

**Minutes of the Meeting  
held on the 14<sup>th</sup> May 2014  
in the Office at 9pm.**

**Present:** John Rodwell, Andrea Spence Jones and Steven Bews

**In Attendance:** Debbie Sarjeant and David Wilkinson (IOD).

**Apologies:** Steve Bacon.

John Rodwell opened the Meeting and it was agreed that due to the meeting following on from the SRL Presentation the Board felt that there was insufficient time to conduct a full Board Meeting. It was therefore decided to discuss the following matters on the Agenda and defer the meeting until the 4<sup>th</sup> June 2014.

**SWAP:** Following an application from the Community School for travel and course costs for the school it was agreed to finance the trip for £400 although it was also agreed that the outstanding amount which would be made up by parents could also be funded. It was agreed to inform the School of the outcome of the decision and offer to cover the outstanding amount if required.

**Transport:** It was explained that the operator of the Charter had indicated that the Charles Ann would be unavailable for 3 weeks due to his holiday. The Castle boat had been asked to cover for time when there was maintenance on the boat and this had been conducted by trying to restrict the runs to one per evening. Discussion involved if the retained pay for the service should be on a pro rata basis and that the times when, apart from weather, if the boat was unavailable then there would be a reduction in the payment made to the operator. It was agreed that included in the review of the service which had been agreed by the operator and the Trust that this would be included in the new contract.

**Correspondence:** Following a letter received from the Picnic Committee the Board agreed to fund the Insurance for the event at a cost of £80.

**Board Training:** It was agreed that the Board needed to address requirements for more Board Members. JR would confirm with SM if he intended to continue as Director. It was noted that the Board was at minimum numbers of 5 Directors and also that JR was the only Elected Director. All current Directors would be required to stand down at the AGM and apply for re-election.

It was agreed that until the Board was on a better footing that the Trustee training would be postponed.

At this point the Meeting was closed and all outstanding agenda items would be carried forward to the next meeting on the 4<sup>th</sup> June.