



NOTICE OF PARISH COUNCIL MEETING

1. Please switch off mobile phones as they may disrupt a meeting.
2. Councillors and parishioners are advised that this meeting maybe recorded.

Chairman: Councillor John Hunt

Clerk: Mrs Emma Gibson
14 The Scarplands
Duston
NN5 6EY

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To members of the Council:
You are hereby summoned to attend a

Meeting of Spratton Parish Council

To be held on Tuesday 17th April 2018 in Spratton Village Hall, School Road, Spratton at **7.30 pm** for the purpose of transacting the following business.

Members of the public and press are invited to address the Council at its Open Forum from 7.30 pm to 7.45 pm

AGENDA

55.18 PUBLIC FORUM:

- This is an opportunity for Parish Residents, and members of other Councils, once recognised by the Chairman, to make brief representations or ask questions of the Parish Council. Each will be allowed three minutes to address the Parish Council.
- Although the Parish Council will endeavour to answer all questions put to it, persons asking questions should not expect immediate answers, but rather a formal written response in due course.
- Those who wish to comment on an agenda item should do so at this time
- All speakers will normally be asked to introduce themselves and address their remarks to the Chair
- The minutes will not show names of representatives or be a verbatim report of the Public Forum.

56.18 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE.

57.18 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUES 20th MARCH 2018.

58.18 MATTERS ARISING FROM PREVIOUS MINUTES (if any) – For Information only: None.

59.18 MEMBERS' DECLARATIONS OF INTEREST/DISPENSATION REQUESTS FOR RELEVANT ITEMS ON THE AGENDA:

To receive

1. Non-pecuniary
2. Disclosable Pecuniary Interest

60.18 RESOURCES (STAFFING AND STRATEGY) COMMITTEE

a) Income received –

29/03/18 Bank Interest £2.63

b) Payment of outstanding invoices. Parish Council resolution to approve those listed plus additional received between 11th April 2018 and 17th April 2018 (if any)

DATE	PAYEE	DETAILS	CHQ NO.	AMOUNT EX vat	VAT	TOTAL CHQ AMOUNT
22/03/18	O2	Office Phone	DD	£31.18	£6.24	£37.42
08/04/18	O2	Office Phone	DD	£28.99	£5.80	£34.79
17/04/18	Allan Peacocks	Street lighting repair	3177	£141.32	£28.26	£169.58
17/04/18	Calico	Website admin	3178	£20.00	£4.00	£24.00
17/04/18	Autela Group Ltd	Payroll Q4	3179	£50.40	£10.08	£60.48
17/04/18	J Pye	Greenworks and maintenance March 2018	3180			£112.00
17/04/18	E.ON	April electricity	3181	£177.14	£35.43	£212.57
17/04/18	NCALC	Annual subscription	3182			£653.68
25/04/18	E Gibson	April 2018 Salary	Bank			£759.66

25/04/18	NEST	Pension contributions	transfer DD			£34.72
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- c) **Bank balances, Bank Reconciliation and Receipts and Payments report to 29th March 2018:** Parish Council to make resolution to approve.
- d) **Appointment of new internal auditor-** A new internal auditor has been appointed, Lynn Lavender. The internal audit has been arranged for Monday 30th April 2018. **Council to make resolution to approve appointment of new internal auditor.**

61.18 PLANNING EXECUTIVE COMMITTEE

a) Planning Applications to consider and make resolution – None

Application No.	Description	Location	Respond by	Case Officer
DA/2018/0192	First floor rear extension	Dalesville 17 Gorse Road, Spratton	18.04.18	S Cadman
DA/2018/0267	Single storey side extension	35 Welford Road Spratton	01.05.18	R Burton
DA/2018/0294	Single storey rear extension and re-construct and re-roof conservatory	Hunter House, Holdenby Road, Spratton	02.05.18	R Burton

- b) **Planning application decisions to report (if any)-**
DA/2017/1258 Hawthorn Farm, Spratton. Demolition of building and construction of storage building and extension to existing office. Granted subject to conditions.
DA/2018/0106 45 Welford Road, Spratton. Single storey rear extension, first floor/two storey extension. Granted subject to conditions.
- c) **Planning appeals for information:** None.
- d) **Amended minutes for planning meeting held on 1st February 2018 to be agreed.** Cllr Molloy's absence has been removed. **Council to make resolution to approve.**
- e) **Community Infrastructure Levy Payment:** Payment due from DDC at the end of April 2018. Clerk will keep council up-dated once this is received so it can be discussed further.
- f) **PCSO:** Up-date regarding PCSO initiative to be discussed and any resolutions to be made as necessary.

62.18 CHURCHYARD CEMETERIES AND OPEN SPACES (CCOS) ADVISORY GROUP

- a) **Chair for CCOS advisory group-** A chair needs to be appointed for the CCOS group. Council to discuss and make resolution as necessary.
- b) **Village Handyman:** Additional work (if any) – Parish Council to discuss and agree.
- c) **East View Cemetery Issues** (if any) to discuss and make resolution.
- d) **Mowing/Maintenance Issues (if any)** – to discuss and make resolution.

63.18 NATURAL SPRATTON (including Spratton Pocket Park Advisory Group)

Parish Council to receive and consider update reports and Advisory Group recommendations in respect of the following: -

- a) **Jubilee Wood**
- b) **Spratton Pocket Park**

64.18 HIGHWAYS ADVISORY GROUP (including Street Lighting Advisory Group and Northampton Northern Orbital Consultation Sub-Committee)

- a) **Streetlighting:** None.
- b) **Northampton Northern Orbital:** None.
- c) **Buses:** Update regarding future of bus service in Spratton. Council to make any resolution necessary in light of any up-date received.

65.18 COMMUNITY ENGAGEMENT ADVISORY GROUP: Parish Council to receive and consider any updated reports and Advisory Group recommendations.

- a) **Phone-box:** Council to receive any up-date regarding this and make any resolution as required to progress the project.

66.18 GENERAL DATA PROTECTIONS REGULATIONS (GDPR)- NCALC have issued a quick start guide. All Cllrs have had sight of this. Clerk to work through this in coming month. Council to discuss and make resolution as needed.

67.18 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated)- None.

68.18 GENERAL CORRESPONDENCE RECEIVED-

- a) **Coffee morning held on 6th April 2018 by Chris Heaton-Harris MP at Spratton Village Hall.** Feedback to be received from any Cllrs that attended. Cllrs to make any resolution necessary in light of this visit.
- b) **Saxon Spires Patient Participation Group (SSPPG):** Letter received from SSPPG requesting help with funding extra equipment. The Cllrs have all had sight of this letter. Council to discuss and make resolution as necessary.
- c) **E-mail Job centre:** Request from Jobcentre Near Me to add their site to our website to help people find their nearest job centre. Council to discuss and make resolution as necessary.

69.18 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting).

70.18 DATE OF NEXT MEETING – Tuesday 16th May 2018, 7.30 pm, Spratton Village Hall, School Road, Spratton.

**Papers attached available on website but unfortunately, due to lack of space cannot be displayed on Noticeboard. Please contact Clerk if you would like to see any of the attached papers.*



Signed.....
Emma Gibson, Clerk to Spratton Parish Council

Date: 11th April 2018

2017/18 ORDINARY MEETINGS

Tuesday 20th March 2018

Tuesday 17th April 2018

Tuesday 15th May 2018 (Annual Meeting)

ANNUAL PARISH MEETING (NOT A PARISH COUNCIL MEETING): TBC