/09819 for a development of a property in Station road adjacent to Ivy Cottage and felt the proposed amendments to the application were not acceptable. They were disappointed by the lack of communication with the planning officer who had not responded to individuals.</p> <p>(2 members of the public left the meeting)</p>	
2	Apologies for absence were received from Cllr M Grigg (Chairman).	
3	<p>To accept the resignation of Cllr Mrs A Martin and decide if the vacancy should be filled prior to the elections in May 2017: The Council accepted the resignation from Cllr Mrs Angela Martin and expressed their thanks for her support and work with the council and the parish over the last few years. A letter of thanks will be sent. It was agreed not to fill the vacancy until the elections in May 2017.</p>	Clerk
4	<p>Election of Chairman and possibly Vice Chairman until May 2017: The Council resolved that Cllr M Grigg be appointed as Chairman until May 2017 and that the Vice Chairman position be left vacant.</p>	
5	<p>Members Declarations of Interest: Cllr Mrs P Lloyd declared an interest on Agenda Item 8 – planning application PA16/11855.</p>	
6	<p>Minutes: The Minutes of the Meeting held on the 6th December 2016 were approved and signed by Cllr A Finnamore.</p>	
7	<p>Matters Arising: Item 12 Cemetery – It was reported that the graves had been levelled.</p>	
8	<p>Planning Applications / Planning Matters – to receive a report from the planning committee: PA16/11855 Mrs Lloyd, St Mabyn Holiday Park, access to Glenmorris Park, St Mabyn – Construction of owners / managers dwelling / small shop.</p>	

	<p>Cllr Mrs P Lloyd declared an interest and abstained. The Council supported the recommendation of the sub-committee and supported this application.</p> <p>PA16/11978 Penwine Farms Ltd, land south of Penwine Farm, Longstone - Construction of an agricultural grain storage building. The Council supported the recommendation of the sub-committee and supported this application.</p> <p>PA17/00106 Mr Rasmussen, 2 Chapel Close, St Mabyn – Enlargement of window on south elevation. The Council supported the recommendation of the sub-committee and supported this application.</p> <p>PA17/00478 Mr Graham Locke, Manor Barn, Tresarrett, Blisland – Application for non-material amendment on planning application PA16/08381 – minor alterations and extensions including replacement of oil tank – namely – store roof with glazing under. The Parish Council supported the recommendation of the sub-committee and supported this application.</p> <p>8.1 Planning Matters: PA16/09819 Erection of a 3 bedroom house – land East of Ivy Cottage, Station Road, St Mabyn – Having objected to the planning application the planning officer had asked the council to review their comments giving consideration to the officers recommendation to support the application. The Parish Council resolved to select option 3 to maintain their objection against the recommendation of the planning officer and request committee consideration by the Cornwall Council planning committee.</p> <p>PA16/10157 3 Longstone, St Mabyn – 2 storey extension: It was noted that this application had been withdrawn.</p> <p>8.2 Planning consultations: Cllr C Daniels suggested the money given by Cornwall Council to support paperless planning be used to provide a tablet to enable the sub-committee to view planning applications on site. Costs to be investigated.</p>	
9	<p>Accounts / Financial Matters – to approve the accounts presented for payment: The Council approved the payment of accounts as listed on the finance report presented by the Clerk. The report is listed a part 2 of the minutes. It was agreed that Councillors sign the reverse of the cheque stub if they take a cheque away from the meeting. The Clerk will submit the Vat claim annually regardless of the amount to be reclaimed.</p>	Cllrs. Clerk
10	<p>Grass Cutting / Maintenance Contract – contract to be issued from 1st April 2017: The contract had been redrafted and was presented by the playing field committee. The Clerk had advertised the contract inviting companies to tender for the work and Cllr C Daniels offered to meet contractors on site should they wish to discuss the details of the work required. The contract to be issued for two years.</p>	

11	CC LMP Footpaths: The Clerk will ask Cornwall Council for a stile kit to replace the stile at Menkee.	
12	<p>Playing Field: A bar on one of the toddler seats had broken and this will be removed. Cllr Mrs C Daniels and the Clerk had both tried to get a response from the Outdoor Play People to establish if they were going to complete the repair work and return the tyre swing.</p> <p>Cllr Mrs C Daniels was meeting with Schoolscapes regarding new equipment so would ask if they carried out repair work.</p> <p>Cllr Mrs A Batchelor will speak to Wadebridge Town Council to establish who carries out their repairs etc. She will also ask if they contract out their services for grass cutting etc.</p> <p>An application was being submitted to obtain funding from Cllr Jeremy Rowe's Community Chest fund. Funding was also being sourced from ASDA bags and other smaller organisations.</p>	<p>CD / Clerk</p> <p>CD</p> <p>AB</p>
13	<p>Correspondence:</p> <ul style="list-style-type: none"> ○ Cornwall Local Plan 2010-2030 copy available. 	
14	<p>To Agree / Discuss:</p> <ul style="list-style-type: none"> ○ Report from Community Network meeting, if available: No meetings held. ○ Public Toilets – replacement windows: Awaiting delivery and fitting. ○ Neighbourhood Plan – consultation. Cllr J Gillespie reported that a working group had been formed and were meeting on the 28th February 2017. ○ Review of Parish Council Policies: The Clerk and Cllr Mrs C Daniels had looked at the policies. It was agreed to defer the revision of these documents until June 2017 after the elections. ○ Update of Parish Council website and email address: The Clerk thanked Cllr Mrs C Daniels who had worked with her and updated the website and changed the email address for the parish council. Chris Walker had been contacted to assist and it was agreed that he continues to provide technical support if needed. The new email address being clerk@stmabynpc.co.uk ○ Management of Parish Council Notice Boards: Cllr Mrs C Bray will manage the parish notice board and collect the spare keys from Mrs A Martin. Cllr Mrs C Daniels offered to put notices on the board at Longstone. ○ 	
15	<p>Parish Matters / Any other Business:</p> <ul style="list-style-type: none"> ○ Provision of car park for playing field: The Clerk had received a form from the Fields in Trust and Cllr D Masters will complete the information required informing of the proposal to provide a parking area. ○ BT Adoption of kiosk at Longstone: The Clerk had obtained the purchase contract for signing and returning with the £1 charge. ○ Beating the Bounds of the parish – Cllr D Masters: Nothing to report. ○ Highway Matters: The potholes on the road from St Mabyn to St Tudy will be reported along with those on the road entering the village from the B3266. The faded directional signs at Greenwix needed replacing and this had been reported to Cormac although it was felt they were no longer able to carry out this type of work given their restricted budget. ○ Remembrance Sunday Wreath: Mr Austin Jewell will be sent a letter of thanks for funding and donating the remembrance wreath to the parish for many years. 	

	<ul style="list-style-type: none"> ○ Tree behind Phone Box – Cllr D Master will contact the PCC regarding a tree behind the phone box. ○ Staffing Committee Meeting: Cllr J Gillespie gave a report on the clerks review meeting and actions to be taken. ○ 	
16	Date of the next Meeting: Tuesday, 7 th March 2017	
17	To close the Meeting: There being no further business the meeting closed at 9.35pm.	

Dated: 7th March 2017

Signed: