

Stronsay Development Trust
Company Number SC271553
A Scottish Charity, Charity Number SC038888

**Board Meeting held at 2 pm on Thursday 22nd January 2015
in the Community Hall**

PRESENT

Carole Cotterill (Chair)

Christopher Evans (Vice Chair)

Julie Andrew (Treasurer)

Tracey Boler

Valerie Stone-Lucas

Raymond Dennison

Robin Graham

IN ATTENDANCE

APOLOGIES

Mike Erdman has been delayed.

WELCOME BY CHAIR

The Chair welcomed everyone and thanked them for attending.

APPROVAL OF MINUTES OF BOARD MEETING 19th NOVEMBER 2015

The minutes of the Board Meeting held on 19th November 2015 were circulated. CE proposed and RD seconded that the Minutes were a true account. Approved by all.

CORRESPONDENCE

Held back awaiting attendance of Mike Erdman

MATTERS ARISING FROM PREVIOUS MEETINGS OF THE BOARD

Purchase of Computer

A new computer has been purchased for the Trust's use. The board was asked to approve the cost of a visit by Neil Hearn to prepare/programme the computer for Trust use.

CE proposed, RG seconded. Approved by all

Repairs to Community Greenhouse

RG proposed and RD seconded and the Board approved the payment of £125.00 to D.Fernley for the repairs to the pathway at the Community Greenhouse.

Heater for Community Hall

Clive Martin has sourced and fitted the heater (free of charge) for the entrance of the Community Hall. CC proposed, TB seconded and the payment of £175.00 was approved. Tracey Boler passed on the thanks of the Hall Committee. CC to write a note of thanks to Clive Martin.

Data Protection Request

CC has received advice from the Information Commissioner's Office regarding confidential minutes. The applicant is only entitled to receive the wording applicable to him/herself. All other information may be redacted.

STAFFING

It was agreed that a notice explaining the current staffing situation should be placed in the Limpet.

Mike Erdman joined the meeting at 8.05

CORRESPONDENCE

The Board considered the formal request from Lisa de Geer which was directed to the entire Board. The Board was of the opinion that it could not discuss individual performance.

Proposed by CE, seconded by VL. ME abstained. Unanimously approved.

Application for Membership

One application for membership of the Trust has been received. The Board agreed that it was inappropriate at this point in time due to ongoing employment issues. The Chair to inform the applicant of the Board's decision.

Proposed by CC, seconded by JA. All in approval

LOBSTER PONDS / EZ

Building Warrant

A backlog of Building Warrant applications has built up over the long Christmas/ New Year break and the revised warrant has yet to be granted. Big Lottery has been made aware of this and has reassured the Trust that in the circumstances they will extend the completion date for the build to 2016.

Registration for VAT

The registration of the building for VAT is ongoing

BIS CIC

Registration of Directors

Robin Graham and Valerie Stone Lucas have been registered as directors of BIS CIC. Mike Erdman is already a director. The Company Secretary of BIS CIC to be asked to hand in all BIS CIC paperwork/chequebooks.

Grant Monies

The Board discussed whether the remainder of the funds granted to BIS CIC from the Community Fund to enable it to function, should be returned. Since the previous Board of BIS CIC had requested a grant, rather than a loan, the unused funds would be liable for capital gains tax. CC to take advice from the Trust's accountant.

SREL

Complaints Policy

It was agreed to ask the Chair of SREL for a copy of the company's complaints policy.

COMPLAINT TO OSCR

Following a complaint to OSCR regarding the monitoring of Community Fund grants the Treasurer has reviewed all the grants awarded to date. One application has been followed up and a partial repayment has been made. The Treasurer to take advice from OSCR on an application made when the applicant was not eligible. Proposed by CE, seconded by VL. All in approval.

DEVELOPMENT TRUSTS DISCUSSION DAY

Highlands and Islands Enterprise are hosting a discussion day for the Development Trusts on 18th February at the St Magnus Centre in Kirkwall. An invitation is extended to the Chair and one other board member to attend. Robin Graham and Julie Andrew expressed an interest in attending.

COMMUNITY FUND

Fuel Poverty Grant

Regretfully there were insufficient funds available to support a Fuel Poverty Grant for Stronsay residents for Winter 2014/15 but it is hoped to have application forms for 2015/16 available in October 2015

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GP Exercise Referral Scheme

An excellent, comprehensive report by Andy Rose on the progress of the GP Exercise Referral Scheme, supported by a letter from the GP practice and positive feedback from the service users, was circulated to Board Members. C E proposed, RG seconded and approval was given to continue funding the scheme until September 2014 when there would be a financial review. Julie Andrew declared an interest and abstained from the vote.

Harps

Rosalind Neville-Smith has informed the Trust that all three pupils taking harp lessons are staying the course and she has two adults who would like to take lessons if the harps are purchased. RG proposed and RD seconded the payment of £3,320 for the purchase of the two harps. All in agreement.

Parent Council Grants – IT, Literature, Sports Equipment and Training

Subject to a report from the Parent Council on the spending to date of the grants awarded to it in March 2013, the Board approved an extension of the grant period to allow additional time for the remaining funds to be allocated. Proposed by CE, seconded by VL. All in agreement

Meeting ended 9.20pm

Next meeting 14th February 2015

CC

