

Minutes of the Meeting of St Mabyn Parish Council held in the Memorial Hall, St Mabyn on Tuesday, 7th April 2015 at 7.55pm following the Annual Parish Meeting.

Present: Cllrs. M Grigg (Chairman), Mrs A Martin (Vice Chairman), D Masters, Mrs C Bray, C Walker, R Chadwick.

Also attending: Mrs J Hoskin (Parish Clerk)
Two members of the public

2. Apologies: Cllrs. Mrs P Lloyd, R Clark, A Finnamore, J Rowe (Cornwall Council)

To accept the resignation of Cllr M Menhenitt: The Council accepted the resignation of Cllr M Menhenitt who was moving away from the village. Cllr Menhenitt was thanked for his input into the Council, his local knowledge and his dedication to working for the parish and its residents.

3. Members Declaration of Interest: None declared at this stage of the Meeting.

4. Minutes: The Minutes of the Meeting held on the 3rd March 2015 were approved and signed by the Chairman following an amendment to those present. Cllr C Walker had attended the meeting.

5. Matters Arising: There were no matters arising from the minutes.

6. Planning Applications / Planning Matters:

**PA15/01706 Mr & Mrs Simon Boon, 7 Station Road, St Mabyn –
Alteration of garage and lean-to roofs from flat to pitched.**

The Parish Council support this application.

7. Accounts / Financial Matters: The Council approved the cheque payments presented. The finance report is issued as Part 2 of these minutes.

Audit of Accounts 2014/2015: The Council agreed to appoint Mr K Abraham to complete the audit of accounts for the year ended 31st March 2015. The Clerk will organise an audit date.

Rates for Public Toilets 2015/2016: The Clerk confirmed that the Parish Council had received a 100% rate relief on the public toilets with a nil balance to pay for 2015/2016.

8. CC LMP Footpaths – update on trimming of paths: The trimming of the paths was an ongoing programme. The contractor will liaise with the Clerk as to how many way marker posts / discs are required. The stile at Longstone would be inspected.

9. Playing Field: Cllr R Chadwick gave a report on recent inspections identifying that the field required a general 'tidy up'. The goal posts had been bent at ground level and this was maybe caused by grass cutting equipment. The boundary hedges had been trimmed and further work was required to the larger trees. The Council agreed to obtain at least two quotations for the tree work required. Mr Bray (CC LMP contractor) will be asked to replace the post and wire netting fence on the boundary hedge.

Cllr D Masters had met with a representative from the Outdoor Play People and it was agreed that the Parish Council would meet the costs of the materials to have the 'A' frame tyre swing repaired

and the company would provide the labour free of charge, owing to the work recently carried out on this equipment.

Cllrs. Mrs C Bray and Mrs A Martin offered to carry out the inspections for the forthcoming month. It was agreed that EDF be instructed to remove the electric meter and supply from the playing field.

Councillors reviewed the details of the grass cutting contract.

It was noted that some graves in the burial ground needed 'topping up'.

10. Correspondence:

Cornwall Council – Ethnical Standards Training: Cllr C Walker will attend the session at Liskeard on the 16th July 2015.

Cornwall Council – Notice of General Election 7th May 2015

Cornwall Association of Local Councils – Training programme for 2015

Came & Company – Council Matters Newsletter Spring 2015

Clerks & Councils Direct March 2015 magazine.

BT Payphones – Adopt a kiosk campaign.

11. To Agree / Discuss:

- **Provision of a Parish Council Website:** Having discussed the advantages of having a Parish Council website, Cllr C Walker was authorised to move this project forward and establish a template to be used.
- **Report from Community Network Meeting, if available:** Cllr Mrs A Martin had attended the meeting on the 12th March 2015 and reported the structure of the meeting was now much improved. Notes of the meeting were available along with dates of future meetings throughout 2015. The Clerk had received copies of the **Public Guide to Community Networks.**
- **Providing a defibrillator for the parish:** Cllr D Masters reported the electrical work was being completed with materials being donated by a local electrical wholesaler. Cllr Mrs C Bray hoped the defibrillator would be delivered within the next two week. It was agreed that the wording on the defibrillator case be 'Initiated by the St Mabyn Parish Council and supported by local businesses and charities 2015'. A public meeting would be held in the Memorial Hall once the defibrillator had been installed. The Chairman thanked all those involved in getting the defibrillator for the village.
- **Replacing / relocating the bus shelter in the village:** Cllrs. M Grigg, D Masters, and Mrs A Martin had met with a representative from Cormac to discuss the possibility of erecting a bus shelter opposite the existing shelter in the village. There were no second hand shelters available and it was agreed that costs be obtained.
- **Location of bus stopping at Longstone:** A request had been made for Cornwall Council to confirm the designated stop at Longstone and establish whether or not the bus could stop in Longstone Road rather than the current location on the main B3266 road. The local landowner will be contacted to ask if the bus could turn in their entrance if Cornwall Council agree to the new location.
- **Grass Cutting Contract 2015:** Discussed under Item 9 of this meeting.
- **Arrange a date for the Clerks annual appraisal:** Date to be confirmed. Cllrs M Grigg, Mrs A Martin and Mrs C Bray will conduct the appraisal.

12. Parish Matters / Any other Business:

- **School Academy / Car Park –** Cllr C Willett as a member of the Hall Committee updated the meeting on the recent developments for the School Academy. The Academy were awaiting approval from the Diocesan Glebe Committee to release the land for a car park.

Fencing was being erected along the front boundary wall of the Hall to enable the pre-school to re-establish in the village. The fencing required the access to the public toilets to be changed and the route over the old canteen site posed a problem for the less able members of the public owing to the section of concrete that was higher than the ground level. The Academy will write to the Parish Council on this matter. Agreed to place this item on the agenda for the next meeting. Cllr D Masters stated that the health and safety criteria had to be met.

- **Dog Fouling:** Irresponsible dog owners continued to allow their animals to roam unattended and areas around school lane were particularly bad.
- **Highway Matters:** The Clerk had reported a dead badger at Highgates. The road surface from the B3266 into the village (opposite the Tredethy junction) was in a poor condition along with sections of Longstone Road near the entrance to Treblethick Farm.
- **New Notice Board for Station Road:** Cllr C Walker had collected the notice board and will liaise with the contractor to get the posts made and the board erected in Station Road.

13. Date of next Meeting: Tuesday, 5th May 2015

14. To close the Meeting: There being no further business the meeting closed to the public and the Chairman invited Councillors to remain for a Closed Session.

Dated: 5th May 2015

Signed: