

**Stronsay Development Trust**  
Company Number SC271553  
A Scottish Charity, Charity Number SC038888

**Board Meeting held at 7.30 pm on Wednesday 18<sup>th</sup> March 2015  
at Holin Cottage**

**PRESENT**

Carole Cotterill (Chair)

Christopher Evans (Vice Chair)

Julie Andrew (Treasurer)

Valerie Stone-Lucas

Raymond Dennison

Robin Graham (Company Secretary)

**APOLOGIES**

Tracey Boler

**WELCOME BY CHAIR**

**APPROVAL OF MINUTES OF THE BOARD MEETING OF 14TH FEBRUARY 2015**

RD proposed and CC seconded that the minutes of the Confidential Board Meeting of 14<sup>th</sup> February were a true account. Approved

**RESIGNATION OF DIRECTOR**

Due to the weight of other commitments Mike Erdman has tendered his resignation as a director of Stronsay Development Trust.

CC has written to Mike expressing the Board`s thanks for his support over the past year and its appreciation of his voluntary help with the minutes during a difficult period.

**BIS CIC**

CC proposed and CE seconded that Raymond Dennison be elected as a director of BIS CIC. All in approval.

**ACCOUNTS**

Alan Long has informed the Chair that the consolidated accounts will not exceed £500,000 for the year 2013/14, so will not require auditing.

**Re-appointment of the Long Partnership**

RG proposed and CE seconded a motion to recommend the re-appointment of the Long Partnership as the Trust`s accountants for the year 2014/15. All in approval

**ENTERPRISE ZONE**

**Broadband Connection**

Donald Wylie (Contractor) has asked if the Trust`s BT telephone line in the site office could be connected to broadband since the mobile `phone connections on Stronsay are so poor. The Trust had intended entering into a new broadband contract once the new office was finished but Donald Wylie has offered to cover the extra cost of connecting it earlier for his use.

CE proposed, RD seconded and a new broadband contract starting immediately was approved.

**Portaloo**

It has been noticed that the portaloos at the EZ site are unusable due to damage. Robin Graham offered to liaise with Donald Wylie and if necessary source a replacement.

## **PAYMENTS**

### **SREL**

The email decision taken by the Board of SDT on 25<sup>th</sup> February to meet the wages bill up to £2,500 for SREL for February 2015 whilst new signatories were put in place for the SREL Co-op bank account, needs to be ratified. A loan agreement approved by the SREL Board is in place, signed by the Chairs of SDT and SREL

It is further proposed that SDT will meet the wages bill of not more than £2,200 for SREL for March 2015 should the new mandate not be in place in time for payment of SREL wages for that month. A separate loan agreement to be drawn up and approved by the board of SREL. Both loans to be repaid free of interest once the new signatories for SREL are in place.

Proposed by RD, seconded by CC. Approved by all.

### **Sorton Partners**

The Board was asked to ratify the email decision taken on 4<sup>th</sup> March 2015 for payment of £1024.70 to Sorton Partners for redundancy advice.

Proposed by CE, seconded by RD. Approved by all

### **Greenhouse**

Payment of £25.00 to D.Bourn-Fernley for repairs to greenhouse door. Passed under 'urgent repairs'

### **Harper Macleod**

Payment of £480.00 for legal advice.

Proposed by RG, seconded by CE. Approved by all.

### **WRC Construction Ltd**

4<sup>th</sup> Stage payment of £18,017 from the Big Lottery account for work on the EZ/Lobster Ponds

Proposed by CC, seconded by JA. All in approval

### **Peter Finnigan**

Payment of £696.00 for architectural drawings for the amended building warrant for the EZ/Lobster Ponds.

Proposed by RD, seconded by V S-L. All in approval

### **Applications for Membership**

Two applications for membership of the Trust have been received.

One membership application was approved.

Proposed by CC, seconded by V S-L. The Chair to write and welcome the new member.

One application was deemed inappropriate at this point of time due to ongoing employment issues.

Proposed by JA, seconded by JD. All in approval. The Chair to write and inform the applicant of the Board's decision

END OF MEETING: 9.03

Next meeting: To be arranged.

CC

