

# **Stronsay Development Trust**

Company Number SC271553

A Scottish Charity, Charity Number SC038888

**Board Meeting held at 7.30pm on Thursday 20<sup>th</sup> April 2017  
at the Community Centre**

## **MINUTES**

### **In Attendance**

Carole Cotterill (Chair), David Bourn-Fernley

Kevin Kent, Raymond Dennison

Simone Kirk, Tony Piper

Richard Seeber

### **Apologies**

Julie Andrew

### **Welcome by the Chair**

The Chair welcomed everyone to the meeting.

### **Approval of the Minutes of 23<sup>rd</sup> March 2017**

David Bourn-Fernley proposed, Kevin Kent seconded, all in approval.

### **Correspondence**

The Chair read out a letter from Ian Cooper thanking the Directors of the Trust for the grant for the baby changing unit in the Fish Mart.

### **SREL Gift Aid**

SREL have gifted £100,000 to the Community Fund for the current financial year , taking the current balance to £125,000. The Board agreed that priority in 2017 should be given to capital projects, in particular the provision of housing for the elderly and the restoration of a number of properties to provide a `gateway' house and properties for social rent.

## **Skills and Education Bursaries**

An annual cap of £20,000 is set on the amount available for Skills and Education grants. With some students approaching their third year of studies at college/university and new students joining them each year, the effect is cumulative . As a result, the £20,000 cap is likely to be broken in 2017 unless the criteria is reviewed. The Board agreed that revisions would need to be made prior to this year`s applications and made public at the AGM.

## **RBS**

The Chair thanked the new Director for providing RBS with the requested validation and identification documents.

## **Trusts M & A's**

Progress on the changes is being made by Burness Paull.

## **Enterprise Zone**

- **1) Portacabin.**

The portacabin has been sold and the funds realised paid into the Big Lottery account.

- **2) SSE Connection**

Wayleaves have been applied for.

- **3) Landscaping.**

A quote has been submitted for laying turf to the bank to the west of Wood`s Yard. A maximum amount of £1500 for the Turf, and labour for laying it, was agreed. Simone Kirk proposed, Raymond Dennison seconded, all in approval.

- **4) Insurance and Site Plan**

Quotes for the work have been received from three surveyors. The Board agreed to accept the lowest one, from N J Coward, for £700 plus VAT. Carole Cotterill proposed, Kevin Kent seconded, all in approval.

## **Development Officer Post**

The Chair has signed the funding agreement with HIE for the new post and provided a list of current projects which the post holder will be expected to be involved in, including the Housing Needs Assessment and the application to the Rural Land Fund. The Post is only 90% funded until March 2018, reducing to 60% in the second year.

## **Island Housing Fund**

The joint application has been submitted to the Islands Housing Fund for feasibility funding for a Housing Needs Assessment. Four sites have been offered for consideration for the Housing for the Elderly and these will be put forward at an open information evening for the Community to decide which would suit best.

## **Plaques**

The Chair has discussed the plaques for the two play parks with Art Machine in Kirkwall. As a number of organisations funded both projects, various logos will need to be included on the plaques. The Play Park Committee have been asked to put forward a design and wording.

## **Community Greenhouse**

The Chair has received an email from the Insurers confirming the opening of the Greenhouse to the public in summer months is acceptable.

## **THAW**

The Chair has received an email from THAW, concerning their bid for the Delivery of Poverty and Social Inclusion Services in Orkney, which the Trust has agreed to support in principle. The Chair to invite Peter Rickard to attend the next meeting to explain how the project will be rolled out.

Meeting ended at 8.45 pm