

**Meeting of the Shapinsay Development Trust
held on 18th July 2012 at 7.30pm
in the Music Room**

Present: Sheila Garson (Chair), David Holmes, John Rodwell, Julian Tait

In Attendance: Kasha Jarosz (CDO), Alan Manzie (TDO), Debbie Sarjeant (AFO)

Apologies: Graham Rendall

Minutes of the Meeting held on 13.06.12

The minute was proposed by JT and seconded by DH.

Matters Arising

Community Bus

Community Transport

AM reported that there were 3 applicants for the Minibus drivers and that interviews would be held on Friday. One application was for a job share.

MIDAS training had been held at the Community Centre on Tuesday and all 6 Volunteer drivers passed the training. It was reported that the training was enjoyed by all participants.

AM also mentioned that all points from previous minute were resolved. DH asked if there would be an early and late pickup from the boat. AM explained that after discussion with commuters there was little requirement but noted that during the pilot scheme the operation of the bus was to be quite a loose arrangement as we were unsure of demand etc.

Growing Community Assets

For the benefit of the Directors who could not make the lottery meeting SG told the Board about the visit from David Knight (BIG Lottery). SG explained that the Lottery were opening 3 new funds and that David Knight was encouraging the Trust to apply for more funding within these new Funds. It was also indicated that the lottery were keen to see applications from the Trust.

AM said that following the SORTON Consultation meeting with business, community groups and the young people on the isle Sorton had forwarded a lengthy Draft report which AM had received at 5pm this evening. AM circulated the covering email to Directors and said that there was a need for a decision to be made ASAP. It was decided to circulate the paper and then call a meeting in the SDT Office on Thursday 26th at 7.30 to discuss the way forward.

AM mentioned that RG had resigned from the OOH Ferry Coordinator post. The relief skipper post was working well.

KJ asked about free tickets for the ferry which were allocated under the consultation paper. AM said they would be distributed as soon as the Coordinators were given the list of ticket numbers.

Distribution of Turbine Funds SWAP

AM distributed a list of grants which were in application stage, preliminary discussion stage and proposals for the Board to decide regarding projects for community benefit.

There were 2 grants over £500 put before the Board, and 2 grants that the staff had authorised which were under £500.

The small grants were for the Shapinsay School trip to Birsay and the Jubilee celebrations from the Community Association.

At this point SG declared an interest in one application and left the meeting. The remaining Directors discussed the application from the Kirk for seating and approved the Grant with the proviso that the amount awarded to the Kirk from the Community Council be deducted from the amount asked for, there was also a forthcoming auction which required confirmation from the kirk that any money raised from this would have to be determined if it was for this project or another project. DS would report to the kirk clerk and revert back to the Board prior to the moneys release.

SG re-joined the meeting.

Next grant application was from the Shapinsay Girl Guides for camping equipment. It was decided after discussion to also award them the full grant.

SG said that we should report the names of recipients of grants in the newsletter and on the website.

At this point AM discussed the projects of community benefit that the Directors should consider and make a decision if they were to progress these. As the papers for these proposals were not circulated prior to the meeting SG said that it was unfair to make decisions on these now but this would be delivered at the next Board meeting.

Projects included:

Homecare – Age Concern advertisement

OIC Ferry – Smart Card

Fuel Partnership – Business Ring

Training Courses

Heart start

Community Wi-Fi

All these options were explained and discussed but no decisions were made.

SRL Report – Turbine Operation.

As the SRL Board was not quorate to hold the meeting a report was not available. AM handed out the Generation Statistics for Directors.

CDO Report

KJ handed out her Report.

PQASSO/AFO Report

DS handed out her report.

Accounts

These were circulated prior to the meeting and no points were raised. DS said that she was chasing Orcadia for the draft accounts.

Correspondence

SG had received email from HIE regarding Directors training. It was asked if the Board would consider sending a Chair and a Director to attend a series of training meetings. The cost of this course would be between £500-800. JR mentioned that the cost of this was in line with the courses content. A decision would be required by the next meeting.

SG had also had word from HIE that Harper Macleod had been contacted to explore Trusts giving loans from Turbine income.

AM had received a letter from Auskerry asking if they could join our OOH Passenger ferry scheme. After discussion the Directors decided to decline the proposal.

AM to reply.

AOB

SG asked the Directors if they had seen the STV broadcast from Shapinsay. SG would send a link to the programme.

DS handed out a paper prepared for Directors regarding the staffing issues and extra hours which needed clarification from last meeting.

The Directors agreed to the proposals.

It was decided to use TOIL to record progress and review this to ensure it was effective.

DS handed out Directors information sheets and asked that they were to be returned to her ASAP.

Also forms for reappointment of Directors were given to JR and JT.

It was mentioned that the AGM would need to be decided and after discussion a date of 19th September was decided.

Date of next meeting

SG asked for comments and it was decided to hold the next meeting on 15th August.

SG also asked if the Directors recommended holding SRL and SDT Meetings on separate days. This was agreed and the next meeting was called at 7.30pm on the 15th August. It was also proposed that DS call an SRL Meeting prior to the Annual Show (1st August).

At this point SG thanked the Directors for their input and closed the meeting.