

Stronsay Development Trust

Board Meeting on Monday 13th August 2018, Woods Yard at 7.30 pm

1. Welcome and apologies –

In attendance :

Richard Seeber (RS)
Alan Strong (AS)
Duncan Bliss-Davis (DBD)
James Davidson (JD)
Susanne Davidson (SD)
Raymond Dennison (RD)
Laura Wood (LW)
Mike Erdman (ME)
Kevin Kent (KK)

Present :

Anna Bliss-Davis (ABD)

2. Agreement of past minutes

Proposed	AS	Seconded	ME	All in Favour	Yes
----------	----	----------	----	---------------	-----

3. Action points from last meeting.

All Board members were asked to read the Role of the Director and Directors Code of Conduct and return a signed copy of the declaration to ABD for records.

All board members handed in the relevant documents and ABD signposted them to the Trusts Policies and Procedures to familiarise themselves with them all. These can be accessed via the website, or in hardcopy via the Trust Office.

4. Finance Report

ME and ABD presented the board with a finance update highlighting the problems with the current basic system of banking and accounting using non-internet or phone banking, ABD outlined a recent problem with the current system which led to a delay in payments. This was swiftly overcome by the Operations Manager and the Treasurer working together. Highlighting the need for a change in future methods and also the importance of finance training for the Board.

ABD outlined a proposal to the board for a new method of banking which would enable online access and processing while keeping the multi-level of security that using cheques has offered with at least 2 signatories needed to process payments etc.

The board discussed the pros and cons and agreed to go ahead with the proposal. ABD and ME would begin setting this up immediately. And report back to the board on the progress.

Proposed	RS	Seconded	SD	All in Favour	Yes
----------	----	----------	----	---------------	-----

5. Community Fund Application Process

The board discussed the current method of grant applications and worked through a number of points raised on the financial impact as well as the specifics of the application form and assessment itself. SD, JD and ABD have been working on a number of possible solutions and outlined some specific examples of changes that could be made to the application. The board agreed that this needed more work. ABD would continue to work on proposals for the

Community Fund in general and present to the board at a future meeting. SD would assist in this task.

Proposed	RS	Seconded	AS	All in Favour	Yes
----------	----	----------	----	---------------	-----

6. Draft Development Plan

ABD outlined some key areas of focus in the draft development plan for the board to discuss so that ABD could present a draft plan to the community to gain feedback to enable her to produce a final draft for publication. Key areas included the housing project, heritage and education/employment.

Housing: ABD presented a report on a recent meeting with the housing group involved with the initial housing needs questionnaires across multiple islands, ABD highlighted key points raised with her discussions with the Scottish Land Fund regards an application and how best to move forward with this to enable the greatest benefit to the Stronsay Community. More work was needed to put together a strong application including possibly more feasibility funding. This would be a main focus for the Development Officer over the coming months as Funding Deadlines were now available. Expressions of interest had been submitted and ABD was working with the designated development Officer for the Application to move the project forward. A Community Consultation would be booked potentially for October. ABD to confirm.

Heritage: ABD updated the board on the current progress of the heritage project, the application process had begun for funding along with continued discussions with NILPS. Heritage items had been collected from Harrowdale and were now stored at Woods yard ready to be organised. A lot of work had already been put into documenting the items by the community council when they were originally stored so this would be expanded upon. Progression of the purchase of a property in Whithall to house the heritage centre would depend on funding outcomes. A heritage committee would be needed to oversee the project. Work was underway to outline the details of the proposed project and costs.

Education: Following the success of the Northvet courses it was proposed that education/skills courses be expanded upon in the future, and other subjects explored. ABD has been working with the local NFUS group to put on another round of Northvet courses for all those in the community interested in attending.

7. AOB and end of Public Meeting.

Public Meeting closed at 9.03pm

Award Statement

3 x Education/skills Awards granted

1 x Community Fund Awards granted

1 x Expressions of interest