

**Minutes of the Meeting of St Mabyn Parish Council held in the Memorial Hall, St Mabyn on Tuesday, 6<sup>th</sup> December 2016 at 7.30pm.**

**Present:** Cllrs. A Fynamore, Mrs P Lloyd, Mrs C Bray, Mrs C Daniels, R Chadwick, D Masters.

**Also attending:** Mrs J Hoskin (Parish Clerk)  
Four members of the public

In the absence of the Chairman and Vice Chairman the meeting was chaired by Cllr A Fynamore.

Item No		Action by
1	<p><b>Public Session:</b> Cllr.A Fynamore opened the meeting and invited the members of the public to address the Council, if they so wished.</p> <p>Local residents spoke about the development of a site next to their properties in Station Road ( planning application PA16/09819) and although they were not opposed to the construction of a dwelling they felt the proposal was too big, higher than the existing properties and allowed little distance between the neighbouring houses. It was noted that this was the third application for this site that previously had submitted applications for a dormer bungalow and a bungalow.</p> <p>It was felt a bungalow or dormer bungalow would better suit the site given the height, size of the plot and drainage issues; with the recommendation that windows be placed at the front and rear of the property.</p> <p style="text-align: center;">(Members of the public left the meeting at 7.40pm)</p> <p><b>Welcome to new Councillor Alison Batchelor:</b> Ms Batchelor was unable to attend this meeting and sign her 'Declaration'.</p>	
2	<p><b>Apologies</b> for absence were received from Cllrs. Mrs A Martin (Chairman), M Grigg (Vice Chairman), J Gillespie, Ms A Batchelor.</p>	
3	<p><b>Members Declarations of Interest:</b> None declared at this stage of the meeting.</p>	
4	<p><b>Minutes:</b> Cllr A Fynamore signed the minutes of the meeting held on the 4 October 2016 as amended and reproduced.</p> <p>The Minutes of the Meeting held on the 1 November 2016 were approved and signed by Cllr A Fynamore.</p>	
5	<p><b>Matters Arising:</b></p> <p><b>Item 9 Playing Field</b> – It was noted that the Council had approved the cost of the work to the Ash tree and boundary hedge trees.</p> <p><b>Item 11 Neighbourhood Plan</b> – It was clarified that the Parish Council had agreed that every Councillor approve of the money being spent and the consultation for the Neighbourhood Plan before the consultation was carried out.</p>	
6	<p><b>Planning Applications / Planning Matters:</b></p> <p><b>PA16/09819 Mr &amp; Mrs C Thorpe, land east of Ivy Cottage, Station Road, St Mabyn – Erection of a 3 bedroom house</b></p> <p>The Parish Council object to the proposed building of a house. The design being too</p>	

	<p>high and too large for the size of the plot and not in-keeping with neighbouring properties. The Parish Council recommend that a dormer bungalow with windows situated at the front and rear of the property would better fit the site and surrounding area.</p> <p><b>PA16/09800 Mr &amp; Mrs Knibb, land north east of Dell View, St Mabyn – Outline consent for the construction of a two storey 3 bedroom dwelling with altered existing access. All matters reserved.</b> It was agreed that the planning committee visit the site and report their recommendations on this application.</p> <p><b>PA16/10157 Mr &amp; Mrs Pearce, 3 Longstone, St Mabyn – Erection of two storey rear extension.</b> It was agreed that the planning committee visit the site and report their recommendations on this application.</p>	<p>Plan Comm</p> <p>Plan Comm</p>
<b>6.1</b>	<p><b>Planning Conference:</b> Councillors were reminded of the planning conference in Bodmin on the 15<sup>th</sup> December 2016 with Mrs A Martin, Mrs C Daniles,. Mrs C Bray, Mrs P Lloyd, D Masters and J Gillespie registered to attend.</p>	Cllrs.
<b>7</b>	<p><b>Accounts / Financial Matters:</b> The Council approved the payment of accounts as listed on the finance report presented by the Clerk. The report is listed as Part 2 of the minutes.</p>	
<b>7.1</b>	<p><b>Precept for 2017/2018:</b> Having looked at the current years figures, the predicted year-end balance and the budget for the forthcoming year it was agreed that the precept remains at £21,000 the same as the current year, proposed Cllr Mrs C Daniels, seconded by Cllr Mrs C Bray, all in favour.</p> <p><b>Councillor expenses:</b> Cllr Mrs C Daniels was asked to submit her travel expenses for attending training at Liskeard and escorting fellow councillors to seminars in Bodmin and Wadebridge.</p>	
<b>8</b>	<p><b>CC LMP Footpaths:</b> Bramble lane had now been trimmed and work to repair the stiles will be completed. Way marker discs had been received from Cornwall Council and more had been requested. Cllr D Masters had walked some of the paths and suggested that no trimming was required during the winter months.</p>	
<b>9</b>	<p><b>Playing Field – inspections / play equipment / future developments . Report from Committee:</b> Cllr Mrs C Daniels with speak to the Outdoor Play People to clarify any work outstanding. The wet pour surfacing on the roundabout had been repaired prior to the bearings on the equipment being fixed. The committee continued to carry out the regular inspections and agreed to look at the grass cutting /maintenance contract and make any recommendations to change the details for the work before the contract is advertised.</p>	
<b>10</b>	<p><b>Correspondence:</b></p> <ul style="list-style-type: none"> <li>○ <b>Cornwall Association of Local Councils – newsletter</b></li> <li>○ <b>Cornwall Council – Winter Wellbeing booklet</b></li> </ul>	

	<ul style="list-style-type: none"> <li>○ <b>Clerks &amp; Councils Direct</b> – November 2016 magazine.</li> </ul>	
<b>11</b>	<p><b>To Agree / Discuss:</b></p> <ul style="list-style-type: none"> <li>○ <b>Report from Community Network Meeting if available.</b> Councillors were unable to attend the meeting held on the 1<sup>st</sup> December 2016.</li> <li>○ <b>Public Toilets – replacement windows and repainting.</b> The quote had been received and the windows ordered. Painting work will be carried out once the windows had been fitted and weather conditions had improved. New toilet roll holders had been obtained.</li> <li>○ <b>Neighbourhood Plan – consultation. Update from Cllr J Gillespie.</b> Cllr J Gillespie had been unable to attend this meeting.</li> <li>○ <b>Review of Parish Council policies – Chairman and Clerk.</b> To be reviewed in the new year.</li> </ul>	C/man Clerk
<b>12</b>	<p><b>Parish Matters / Any other Business:</b></p> <ul style="list-style-type: none"> <li>○ <b>Provision of car park for playing field:</b> Awaiting a reply from Fields in Trust.</li> <li>○ <b>BT adoption of kiosk at Longstone – update from Clerk:</b> The application had been submitted to adopt the kiosk.</li> <li>○ <b>Cemetery:</b> It was noted that RJ Bray Funeral Directors had arranged for their sexton to ‘top up’ the sunken graves at no cost to the Parish Council.</li> </ul>	
<b>13</b>	<b>Date of next Meeting:</b> Tuesday, 3 <sup>rd</sup> January 2017	
<b>14</b>	<b>To close the Meeting to the public.</b> There being no further business the meeting closed at 9.20pm.	
<b>15</b>	<b>Closed Session:</b> No closed session required.	

Dated: 7<sup>th</sup> February 2017

Signed: