

**Meeting of the Shapinsay Development Trust
held on 12th Sept 2012 at 7.30pm
in the Music Room**

Present: Sheila Garson (Chair), David Holmes, Graham Rendall and Steve Bacon

In Attendance: Kasha Jarosz (CDO), Alan Manzie (TDO), Debbie Sarjeant (AFO)

Apologies: John Rodwell and Julian Tait

Minutes of the Meeting held on 18.07.12

The minute was proposed by GR and seconded by DH.

SG opened the meeting and welcomed Steve Bacon who was the representative Director for the Community Council.

Matters Arising

None

Community Transport

It was agreed to amend the Agenda and place minibuses and OOH ferry under this heading in future.

AM reported that the minibus had carried its first wheelchair user. Dial a Bus was running 5 days out of 7, the uptake was slow but it was hoped that this would increase as the bus was seen around the island more. AM said that he was exploring the idea of a smaller vehicle to add to the service for small numbers and easier access to properties.

It had been suggested at the Lunch Club to initiate a Sunday afternoon run which would tour round Shapinsay and stop off at Haughland, Smithy etc for afternoon tea. This was welcomed by a majority of people present.

There was also a suggestion of Mainland day trips with Paul and Louise acting as driver and Guide.

AM said that the Lunch Club could apply for funding from SWAP for assistance in the cost.

SB said that there were further funds available from the Community Council for Lunch Club and this would be mentioned to them. KJ would inform the Lunch Club of this.

GR asked if the trips were being aimed at the Lunch Club and that we needed to ensure that the service was not labelled as a Lunch Club Bus. AM said that he hoped that the service would be used by various users and approaches had been made to the School and other user groups.

SB asked if we had gauged demand from various groups. AM said that adverts were out and in time the service would take off over a wider spectrum. Garaging was discussed and DH asked about costs of garaging against having a dedicated area for the bus. It was discussed and resolved that in the

current position it was the best option and when and if we gained premises we would explore garaging again.

AM also said that Midas training had taken place and all drivers were Midas trained.

AM and DS met with Brian Archibald (OIC Transport) to discuss options for transport and it was discussed that OIC had funding opportunities for 'Enhanced Demand Transport Initiative' which we could apply for in respect of OOH Ferry funding.

AM said that the pilot for the OOHF was coming to an end in September and we would look at statistics and options to take the service forward.

GR asked if the cancellations were based on sound information as there was discussion in the community regarding cancellations. AM stated that the final call was the Masters and the Trust would not take a decision that the Master of the vessel was not happy with.

SB asked if we needed another skipper and if the Board were judging the boats success for the basis of extending the service.

AM said we needed a more seaworthy boat and he had been exploring the possibility of extra crew. SG said the concept works we now need to agree the process.

It was put to the Board that further funding could be taken from BIG to finance an In Depth analysis of the OOHF. AM would seek advice and study from a Marine Consultant. AM to action.

SG asked the Board to consider if we needed a Feasibility study on both OOHF. GCA could release money for this or we could apply to Investing in Ideas.

AM would arrange to speak to bodies and report as to costs. The Board were happy with this and agreed a sum of £5000; this would be applied to from D Knight.

Growing Community Assets

AM reported that the Sorton report had been given to the BIG Lottery. AM had visited David Knight on his trip to the DTAS Conference and was informed that David was keen for the Trust to apply for further funding. It was suggested that the Hub feasibility study and business plan could be financed from the current funding and further funding for the services could be applied for from future/current grants available. SG asked if the Board wished this to go to a feasibility study and business plan. It was agreed to take this further and £5000 would be asked for from BIG Lottery.

AM reported that Sue from Age concern had been over to arrange Care packages with community and there were 4 clients and 2 employees the total hours was 8.5 per week.

Sue had undertaken consultancy work on behalf of Age Concern and would be willing to offer her services to explore care requirements on Shapinsay. The Board were happy for this.

AM said he had also been in touch with OIC about possibilities of land for the Youth project. They had offered land in front of Helliard View. It was discussed by the board and decided that this was an option but if sheltered housing was

a possibility then this ground would be more suitable. AM would explore different options.

Distribution of Turbine Funds SWAP

DS asked if KJ could leave the room regarding a conflict of interest under a SWAP Application.

DS then explained to the Board that the Tourism Group had applied for funding to update their website. They were asking for £1000 to fund the updating and promotion of the website.

SB said that the group had approached the Community Council and had been asked for a feasibility study.

Discussion took place regarding the application and DS asked the Board for a decision

It was agreed to fund the project.

SRL Report – Turbine Operation

There had not been a meeting of the Trading Sub but AM reported the generation and on-going management of the project. The 3 million KWH had been passed. It was also reported that we are at 60% efficiency.

SSE had announced the restriction to grid connections and any project that didn't have a grid connection would not be granted, also that all micro projects were unlikely to be granted either. No turbine under 50kw would be able to apply for connection. It was indicated that new cable would be in place by 2020.

CDO Report

KJ handed out her report.

Discussion took place regarding the Broadband project that Rousay and Westray were initiating. It was discussed that if Shapinsay wanted to be involved with the feasibility study then there was an opportunity for us to join the group at a cost of £3000. SG asked for approval and after discussion the board agreed.

PQASSO/AFO Report

DS handed out the report and explained that Edwina Lloyd would like to attend a meeting with the Board to explain the importance of PQASSO. This would take place in January.

Accounts

DS explained that Doris Hutcheson had agreed to attend the AGM on the 27th and would like a pre AGM Meeting with Board Members. It was suggested that they meet in the Club Rooms at 6pm on 27th. Sandwiches would be supplied.

Correspondence

DS had received a letter from the Community Council inviting a Board member to a meeting to discuss the Douche. SG said she had an interest and the Board agreed that she attend.

AOB

JR had attended a meeting with John Swinney at VAO for Community Groups. Sue and JR spoke of our projects and transport Initiative.

SG, KJ, DS and AM met with Anne Bignold (RSPB) and discussion included a roving ranger, Island Events. The Trust was keen to be involved with this project.

DS had approached HIE regarding the Employment Training and due to no Directors being available it was agreed that DS attend.

Date of Next Meeting

It was agreed that the next meeting would be called after the AGM which would take place on 27th September.

At this point SG thanked the Directors for their input and closed the meeting.