

Minutes of the Meeting of St Mabyn Parish Council held in the Memorial Hall, St Mabyn on Tuesday, 5th April 2016 at 8.02pm following the 2016 Annual Parish Meeting.

Present: Cllrs. Mrs A Martin (Vice Chairman), Mrs C Bray, Mrs C Daniels, R Chadwick, A Finnamore.

Also attending: Mrs J Hoskin (Parish Clerk)
Two members of the public

In the absence of the Chairman, Cllr Mrs A Martin (Vice Chairman) conducted the business for this meeting.

1.. Public Session: The Vice Chairman invited the members of the public to address the Council, if they so wished.

Mr Jake Gallespie, a candidate for the co-option of Parish Councillor introduced himself and having lived locally for six years explained the reason for his application.

Mr Barrie Brown from Watergate Cottage reported drainage problems with his septic tank during heavy rainfall and his liaison with South West Water over this matter. It was noted that additional building over the years had increased problems with the drainage, in particular with the recently built Mabena Lea / Greenwix Park development. Mr Brown believed that South West Water were responsible for the drainage in the village and had a legal obligation to connect properties to the mains system, and asked the Parish Council to have an input in this matter, should they wish to do so. Mr Brown passed the Council copies of correspondence between himself and South West Water, for information.

Mr Brown also felt that the market value of properties would increase if mains drainage was available.

Cllr A Finnamore stated there was no mains in St Mabyn, the nearest being at St Kew and water and sewage costs would be applied if mains drainage was installed although meters could be fitted.

(Members of the public left the meeting)

2. Apologies for absence were received from Cllrs. M Grigg (Chairman), Mrs P Lloyd, C Walker, D Masters.

To receive the resignation of Cllr C Walker. Councillors accepted the resignation of Cllr Chris Walker who had stood down from the position as he was now working away from the parish and could not attend meetings. The Clerk will inform Cornwall Council.

Cllr Mrs C Bray offered to take the keys and maintain the notice boards.

3. Members Declarations of Interest: None declared at this stage of the meeting.

4. Minutes: The Minutes of the Meeting held on the 1st March 2016 were approved and signed by the Vice Chairman following an amendment to Item 12 (the spelling of Mr Bonney).

5. Matters Arising:

Item 6 Planning Application PA16/00181 Cllr A Finnamore stated that he was in support of this application.

Item 7 Accounts – The Clerk and Cllr Mrs C Bray reported that the defibrillator had now been paid for.

Item 11 Public Toilets – It was noted that the new windows would be ordered subject to receiving a written quotation confirming the costs.

Item 12 Battery Recycling – Cllr Mrs C Daniels reported that the battery recycling tube had been removed from the post office and emptied. The owners did not want it replaced.

6. Planning Applications:

PA16/02184 Mr Ben Gregan, land East of Park View, Wadebridge Road, St Mabyn – Proposed detached dwelling and conversion of barn to form an ancillary garage / studio (similar to that approved on 2 March 2015 under application No. PA15/00370). Part retrospective.

The Council authorised the planning sub-committee to look at this application and submit their recommendations / comments to Cornwall Council.

Planning Matters:

PA16/00181 Mr Simon Clark, Chapel Field, Chapel Lane, St Mabyn – Residential development of 14 dwellings with associated works. It was noted that the affordable element of the scheme had been increased from 5 to 7 properties (being 50%).

6.1 Cornwall Council – paperless planning: The Clerk reported that emailed notifications of planning applications were now being sent to Parish / Town Clerks who were printing off details of the applications.

7. Accounts / Financial Matters: The Council approved the payments as listed on the finance report presented by the Clerk. The report is listed as Part 2 of the minutes.

The Council agreed to defer the payment to the Hall, and pay once the Clerk had received confirmation of the costs for the rent of the public toilets.

The Clerk presented the Cornwall Council Non Domestic Rates Demand Notice 2016/2017 for the public toilets with a nil balance to pay.

8. CC Local Maintenance Project – Footpaths: The trimming work was ongoing. The Clerk had ordered way marker discs from Cornwall Council.

9. Playing Field – inspections / hedges / trees / play equipment – report from Committee:

The Vice Chairman notified the Council that information in relation to the playing field or any other matter should be brought to the Parish Council and considered before being published on any social media sites, press reporters or publicly discussed.

The roundabout needed servicing and it was noted that the depth of the wet pour surfacing was inadequate. The Outdoor Play People will quote for the work required.

Cllr Mrs C Daniels reported that along with Cllr D Masters she had met with a representative from the Outdoor Play People and discussed the condition of the existing equipment and what could be done to develop and improve the site. Cllr Mrs A Martin had provided the Committee with information on sources of grant funding.

Cllr Mrs C Daniels outlined the discussions held and the Council authorised the Committee to go ahead and seek designs and quotations. The improvement could be phased over a period of time, depending on costs.

The St Mabyn Inn had offered to hold some fundraising events to help finance this project.

10. Correspondence:

- **Good Councillors Guide** – available through the Cornwall Association of Local Councils. The Clerk was asked to notify Councillors of any training available.

- **NHS Peninsula Community Health** – The Goodbye Edition of the organisation and magazine (Spring 2016). From the 1st April 2016 the adult community health services transfer to a new provider and the winding down of the Peninsula Community Health will begin.
- **Came & Company** – Council Matters Magazine Spring 2016.
- **Cornwall Council** – Proposal to bid for a Dark Sky at Bodmin Moor – public consultation.

11. To Agree / Discuss:

- **Grass Cutting Contract for 2016/2017 – to approve the revised costs from the contractor:**
The Clerk was awaiting the revised cost from the contractor. It was noted that areas of grass were being missed / left uncut. The perimeters were not being strimmed up to the boundary hedges.
- **Transparency Code for Smaller Authorities / Website:** It was agreed that local resident Mr Graham Martin be appointed as the website manager, having offered to take on the role from Chris Walker who had now left the Parish Council. The Clerk will arrange to meet with Mr Martin to discuss the site, its' operations and the requirements for the Transparency Code.
- **Report from Community Network Meeting held on the 17th March 2016:** Cllr Mrs A Martin explained the financial cuts from Central Government. Having discussed the future of Wadebridge Library and the expectation that local town and parish councils will take on the running costs, the Parish Council voted not to support the library financially and felt the council could not justify raising the parish precept to do so. The motion was proposed by Cllr Mrs A Martin, seconded by Cllr A Fynamore and supported by the majority. Cllr Mrs C Bray abstained.
A 'one off' devolution fund for services being taken over from Cornwall Council was available via the Community Networks. The fund did not apply to St Mabyn Parish Council.
- **Public Toilets – replacing windows and repainting:** Nothing to report.
- **Parish Council Vacancies:** The Council agreed to co-opt Mr Jake Gallespie to fill the vacancy left by Mr Richard Clark. The vacancy left by the resignation of Mr Chris Walker will be advertised via Cornwall Council.
- **Queens 90th Birthday Celebrations – Thursday, 21st April 2016:** Cllr Mrs C Bray confirmed the location at Treveglos Farm. St Mabyn Inn had offered to hold a barbeque prior to the lighting of the Beacon at 8.30pm and a quiz in the pub afterwards. The Young Farmers Club will be asked to help, if needed.
The Commemorative Medals had been ordered for the primary and pre-school children and will be presented in school by the Chairman or Vice Chairman (to be organised by Cllr Mrs C Daniels)

12. Parish Matters / Any other Business:

- **Village Litter Pick** – It was suggested that the Parish Council organises a litter pick around the village and local areas. The Clerk will make enquiries with Cornwall Council as to the provision of equipment and disposal of rubbish bags.
- **Neighbourhood Plan** – Cllr Mrs A Martin agreed to make enquiries with St Tudy Parish Council to ask if they were considering a Neighbourhood Plan and if so whether or not they were looking to link with another parish.
- **Village Hall** – The Clerk will contact the Village Hall Committee to establish the requirements for setting up the hall prior to meetings.

13. **Date of next Meeting:** Tuesday, 3rd May 2016.

14. **To close the Meeting:** There being no further business the meeting closed at 9.30pm.

15. Closed Session: A closed session was not required. The co-option of a Councillor was carried out under Item 11 of this meeting with no members of the public present.

Dated: 3rd May 2016

Signed: