

Minutes of the Meeting of Meeting of St Mabyn Parish Council held in the Memorial Hall, St Mabyn on Tuesday, 2nd June 2015 at 7.30pm.

Present: Cllrs. M Grigg (Chairman), A Finnamore, Mrs C Bray, D Masters, C Walker.

Also attending: Mrs J Hoskin (Parish Clerk)
Four members of the public

1. Public Session: Cllr A Finnamore was elected to chair the meeting until the Chairman arrived. The members of the public were invited to address the Council, if they so wished.

- Mr Stuart Renshaw from the School Academy spoke about the work required to change the public access to the public toilets to enable the fence to be erected so that the pre-school would meet the requirements of Ofsted before re-opening the group. The Glebe Committee were meeting on the 10th June 2015 and it was hoped that terms of reference would be discussed to lease the land to enable the pre-school to move onto the site in purpose built premises.
- Mrs Teresa Gamon of Longstone spoke about the school bus stop at Longstone and the approximate number of children using the services to Wadebridge and Bodmin.

2. Apologies for absence were received from Cllrs. Mrs A Martin (Vice Chairman), Mrs P Lloyd, R Chadwick, R Clark.

3. Members Declarations of Interest: None declared at this stage of the meeting.

4. Minutes: The Minutes of the Meeting held on the 5th May 2015 were approved and signed and by the Chairman following an amendment to Item 8.

It was clarified that minutes would not be published for public inspection until they had been approved by the Council. The minutes will not be published on Facebook.

5. Matters Arising: There were no matters arising from the minutes.

6. Planning Applications: There were no planning applications presented for consideration at this meeting.

The Clerk reported that application PA15/04607 had been registered with Cornwall Council but not yet received. The application will be passed to the Parish Councils planning committee once received.

Planning Matters: Cllr Mrs C Bray had attend the Cornwall Council Planning Committee meeting when application PA15/01687 for Mr & Mrs Abbott was considered and expressed the Councils decision in favour of the application. The application was refused. Mr & Mrs Abbot had thanked the Parish Council for their support.

7. Accounts / Financial Matters: The Council approved the cheque payments presented. The finance report is issued as Part 2 of these minutes.

Audit of Accounts 2014/2015 (year ended 31st March 2015): The Clerk had completed the year end accounts and the audit was being completed on the 15th June 2015.

8. CC LMP Footpaths: Trimming work continued. The route from Tregaddock to the Chapel being identified as one of the next paths to be cut. The Clerk will ask Cornwall Council for way marker posts and discs.

9. Playing Field: Cllrs Mrs P Lloyd and C Walker had completed recent inspections with no new issues to report. Cllr R Chadwick had offered to carry out the next inspections.

The recent ROSPA inspection report highlighted a patch repair required to the surface material below the roundabout.

The Outdoor Play People will be asked to refit the 'A' frame tyre swing once costs had been agreed.

The previous grass cutting contractor will be asked to return the keys to the playing field gates.

The new contractor will be asked to collect the grass. The Clerk had spoken to the contractor and owing to the length of the first cut the contractor was unable to dispose of the large quantity of grass but had agreed to return and remove this off site.

The quotes for the tree work will be requested.

Cllr A Flinamore had the remaining stain for the wooden equipment.

10. Correspondence:

- **Clerks & Councils Direct** magazine May 2015
- **Peninsula Community Health** - Newsletter

11. To Agree / Discuss:

- **Parish Council website – update from Cllr C Walker:** The structure of the website had been completed and it was hoped that the site would go 'live' sometime in the next few weeks. It was agreed that three months agendas and minutes be displayed and then archived on the site.
- **Report from Community Network Meeting, if available:** No report. Date of the next meeting, Thursday 11th June 2015.
- **Providing a defibrillator for the parish – update from Cllr Mrs C Bray:** The installation of the defibrillator had been delayed owing to refurbishment works at the post office / shop where the equipment was to be installed. Funding for the defibrillator will be collected by the Clerk to offset purchase costs. Thanks were expressed to those who had raised money for this project. The Council agreed to pay an annual fee to the post office / shop for the ongoing power supply costs and Cllr D Masters agreed to establish the cost of the electricity used. A public meeting will be arranged when FLEET will demonstrate how to use the machine.
- **Replacing /relocating the bus shelter in the village:** Costs of a new shelter will be obtained once the size and design had been decided. Information on grant funding will be obtained.
- **Location of bus st Longstone:** Having received a somewhat negative reply from Cornwall Council it was agreed to request that a route assessment is carried out for the B3266 art Longstone. The bus company could only stop where Cornwall Council had instructed them to do so. The possibility of a shelter on the land adjacent to the notice board or phone box was discussed. Cllr D Masters will also discuss further options with a local landowner.
- **Change of access arrangements for public toilets / removal of concrete base on old canteen site:** A quotation for the removal of the concrete base was accepted and this included work to create a path and hardstanding and supply and erect fence posts. Cllr D Masters will thank the contractor who voluntarily offered to carry out part of the work.
- **Parish Council Vacancy:** Notices for co-option will be put on the notice boards.

12. Parish Matters / Any other Business:

- **Highway Matters:** Potholes along the road from Tredinnick to the B3266 required filling and it was noted that the surface water does not run into the drains.
- **New Notice Board:** The new Parish Council notice board for Station Road had been erected and will now display the approved minutes of the Council meetings. The notice board outside the village hall will no longer display this information.
- **Public Toilets:** Cllr D Masters agreed to review the lighting in the public toilets to establish whether or not the light sensor cell system was better than detectors.
- **Treworder Solar Farm (Egloshayle):** Meeting to be held on 15th June 2015. A representative from the Parish Council will attend this meeting if the Chairman is unable to do so.
- **Japanese Knotweed:** Japanese Knotweed was evident on the road between Old Hill and Dinhams Bridge near the 'controlled area' sign. This will be reported to Cornwall Council.

13. Date of next Meeting: Tuesday, 7th July 2015.

14. To close the Meeting: There being no further business the Chairman closed the meeting and asked Councillors to remain for a closed session:

Dated: 7th July 2015

Signed:

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Item 14 – Closed Session : The Clerk reported that further correspondence had been received from Mr Ron Heath who continually sent letters to the Parish Council via the Clerk and individual Councillors despite being instructed by the Cornwall Council legal department that he should have no contact with the Parish Council. These letters often requested information already given. Councillors unanimously agreed to ignore and letters or contact from Mr Heath.

There being no further business the session closed at 9.20pm.

Dated: 7th July 2015

Signed: