

**Minutes of the Meeting of St Mabyn Parish Council held in the Memorial hall, St Mabyn on Tuesday, 6<sup>th</sup> September 2016 at 7.30pm.**

**Present:** Cllrs. Mrs A Martin (Chairman), Mrs C Bray, Mrs P Lloyd, Mrs C Daniels, J Gillespie, D Masters, R Chadwick, A Finnamore.

**Also attending:** Mrs J Hoskin (Parish Clerk)  
One member of the public

**1.. Public Session:** The Chairman welcomed everyone to the meeting and invited the member of the public to address the Council if they so wished. No matters reported. The parishioner present had expressed an interest in filling the councillor position and had attended to listen to the meeting.

**2. Apologies** for absence were received from Cllr M Grigg (Vice Chairman).

**3. Members Declarations of Interest:** None declared at this stage of the meeting,

**4. Minutes:** The Minutes of the Meeting held on the 2<sup>nd</sup> August 2016 were confirmed and signed by the Chairman. It was agreed that minutes will continue to be posted to Councillors. The Clerk will look at reformatting the minutes.

**5. Matters Arising:** There were no matters arising from the minutes.

**6. Planning Applications:** There were no applications presented for consideration at this meeting.

**Planning Matters:**

**PA16/00181 Chapel Fields, St Mabyn** – The Chairman had received information from the planning department stating that the applicant had been given time to submit outstanding reports and amend the scheme to overcome some concerns raised.

**7. Accounts / Financial Matters – to approve the accounts presented for payment / Audit 2015-16:**

The Council approved the payment of accounts as listed on the finance report presented by the Clerk. The report is listed as Part 2 of the minutes. It was noted that the payment being made to the Parochial Church Council for the maintenance of the burial ground work was for the services they provided and not a donation to the church.

**Audit of Accounts 2015/2016:** The internal auditor will complete the accounts by the 30<sup>th</sup> September 2016. It was agreed that the Chairman and Clerk sign the accounts and complete the Annual Return form.

The Chairman had received a request for a copy of the accounts from local resident Mr Bonney and had responded reiterating the Clerks previous reply that they would be available to the public once completed and signed off by the external auditors.

**8. CC LMP Footpaths – update on trimming of paths:** Cllr D Masters offered to meet the contractor at Bramble Lane to discuss the work required. It was noted that a chemical spray for agricultural purposes had been used on this path and Cornwall Council will be asked if notices should be displayed advising of this. The path from Polglaze to the village required trimming. The Clerk continued to ask Cornwall Council for the way marker arrows.

### **9. Playing Field – inspections / play equipment / future developments. Report from Committee:**

Cllr Mrs C Daniels reported on the condition of the playing field with everything being ok. Cllr Mrs Daniels was waiting to hear from the Outdoor Play People regarding a start date for the remedial work agreed at the last meeting. Having further discussed the quotation it was agreed that the Outdoor Play People be asked to supply and fit the new chains and seats on the two junior swings along with the work to the swivel section of the tyre swing. Cllr R Chadwick offered to get the shackles replaced.

Councillors accepted the costs to have galvanised steel sleeves placed on the legs of the equipment (18 in total) to protect the wood from being damaged by the grass cutting equipment.

Cllrs. D Masters and R Chadwick agreed to meet with contractors and obtain costs for trimming the boundary hedges and removing trees, as required.

The Committee will submit an application to the Treworder Community Fund for one piece of equipment up to the value of £500. The fund had an application limit and the closing date was the 12<sup>th</sup> September 2016.

### **10. Correspondence:**

- **BT Kiosk Removal** – BT were carrying out a consultation on the removal of BT kiosks and the boxes at Longstone and St Mabyn had been identified for removal. The Council agreed not to adopt these structures.
- **Cruise Bereavement Care** – seeking a financial donation. Not supported.
- **Clerks & Councils Direct** magazine – September 2016
- **Savills** – The Chairman explained that a public meeting being organised by Savills to discuss proposals for Glebe land within the village had not been held on the 15<sup>th</sup> August 2016 as first thought because confirmation of the date had not been received. No posters or letters had been published and the Clerk and Chairman were liaising with Savills who were hoping to hold the meeting sometime in October 2016.

### **11. To Agree / Discuss:**

- **Report from Community Network Meeting, if available:** The Chairman and Cllr Mrs C Daniels will attend the next meeting on the 15<sup>th</sup> September, if available.
- **Public Toilets – replacing windows and repainting:** Cllr D Masters was awaiting a quote from another contractor. The overflow had been repaired.
- **Parish Council Vacancy (1):** Being advertised.
- **Neighbourhood Plan – to look at the options available / consider producing a plan:** Cllr J Gillespie had further researched the aspects of producing a Neighbourhood Plan and reported to the meeting on information obtained from Cornwall Council and the Cornwall Rural Community Council explaining that the Parish Council needed to make a ‘yes’ decision before funding for a consultation could be obtained. A steering group would be required and the question would be put to parishioners as to what the community wanted and efforts would then be made to deliver the things identified and accepted. The Parish Council would remain the designated authority giving the final approval before the plan was submitted. Cllr Gillespie asked the Council if they were ready to spend approx. £1,800 on a consultation, and stated that a steering committee would need to be established. It was noted that a possible change in government in 2017 may change legislation. Councillors resolved to take some time to think about this matter and decide at the next meeting; also giving consideration as to the formation of a steering committee should the project go ahead.

**12. Parish Matters / Any other Business:**

- **To set a date for the Clerks appraisal:** To be carried out in October 2016.
- **Beating the Bounds of the Parish:** Cllr D Masters offered to speak to landowners with a view to holding this event in March / April 2017.
- **Treworder Solar Farm Community Fund – applications for funding:** Reported under item 9 of this meeting.
- **Contractors vehicles:** Cllr Mrs C Bray felt it should be recorded that motorists had experienced problems with drivers of large agricultural / contracting vehicles (mostly tractors) who gave little consideration to other road users. A letters were being sent to the companies identified.
- **Defibrillator training:** Cllr Mrs C Bray had spoken to FLEET but had not arranged another training session for the defibrillator and was not prepared to do this if people were not interested in attending. It was suggested that local organisations could be invited.
- **Provision of car parking in the playing field:** Item to be placed on the agenda for the next meeting.

**13. Important matters requiring an urgent decision (received between the publication of the agenda and the meeting) may be discussed at the Chairman's discretion:** No matters reported.

**14. Date of the next Meeting:** Tuesday, 4<sup>th</sup> October 2016.

**15. To close the meeting to the public:** There being no further business the meeting closed at 9.25pm.

**16. Closed session to discuss confidential matters, if required:** No session held.

Dated: 4<sup>th</sup> October 2016

Signed: