

SHAPINSAY DEVELOPMENT TRUST

MINUTES OF AGM 2008

HELD 25 SEPTEMBER AT 7.30 PM , CLUB ROOM, COMMUNITY CENTRE

Present: Board members: Sheila Garson (Chair)*, Debbie Sarjeant*, Jimmy Sinclair*, Jan Buchanan* David Holmes*, Julian Tait, Patricia Lidderdale*

*= Member

Members: Graham Rendall, Pat Hazzeldine, Paul Sarjeant, Caroline Bird, Robert Wallace, Sheena Sinclair

Valid Proxy forms had been received from Wilma Brown (appointed Sheila Garson) & Michael Smith (appointed David Holmes)

Non members: Steven & Leanne Bews, Margery Kent

In attendance: Doris Hutchison (Orcadia Accountants), Sam Harcus North Isles Councillor, Nickie May CDW

SG welcomed all to the meeting especially Doris Hutchison and the advisors to the Trust , Sam Harcus and Graham Rendall.

Apologies: Mike Smith, Janice Evans, Wilma Brown

Adoption of minutes of 2007 AGM: Proposed by David Holmes, seconded by Patricia Lidderdale. The meeting approved the minutes.

Matters arising: SG explained that the Memorandum & Article had been changed to allow the Board to take on co-opted directors from the other organisations within the community. She went on to say that she herself is the director co-opted from the Heritage Trust, Julian the Community Council and Jan the Community Association.

Directors Report: SG explained that the principal thrust of the work had been to get procedures in place to make sure that the Trust can function smoothly, regardless as to who is actually involved. Adoption: proposed by Jimmy Sinclair, seconded by Caroline Bird. The report was approved.

Audited accounts: Doris Hutchison explained that there was no advantage to an organisation the size of the Shapinsay Development Trust in having the accounts audited. SG explained that as the Memorandum and Articles do currently specify that an audit is required the advice received from Companies House, OSCR and VAO was that the accounts for the year to 31 March 2008 must be audited. Debbie Sarjeant explained the apparent overspend on the previous CDW will be rectified when the next set of accounts are produced as further claims are still to be made and funds transferred from the unrestricted account. The accounts were adopted unanimously by the meeting

Appointment of Reporting Accountant: Orcadia were unanimously approved

Special Resolution to remove the requirement for the accounts to be audited: proposed by Patricia Lidderdale, seconded by Jan Buchanan. Approved unanimously

Directors. No nominations for directors had been received and none were forthcoming at the meeting. SG informed the meeting that Simon Meason had resigned and asked that should anyone be interested in becoming a director they approach any member of the Board to state their interest.

Appointment of Company Secretary: Robert Grainger had indicated that he wished to be relieved of the post and that in Nickie he thought that the Trust had some one capable of carrying out the work. Sam Harcus asked whether or not the company secretary needs to be a member of the Board. SG replied that advice had been taken from VAO and indeed VAO's Company secretary is an employee rather than a director. Jimmy Sinclair proposed that NM be company secretary, Caroline Bird seconded the move.

Registered Office: this is currently at Livaness. NM was agreeable to Garth becoming the registered office. This was accepted by the meeting.

SG informed the meeting that the SDT were successful in the first stage of the application to the Big lottery and so have been invited to make a full application for grants to help fund the wind turbine. Sam Harcus said that the deadline will be the end of January 2009 for this application. As part of this process a successful application to the Investing in Ideas fund had been made. SG & NM explained the activities that this would fund. The wind turbine will be heard at the panning committee meeting on 5 November.

SG declared the AGM closed and thanked everyone for their time and invited them to stay and have tea/coffee & biscuits and then to discuss the Trust's plans