

**Minutes of the Meeting of St Mabyn Parish Council held in the Memorial Hall, St Mabyn on Tuesday, 3<sup>rd</sup> March 2015 at 7.30pm.**

**Present:** Cllrs. M Grigg (Chairman), Mrs A Martin (Vice Chairman), Mrs C Bray, Mrs P Lloyd, R Chadwick, M Menhenitt, A Fynamore, C Walker.

**Also attending:** Mrs J Hoskin (Parish Clerk)  
Four members of the public  
Mr Simon Jones and Sebastian Vean (Lipscombe Jones Architects)

Prior to the start of the business meeting, Cllr C Walker signed his 'Declaration of Acceptance of Office' and Councillors signed a card for Cllr R Clark sending their best wishes since his recent illness.

**1. Public Session:** The Chairman welcomed everyone to the meeting and invited the members of the public to address the Council, if they so wished.

Mr Jones and Mr Vean presented proposals to develop part of Chapel field, St Mabyn for an affordable housing led scheme, consisting of 7 units (5 for rent and 2 for sale) along with 7 open market dwellings (not for local need). A leaflet drop was being carried out to properties in the village and the public's views were welcome.

It was noted a recreations area would be required if the scheme went ahead.

Mr Jones stated there was no timeframe for the submission of a planning application, and should the development ever go ahead there were no plans for a second phase.

Mr James Mutton was at the meeting and explained plans to change operations at Burlerrow Farm that should now reduce the dust and noise levels. The Chairman felt confident that matters would be resolved in due course. Local resident Mrs B Flint was happy with the plans discussed.

Mr Mutton reminded the meeting of the visit by Neil Farrington (Community Energy Plus) in December 2014 who spoke about creating a community renewable energy project for the parish. Funding was available to carry out a feasibility study looking at various options including wind turbines, solar panels, and biomass boilers. Mr Mutton felt the parish should embrace the opportunity. The questions was raised as to who would want this? What would they want and what would be available?

The Chairman thanked the public for attending. The majority of the public left apart from one local resident.

**2. Apologies** for absence were received from Cllrs. D Masters, R Clark.

**3. Members Declarations of Interest:** None declared at this stage of the meeting.

**4. Minutes:** The Minutes of the Meeting held on the 3<sup>rd</sup> February 2015 were approved and signed by the Chairman.

**5. Matters Arising:**

**Item 5 (6) Planning Application – St Mabyn Inn:** It was noted that the problems with the soakaway had now been resolved.

**Staffing & Contracts** – Chairman, Vice Chairman, Cllrs. A Finnmaore, Mrs C Bray (proposed Cllr C Walker, seconded Cllr R Chadwick, all in favour)

**Planning** – Cllrs. Mrs C Bray, D Masters, Mrs A Martin, M Grigg, C Walker (proposed Cllr A Finnmaire, seconded Cllr Mrs P Lloyd, all in favour).

**Community Network Meetings** – Cllr. Mrs A Martin (proposed Cllr C Walker, seconded Cllr A Finnmaire, all in favour). The Clerk also attended these meetings, when available.

**St Mabyn Village Hall Committee** – Cllrs. M Grigg, Mrs P Lloyd (proposed Cllr Mrs A Martin, seconded Cllr R Chadwick, all in favour).

**Treworder Community Fund & other Community Projects** – Cllrs. Mrs A Martin, C Walker (proposed Cllr Mrs P Lloyd, seconded Cllr D Masters all in favour).

**9. Accounts/ Financial Matters:** The Council approved the cheque payments presented. The finance report is issued as Part 2 of these minutes.

It was noted that a retrospective payment was being made for repairs to the public toilets. Councillors approved the payment as a 'one off' and agreed that any future work, for the toilets or any other matters, must be authorised by the Clerk or Chairman prior to work being carried out, with estimated costs if available.

**Audit of Accounts for 2014/2015:** The Clerk reported that the audit notice had been posted on the notice board, and the audit had been booked for the 15<sup>th</sup> June 2015.

**10. CC LMP Footpaths – update on trimming of paths:** A list of materials required by the contractor was passed to the Clerk to order from Cornwall Council. The path from Tregaddock to the Chapel required cutting.

**11. Playing Field:** Cllrs. Mrs A Martin and Mrs C Bray reported on recent inspections identifying that a section of the surface material below the multi-use roundabout needed repairing. There was a hole in the net on the tower frame. The material on the cradle swing seat had started to perish. Cllr R Chadwick stated that the shackles on the toddler swings would need to be replaced in the future, and two wood battens had been broken off.

It was agreed that the Clerk analyse the work required and ask the Outdoor Play People to submit a quotation for this work.

Cllr D Masters had fitted the new padlock on the main entrance gates. Keys will be kept at the Post Office / Shop, with additional keys kept by Cllr D Masters, the Parish Clerk and the appointed grass cutting contractor.

The Clerk will order the fencing materials from Travis Perkins, required for the boundary hedge.

The ROSPA inspection report had been received and would be circulated amongst Councillors.

Cllr C Walker offered to carry out the inspections for the forthcoming month. Cllr Mrs P Lloyd offered to help, if needed.

Additional quotations will be obtained for the tree work required.

**12. Correspondence:**

- **Smiths of Derby – Annual Clock Service Plan Offer:** The Council agreed to enter into a three year agreement with Smiths of Derby for the servicing of the parish clock.
- **Cornwall Council – Code of Conduct Training:** Dates and venues in May, July, September.

Cllr D Masters had offered to liaise with FLEET about the electrical work required. Various events were being held / organised to raise funds for the defibrillator to offset the purchase costs being paid by the Parish Council.

- **Replacing / relocating the bus shelter in the village:** The Clerk had liaised with PSCO Linda Thomas and Cormac Ltd. The Clerk will organise a site meeting between the Police, Cormac and Parish Council for the 12<sup>th</sup> March 2015.
- **Location of bus stopping at Longstone:** The bus company taking children to Wadebridge school had been contacted who were happy to pick up and drop off in the Longstone Road near the phone box rather than stop on the main road. The Clerk will speak to the Cornwall Council Passenger Transport Section who organise the school buses. The Clerk had received an email from a resident of Longstone in relation to this matter,
- **Grass Cutting Contract 2015-2016:** Agreed to advertise the contract for the forthcoming year.
- **CC LMP Footpath Trimming:** Discussed under Item 8 of this meeting.

**12. Parish Matters / Any other Business:**

- **Community Energy Plus –** Councillors agreed to take no further action on investigating any community energy projects. Individual householders could look at various renewable energy options should they wish to do so.
- **Update on Provision of Car Park and work at Village Hall –** Cllr C Walker notified the meeting that the Village Hall and School Academy were awaiting a decision from the Diocese Glebe Committee meeting as to whether or not the car park would go ahead. Fencing was to be erected around the front of the hall to enable the preschool to restart in the Hall and the Academy had appointed a contractor to carry out this work.

**13. Date of next Meeting:** Tuesday, 7<sup>th</sup> April 2015.

**14. To close the Meeting:** There being no further business the meeting closed at 9.45pm. The Chairman asked Councillors to remain for a Closed Session.

Date: 7<sup>th</sup> April 2015

Signed: