

Stronsay Development Trust
Company Number SC271553
A Scottish Charity, Charity Number SC038888

Board Meeting held at 7.30 pm on 23rd February 2017
Stronsay Community Centre

MINUTES

In Attendance

Carole Cotterill (Chair) David Bourn-Fernley (Treasurer)
Kevin Kent Raymond Dennison
Richard Seeber Tony Piper
Julie Andrew

Apologies

Simone Kirk has a prior engagement and will be delayed in joining the meeting.

Welcome by the Chair

The Chair welcomed everyone and gave a special welcome to Richard Seeber who has joined the Board as a co-opted Director.

Approval of the Minutes of 29th November 2016

Julie Andrew proposed, Raymond Dennison seconded, all in approval.

Approval of the Minutes of 19th December 2016

Julie Andrew proposed, Kevin Kent seconded, all in approval.

Resignation

The Chair informed the Board of Chris Evans's resignation as a Director and as Vice Chair of SDT. The Chair thanked Chris, on behalf of the Trust, for so generously volunteering his time as a Director over the past four years. The Chair then explained the role and duties of a Vice Chair and asked for nominations for the position. Julie Andrew proposed Tony Piper, Carole Cotterill seconded and Tony Piper was elected Vice Chair.

SREL

Chris Evans is also considering resigning as a Director and Vice Chair of Stronsay Renewable Energy Ltd. Julie Andrew, Chair of SREL, asked for volunteers to fill vacancies on the SREL Board. Carole Cotterill proposed David Bourn-Fernley, Tony Piper seconded, all in approval. Carole Cotterill proposed Richard Seeber, Kevin Kent seconded, all in approval.

Correspondence

The Chair read out a letter of complaint from Valerie Stone-Lucas. The Chair acknowledged the letter at the time and Julie Andrew has since spoken to Valerie Stone-Lucas.

Stronsay Development Trust's M & A's

David Bourn-Fernley proposed, Tony Piper seconded and all agreed to request a quote from the Trust's solicitors, Burness Paull, to implement a change to the voting system for the election of directors by removing the 'No' vote, which was introduced as part of the updating of the Trust's M & A's in 2014. It was also agreed to ask Burness Paull to advise the Trust on how it might alter its M & A's to allow the granting of business loans.

Fuel Poverty Scheme

There has been a good response to the Scheme again this year, with 41 applicants. Applicants should receive the payment into their electricity accounts early in March.

8.10pm the Company Secretary, Simone Kirk, entered the meeting.

Enterprise Zone/Lobster Ponds

1) Electricity Supply: A quote of £5,756.58 has been received from SSE for the installation of a new cable to the building. WRC Construction have agreed to dig the trench. The cable is being laid close to the edge of the site and along the front of the building in order to leave the centre ground free for future development. Each unit will have its own connection and sub-meter. Raymond Dennison proposed, Julie Andrew seconded and the SSE quote was approved.

2) Portacabin: David Bourn-Fernley informed the Board on the interested parties. It was agreed that a closing date of 14th March should be set for offers, with the caveat that the Trust was not obliged to accept the highest or any offer. The Trust would be looking for a sensible return on the original outlay. David Bourn-Fernley to inform parties and place notices in the shops/PO. The purchaser to be asked to remove the portacabin from the site within 2 weeks to allow for clearance work in the yard.

3) Leases: Once the building has been signed off, leases for Units 2 and 3 will need to be ready for signature. David Bourn-Fernley proposed, Richard Seeber seconded and all approved the Chair seeking quotes for drawing up the leases.

4) Service Charge: To be discussed at the next meeting.

5) Water Pump: The Trust has been asked if it would sell the old water pump from the Lobster Ponds. Carole Cotterill proposed, Raymond Dennison seconded and all approved selling the pump at scrap value.

6) Landscaping: Tenders will be invited in March's limpet for landscaping the bank to the west of Wood's Yard.

Site for Purpose-Built Housing for the Elderly

Several offers of suitable sites have been received. A presentation and community consultation to be held prior to a funding application to the Rural Land Fund.

Sale of Co-Operative Bank

This has implications for SREL and SDT, both of which bank with the Co-op. The Chair suggested speaking to TSB about moving the Community Fund. David Bourn-Fernley proposed, Tony Piper seconded, all in favour. SREL will also be considering alternative banking arrangements.

Visits to Sanday and Papa Westray Heritage Centres

Alistair Brown (NILPS) has advised visiting existing Heritage Centres to identify the display and audio-visual equipment the Trust would like included in the NILPS funding application for the Stronsay Heritage Centre. Visit to Sanday planned whilst refit timetable still operative. Noted: The Stronsay heritage items currently in storage need to be sorted and catalogued.

Match Funding Request from THAW Orkney

'For the delivery of fuel poverty and social inclusion services in Orkney'. Although there is agreement in principle to support this service, SDT already operates a Fuel Poverty Scheme. Further detail is required on how the service would be delivered.

Staffing

1) Development Officer: The Chair is working with HIE to finalise an application for a part time Development Officer on a 2-year contract, 90% external funding in year 1, 60% in year 2.

2) Part Time General Manager: To be employed and funded by the Trust, estimated cost, £24,000. The Chair suggested that, with a number of important projects to be taken forward, the Board should be considering employing a part-time General Manager. The Chair asked for the Board's approval to contact Sorton Partners to arrange a meeting with the Board to discuss the proposed post. David Bourn-Fernley proposed, Simone Kirk seconded, all in approval.

BIS

The Board agreed that it would be worthwhile retaining its Community Interest Company for future purposes.

SDT Plaque for the Play Park and Big Lottery Plaques for the Enterprise Zone

The Chair to organise ASAP.

Payment (From the Community Greenhouse Account)

John Dunne - Community Greenhouse, ground clearance, weed control,

Laying stone pathways £290.00

D&H Glue – 20 metres weed control matting £60.00

Carole Cotterill proposed, Simone Kirk seconded, approved.

Noted: All Greenhouse Group quotes to be seen and approved by the Board.

AOB

Your Island Your Choice: Simone Kirk proposed, Julie Andrew seconded and all approved Stronsay participating in an application to be led by Eday for funding for a project to link communities across the North Isles by web-cam and smart TV.

RBS: Would like to update their records. David Bourn-Fernley to collect details and provide new mandate.

A member of the Trust has resigned their membership.

Meeting ended 10.05 pm.

EB-F